

**Town Council  
Board and Commission Selection Committee  
Meeting Minutes  
October 8, 2014**

**DRAFT**

1. Vice Mayor Lora Lee Nye called the meeting to order at 9:10 a.m. in the Town Council Office, 7501 E. Civic Circle, Fourth Floor.
2. Present: Vice Mayor Lora Lee Nye, Councilmembers Rick Anderson and Mary Mallory, Arda Rutherford, Applicant, Lea Duke, Executive Assistant and Pam Gray, Administrative Assistant.
3. The Board and Commission Selection Committee Members interviewed Arda Rutherford for a vacant position on the Planning and Zoning Commission.

Arda Rutherford currently serves on the Town of Prescott Valley Board of Adjustment. Arda's main interest is in Planning and Zoning but she was willing to serve on a different commission until an opening on the Planning and Zoning Commission became available.

There was discussion about Arda's strengths, qualifications, time constraints, challenges and work ethic. Arda is familiar with the Town code, she has a legal background and has experience she feels would be useful to the Planning and Zoning Commission.

Vice Mayor Lora Lee Nye explained the Planning and Zoning does not get involved with the developers but they do get into the details of the planning for the end result. The Planning and Zoning Commission takes information before the Planning and Zoning Department for approval or comment.

Vice Mayor Lora Lee Nye explained to Arda Rutherford that she will be notified of the Selection Committee's decision regarding her application.

4. Rick Anderson motioned to convene into Executive Session to discuss the Planning and Zoning Commission candidate's qualifications and to consider recommendation of the candidate to the Town Council for appointment. Mary Mallory seconded the motion. All in favor. Motion passed.
5. Vice Mayor Lora Lee Nye recessed the regular meeting into Executive Session at 9:20 a.m.
6. The Board and Commission Selection Committee reconvened into regular session at 9:30 a.m.
7. The Board and Commission Selection Committee recommend Arda Rutherford for appointment to the Planning and Zoning Commission.
8. Vice Mayor Nye adjourned the meeting at 9:35 a.m.

SUBMITTED on this 8<sup>th</sup> day of October, 2014

BY: Pam Gray  
Pam Gray, Administrative Assistant

APPROVED on this 9<sup>th</sup> day of October, 2014

BY: Lora Lee Nye  
Lora Lee Nye, Chair

*Approved by Prescott Valley Town Council on this \_\_\_\_ day of \_\_\_\_\_, 2014*