

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: January 8, 2015**

**SUBJECT:** Change Order #2 Civic Stage Expansion & Roof Installation Project (CIP # F322d)

**SUBMITTING DEPARTMENT:** Capital Projects

**PREPARED BY:** Kimberly J. Moon, P.E., Capital Projects Coordinator

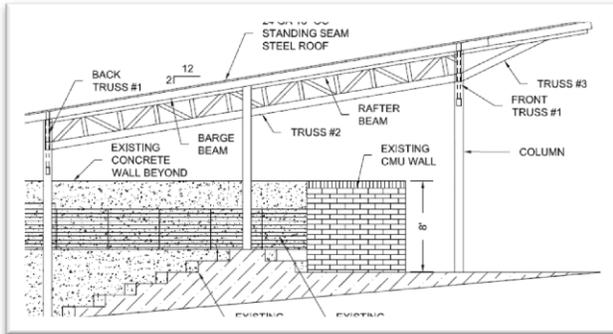
**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a) Change Order #2

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**SUMMARY BACKGROUND:** The approved Budget for Fiscal Year 2014/2015 includes the continuation of the group of Civic Center Remodel Projects, CIP # F322, as funded by the remaining balance of the Civic Development Impact Fees. The Civic Stage Expansion and Bandshell project was designed initially with input gathered from the public, committees, and community members, and was originally bid in September 2013. Two bids were received, the lower of which (\$443,990.00) exceeded the budget available and bids were rejected.

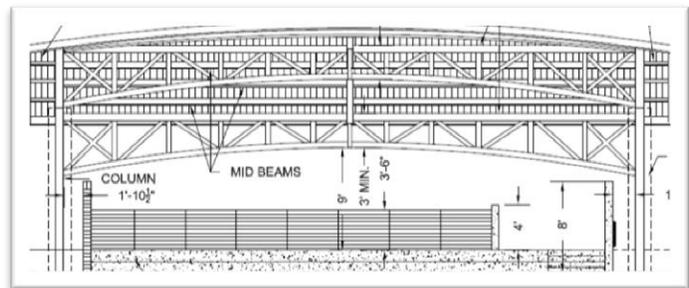


The approach for expansion and installation of a roof over the existing stage was reevaluated. The new concept, as installed, makes the stage deeper, extending it out into the lawn circle, incorporating a pre-fabricated roofing product (manufactured locally), and with minimal electrical upgrades, including stage lights.

The Town Council approved direct purchase of the custom "Sierra" prefabricated roof product from Classic Recreation Systems, from the local Grapevine Industrial District, via a cooperative purchasing contract with BuyBoard.com, in the amount of \$144,428.30. The "Sierra" model is a good fit with existing architectural style of the Civic Center campus. The new roof has columns to match the blond brick of the Civic Center, a corrugated green metal roof to match the Police Building, and wood ceiling details to match the Library Building. These new design plans for site work and installation of the Sierra Roof Structure were finalized and bids were issued in September 2014.

The Town Council approved direct purchase of the custom "Sierra" prefabricated roof product from Classic Recreation Systems, from the local

On October 23, 2014, the Town Council awarded a construction contract in the amount of \$129,680.00 to the low bidder, Danson Construction, LLC for installation of the roof structure, and concrete and related site work. Work began on October 29, 2014, and the project is near completion.

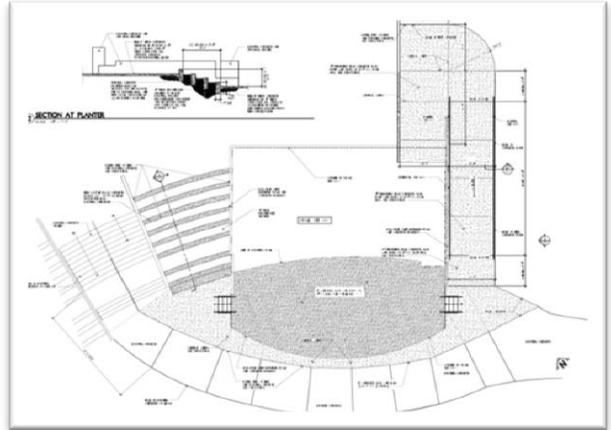


Due to discovered underground conditions,

alterations to new and existing footings were required (as detailed in Change Order #2, attached). The structural engineer redesigned the new roof footing system from pier footings (as bid) to spread footings, and also designed modifications required for conflicting existing stage footings.

This Change Order #2 reflects the contractor's implementation of the required changes, in the amount of \$23,911.00.

This Change Order #2 exceeds the balance remaining in the Civic Center DIF, and therefore this action also includes a request for approval of a budget transfer from General Fund contingency.



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**OPTION ANALYSIS:** The Council may vote to:

- 1.) approve Change Order #2 for modified footings and associated budget transfers, **OR**
- 2.) direct staff to pursue other options.

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**ACTION OPTION:** Motion to approve Change Order #2 to the construction contract with Danson Construction, LLC in the amount of \$23,911.00 for alterations to new and existing footings due to discovered conditions for the Civic Stage Expansion and Roof installation Project (CIP # F322d), as the associated budget transfers to close out the project as detailed in the Fiscal Analysis. **VOTE.**

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**RECOMMENDATION:** Town staff recommends approval of Change Order #2 and the associated budget transfers.

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**FISCAL ANALYSIS:** The budgets for the current fiscal year, and Budget Transfers for consideration, are shown here:

Civic Center DIF – Stage Expansion (CIP # F322)

HTE Code: 223-6540-700.72-20 Finance Project # CF1402 Fiscal Year 2014/2015

Budget:	\$200,000.00
Expended & Encumbered:	-\$192,190.16
Change Order #1 (this action):	-\$23,911.00
Budget Transfer (from contingency):	<u>+\$16,500.00</u>
Balance:	\$398.84

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved    Denied    Tabled/Deferred    Assigned to \_\_\_\_\_