

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: December 18, 2014**

**SUBJECT:** Purchase of 2015 Chevrolet Impala

**SUBMITTING DEPARTMENT:** Community Development

**PREPARED BY:** Vikie Anderson, Administrative Supervisor for Richard Parker, Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a) Midway Chevrolet AZ State Contract Vehicle Quote & Model Options

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**SUMMARY BACKGROUND:** The budget for Fiscal Year 14/15 includes funding for the purchase of a new vehicle for the Community Development Department, which is a replacement of a vehicle that was totaled in an accident in 2011. The insurance reimbursement funds were utilized in FY 13/14 for the demolition of a long-time dilapidated building that had been deemed a life safety hazard.

The Community Development Department selected a vendor on the State Procurement Contract list (Midway Chevrolet) and received a quote of \$22,894.21, which is below the approved budgeted amount of \$25,000.

Town Staff has reviewed the quote, model and options, and recommends Town Council approve the purchase of a 2015 Chevrolet Impala in the amount of \$22,894.21. The final price above includes all related costs except a \$4.00 registration fee.

The purchase of the 2015 Chevrolet Impala will provide Community Development Staff as well as other Town Staff a fuel efficient vehicle for in town and out of town travel needs.

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**OPTIONS ANALYSIS:** The Council may choose to:

- a.) Approve the purchase of a new vehicle for \$22,894.21, **OR**
- b.) Reject purchase of new vehicle, **OR**
- c.) Direct staff to pursue other options.

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**ACTION OPTION:** Motion to approve the purchase of a new vehicle, 2015 Chevrolet Impala, in the amount of \$22,894.21. **VOTE.**

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**RECOMMENDATION:** Staff recommends approval for the purchase of a new vehicle, 2015 Chevrolet Impala, for Community Development and Town Staff travel needs.

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**FISCAL ANALYSIS:** Community Development budgeted \$25,000 for this vehicle and is within budgetary limits. Total costs will be \$22,894.21 plus \$4.00 registration fee.

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved    Denied    Tabled/Deferred    Assigned to \_\_\_\_\_