

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
December 18, 2014**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Hobby Wiles of the Robert Road Baptist Church gave the Invocation.

3. PLEDGE OF ALLEGIANCE

Prescott Valley Police Department Sgt. Jake Jackson led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Grossman, Council Member Mallory, Council Member Whiting, Mayor Skoog, Vice Mayor Nye, and Council Member Anderson.

Absent: Council Member Marshall.

5. OATH OF OFFICE - Robert Payne, Thomas Davis, Tyler Brown

Chief Bryan Jarrell introduced the newest NARTA graduate PVPD officers Tyler Brown, Robert Payne and Thomas Davis and gave a little background about each. Mayor Skoog congratulated them and said they are joining one of the finest Police Departments in the country. Vice Mayor Nye said we are fortunate, delighted and lucky to have them here. Each 'Rookie Officer' stepped forward to share additional background info, express appreciation for this opportunity and in one case introduce his family.

6. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Student of the Month

Council member Whiting commented that the December Student of the Month You Yu Tan was unable to attend due to final exams this week. After only two years here, You Yu is now very fluent in English and is a straight 'A' student. Whiting said she will be presented with a

Certificate and paper weight as a Rotary and Bradshaw Mountain High School Student of the Month.

b. Unscheduled Introduction

Mr. Ron Fain Chairman of the Prescott Valley Economic Development Foundation (PVEDF) thanked the council and town staff for support of the foundation. Fain introduced Mr. Mike Peretas. Peretas is the new Executive Director of PVEDF after the recent retirement of Gary Marks from that position. Peretas is a native Arizonan who is looking forward to working with everyone in developing this region.

7. CERTIFICATES

a. Certificate of Appreciation to Jake Jackson for 15 years of service

Town Clerk Diane Russell read the accolades submitted about PVPD Sgt. Jake Jackson.

Chief Bryan Jarrell said you can see the difference in the biographies from someone who has been here 15 years and has really dedicated himself to serving this community. The biographies of the three new officers will probably be that long when they have their 15 years in. Jarrell said he has really enjoyed working with Jake as he is great example of a good supervisor and good employee.

Cmdr. Edelstein said he has worked with Jake since he started here. Jake is a selfless supervisor putting his people and their needs before himself especially when it comes to safety. He spends a lot of time training his people and other members of the department so they can go into the street each day and come home safely to their families. He also thanked Jake's wife Yvette as she is the one who stands behind Jake.

Jake thanked his Lord and Savior Jesus first and foremost for protecting him and guiding his path without which he would never have made it this far. Secondly, he reflected on those who mean the most to him and who have supported him. Jake elucidated about the various forms of support and understanding his wife Yvette has given him over the years then presented her with a dozen red roses. To his sons, he said he hoped they understood that his job as a policeman is not like any other job, but they are always in his thoughts.

Yvette said it is an honor to have such a wonderful husband and an honor to live in this wonderful town. She grew up here and would not want to live anywhere else.

Mayor Skoog presented Jake with a Plaque of Appreciation, a pin and check for his 15 years of service. Vice Mayor Nye said Jake was the first officer she met here. Since then they have shared *National Nights Out* on several occasions. She said she is so proud to know him and said to all the officers "we are proud and honor each and every officer we have". She asked them not to pay any attention to the comments in the media. "We don't feel that way here." Council members, in turn, expressed their appreciation and congratulations to Sgt. Jackson and welcomed the 'Rookies' introduced tonight.

8. COMMENTS/COMMUNICATIONS

No comments were forthcoming.

9. CONSENT AGENDA

- a. *Approving the December 4, 2014 Council meeting minutes*
- b. *Board and Commission Selection Committee Minutes (8/26, 10/8, 10/16 & 11/6 2014)*
- c. *Approving the budget transfers to restore the \$85,000.00 HURF Streets repair and maintenance account for Ortiz Street Rehabilitation Project*
- d. *Approving the Upper Verde River Watershed Protection Coalition's proposal to pursue a United States Bureau of Reclamation Water and Energy Efficiency Grant, a United States Forest Service Wood to Energy Grant and Walton Foundation Grant*
- e. *Approving Reversionary Plat (RP14-002) StoneRidge Unit 3 combining Lots 163 and 164, located at 6480 E. Slow Cattle Dr. at the request of McGrady Living Trust*
- f. *Approving Community Developments purchase of a new vehicle, 2015 Chevrolet Impala, from budgeted funds in the amount of \$22,894.21*
- g. *Approving an Agreement with the Arizona State Forestry Division's Community Challenge Grant program in cooperation with the USDA Forest Service*
- h. *Department Reports*
- i. *Monthly Financial Report*
- j. *Council Investment Report*
- k. *Approving Accounts Payable of November 25 to December 8, 2014*
- l. *Accepting the Comprehensive Annual Financial Report for FY 2013-2014*

Council Member Grossman made the MOTION, seconded by Council Member Anderson, to approve all items on the Consent Agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

10. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

a. Public Hearing #2 - Community Development Block Grant (CDBG) - State Special Project (SSP)

Mayor Skoog opened the public hearing.

