

TOWN CLERK NOVEMBER 2014

Program	Nov'13	Nov '14	% Change (Month)	YTD FY 13-14	YTD FY 14-15	% Change Fiscal Year
<b>Internal Activity:</b>						
Internal research projects/requests	23	27	17%	138	159	15%
Public records research/requests	40	36	-10%	181	187	3%
Records destroyed (cubic feet)	0	0	N/A	191	208	0%
Bids/RFPs processed	0	2	N/A	7	9	100%
Contracts & Agreements processed	9	2	-78%	31	12	-61%
Documents added to Laserfiche	12232	209	-98%	15675	10460	-33%
Records microfilmed (rolls)	0	0	N/A	0	0	0%
Documents recorded (County)	5	5	0%	20	21	5%

Budgetary Goals & Objectives:	Nov '13	Nov'14	% Change (Month)	YTD FY 14-15	Proposed FY 14-15	% Change vs. Proposed
Notice of Claims	1	0	-100%	3	12	25%
\$ Amount of insurance paid	\$ 457.61	\$ -	-100%	\$250.00	\$25,000	1%
Ordinances & Resolutions Processed	7	5	-29%	25	60	42%
Meeting Minutes Approved	4	5	25%	18	48	38%
Council Agenda Packets Prepared	2	3	50%	17	48	35%
Official Postings	9	13	44%	63	100	63%
Legal Notices Published	6	3	-50%	41	50	82%
<b>Licenses:</b>						
New liquor licenses	1	1	0%	4	10	40%
Special event liquor licenses	0	0	N/A	5	5	100%
New business licenses	33	20	-39%	178	500	36%
Renewed business licenses	155	146	-6%	876	1900	46%
Special event business licenses	1	7	600%	352	450	78%
Peddler's licenses	9	3	-67%	19	10	190%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	48	154	2543
Feb	37	178	2553
Mar	43	190	2573
April	45	182	2611
May	47	182	2573
June	37	148	2586
July	48	222	2597
Aug	39	185	2593
Sept	40	150	2593
Oct	31	173	2589
Nov	20	146	2572
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.