Deputy Town Manager Ryan Judy said this is the second public hearing as required to apply for CDBG Block Grants. On October 23, 2014, a public hearing was conducted to solicit input from the public regarding potential projects. During this public hearing the Town proposed one project for pedestrian and street improvements on Windsong Drive between Lakeshore Drive and Florentine Road. No other projects were proposed by members of the community at this public hearing. In order to move forward with the grant application process we want to adopt two resolutions. One resolution is an authorization to submit a grant application and the other is a relocation/anti displacement resolution. We do not anticipate displacing anybody as a result of this project. Applications are due on February 19, 2015. The Town of Prescott Valley intends to apply for up to \$300,000 in State Special Project (SSP) Community Development Block Grant (CDBG) funds which are awarded on a statewide competitive basis. We are also considering adding in a 25 percent match as a part of the next fiscal year budget to increase our odds of getting this grant with the additional points the match will provide.

No discussion or questions were forthcoming.

Mayor Skoog declared the public hearing closed.

b. Consideration of authorizing the Mayor to sign Resolution No. 1898 to authorize the application for CDBG SSP project funding and adopting Resolution No. 1899 the anti-displacement and relocation assistance plan as required by CDBG

No discussion or questions were forthcoming.

Vice Mayor Nye made the MOTION, seconded by Council Member Anderson, to authorize the Mayor to sign **Resolution No. 1898** to authorize the application for CDBG SSP project funding and adopting **Resolution No. 1899** the anti-displacement and relocation assistance plan as required by CDBG, by electronic vote. MOTION carried with 6 ayes and 0 nays.

c. Public Hearing - Proposed Annexation (ANX14-001) of approximately 58 acres

Mayor Skoog opened the public hearing.

Community Development Director Richard Parker said this is the time to take public comment on the proposed annexation of approximately 58 acres along Enterprise Parkway. After taking any public comments then council must decide whether they wish to move forward with the project. If council wishes to move forward, staff will consult with the property owner for the necessary consent petitions to bring the property into the incorporated boundaries of the Town of Prescott Valley.

No comments were forthcoming from the public. Vice Mayor Nye said this is a project they have looked forward to for a very long time.

Mayor Skoog closed the public hearing.

*d. Consideration of accepting a Gift Deed from the Fain Signature Group and Fain Land and Cattle Company for Enterprise Parkway right-of-way CIP# E364*

No comments were forthcoming.

Council Member Whiting made the MOTION, seconded by Council Member Grossman, to accept a Gift Deed from the Fain Signature Group and Fain Land and Cattle Company for Enterprise Parkway right-of-way CIP# E364, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Mayor Skoog thanked the Fains for their help on this very important project.

*e. Consideration of awarding a construction contract to Asphalt Paving & Supply, Inc., in an amount up to \$1,484,154.55, and approving the amendment to the Town Engineer Agreement for Dava & Associates in an amount of \$127,260.00 for the Enterprise Parkway Improvement Project - CIP# E364*

Public Works Director Norm Davis said this item is for award of a construction contract for the Enterprise Parkway Improvement Project that Richard Parker spoke of earlier this evening. We have had wonderful partnerships on this project with ADOT, the Arizona Commerce Authority and Fain Land and Cattle Co. and Fain Signature Group. To get this project kicked off, a groundbreaking ceremony is planned for Wednesday, January 7<sup>th</sup>. Staff recommends awarding a construction contract to Asphalt Paving & Supply as well as approving an amendment to the Town Engineer Agreement for Dava and Associates for construction services oversight.

Council Member Anderson made the MOTION, seconded by Vice Mayor Nye, to award a construction contract to Asphalt Paving & Supply, Inc., in an amount up to \$1,484,154.55, and approving the amendment to the Town Engineer Agreement for Dava & Associates in an amount of \$127,260.00 for the Enterprise Parkway Improvement Project - CIP# E364, by electronic vote. MOTION carried with 6 ayes and 0 nays.

*f. CH2MHILL/OMI Annual Report for 2013-2014*

Utility Operations Manager Mark Kieran introduced Project Manager Juan Mancha and Paul Cornejo. Cornejo, a Project Manager with CH2MHill, gave kudos to Juan Mancha. Cornejo gave an overview of last year's accomplishments the first of which was safety noting that it has been six years without any OSHA reportable accidents or injuries. Over the past year they have installed new direct-read meters, new lines and Supervisory Control and Data Acquisition (SCADA) system improvements among other things. Water and wastewater preventative and corrective maintenance figures as well as production costs were covered in detail. [A hard copy of the entire report is attached to these minutes.]

Mayor Skoog, Vice Mayor Nye and Council members thanked them for their continued excellence in their work responsibilities, responsiveness, foresight and the relationship that we have with them. Mancha and Kieran wished all a Merry Christmas.

*11. COMMENTS FROM THE PUBLIC*

Public Comment - Ernest Del Rio came forward to thank members of the council for another year of service and for keeping our town safe and secure, economically, socially and environmentally. His Christmas wish is that a member of council would champion pedestrian and bicycle safety in our town to make it easy for a Mom pushing a stroller, a person in a wheelchair, or a bicyclist to negotiate the core of our town to run errands, get to the library, to movies or simply to get out to get some fresh air and exercise. "This goal is so in line with General Plan 2025 and the value it projects for our relatively small town."

*12. ADJOURNMENT*

Vice Mayor Nye made the MOTION, seconded by Council Member Grossman, to adjourn, by electronic vote. MOTION carried with 5 ayes and 1 nay. Council Member Mallory voted nay. Mayor Skoog adjourned the meeting at 6:25 p.m.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, December 18, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this December 19, 2014

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Diane Russell, Town Clerk