

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
January 8, 2015**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30p.m.

2. INVOCATION - Pastor Don Tjiema

Pastor Don Tjiema gave the invocation.

3. PLEDGE OF ALLEGIANCE

Pastor Don Tjiema led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Mayor Skoog, Council Member Grossman, Council Member Marshall, Council Member Whiting, and Vice Mayor Nye.

Absent: Council Member Anderson and Council Member Mallory

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. USA Flag presentation to VFW (Added 1/7/15)

Mayor Skoog gave some background of the flags along Highway 69 that began in 1993 with 25 flags and adding 25 more each year until 1998. There are now 408 flags. They have rotated out 25 old flags with 25 new ones each year from the town. Members of the Mingus Mountain VFW Post including Skip, Big Bill, Jack, May and Debbie accepted a donation of 65 flags from the town to be added to the displays along Highway 69. The goal is to eventually have enough flags to extend from the east near Tractor Supply and west to Glassford Hill Road or farther.

c. Citizen of the Month

Communications Relations Coordinator Heidi Foster introduced the first Citizen of the Month Allyn Bergman. Foster explained that this new program is to recognize residents of Prescott Valley who do good works. Council member Marshall read the letter submitted by Allyn's friend Bill to nominate him. Mr. Bergman has helped many people who were in need of

assistance including a widower and a homeless veteran. He was presented with a Citizen of the Month plaque and a pen. Allyn thanked everyone for the recognition.

b. Prescott Area Leadership call out for Man, Woman & Youth of the Year

President –elect Beth Staub of Prescott Area Leadership announced that PAL is 25 years old. She gave a short slide presentation to explain the leadership training classes they provide. Some of their courses qualify for college credit through Yavapai College. Staub stated that they are accepting nominations for Man, Woman and Youth of the Year at prescottarealeadership.org. They have a community garden in Prescott and participate in Hungry Kids program at HUSD.

6. PROCLAMATIONS

a. Martin Luther King Day of Service

Deputy Town Clerk June Catanzarite read the proclamation for Martin Luther King Day of Service. Mayor Skoog presented the proclamation to Lloyd Weathers from Arizona Serve AmeriCorps Vista, who thanked the town for their support on projects throughout the year.

5. d. Library Annual Report

Library Board President Larry Martin presented the 2014 Library Spotlight Report. He complimented the Library staff for the fine job they do every day and in preparing the report. Martin highlighted several areas of the report. The digital media lab is now available where the virtual reality room used to be located. The children's area has expanded with more computers with expanded software programs. Electronic technology and social media continue to grow every year. Library volunteers are extremely important to the library operations; they gave 10,661 hours which is equivalent to 5.2 full time employees. Martin added that the Friends of the Library is a priceless organization in the support they give to the library.

Library Director Stuart Mattson introduced all the Library Board members in attendance. There are two vacancies on the board that they are trying to fill. Juan Feliciano, President of the Friends Board added that the Friends Board's mission is to enhance community involvement.

7. COMMENTS/COMMUNICATIONS

Council member Marshall wanted to add some background about the Citizen of the Month program. He approached Larry with the idea who then got Heidi Foster to help. He thanked Heidi for doing 99% of the work to get the program started. Marshall also announced on April 18 there will be an event at Prescott Valley Event Center called PV Stand Up for Veterans. It is sponsored by Hope Serves and they are looking for volunteers to help run the event.

Vice Mayor Nye announced that tomorrow is National Law Enforcement Appreciation Day. She commended each officer who goes above and beyond each day for their service and dedication. Last year Arizona lost six officers. She asked everyone to email and call the police department to

show their support & appreciation. We are not standing behind them, we are standing beside them.

Mayor Skoog spoke about a recent crime study in Arizona. Prescott Valley ranked 12th from the top among 42 communities on the list. We are seeing a very good trend in Prescott Valley.

8. CONSENT AGENDA

- a. *Approving the December 11 Work Study meeting and December 18, 2014 Council meeting minutes*
- b. *Approving the November 21, 2014 Board and Commission Selection Committee Minutes*
- c. *Approving a Temporary Extension of Premises/Patio Permit for existing Liquor License #06130055 for Barefoot Bob's Billiards located at 8367 East Pecos Drive; Cheryl A. Soto applicant*
- d. *Approving the donation of retired PVPD fleet vehicle #1121 with odometer reading of 107,630 miles to the YRMC Security Department*
- e. *Approving Accounts Payable of December 8 through December 29, 2014*

Mayor Skoog read the items listed on the consent agenda and asked if anyone wished to pull any items for separate discussion.

Council Member Marshall made the MOTION, seconded by Council Member Grossman, to approve all items on the consent agenda, by electronic vote. MOTION carried with 5 ayes and 0 nays.

9. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Consideration of approving Resolution No. 1900 adopting and approving a Final Development Plan/Plat (FDPI4-011) for Pronghorn Ranch Unit IX Tract 44 (Rimrock)*

Community Development Director Richard Parker introduced the final development plan for a new tract in Pronghorn Ranch to be known as Rimrock Garden Homes. There are 33 lots. Most will be configured as duplex units. Staff recommends approval of the final development plan.

David Everson of Mandalay Homes was present and answered questions from Vice Mayor Nye and Council member Grossman about the elevations and energy efficiency. Construction is very energy efficient. The design finishes and colors will be on the website soon. They are Department of Energy Z Homes that are certified for water conservation and prewired for solar and electric cars.

Council Member Marshall made the MOTION, seconded by Vice Mayor Nye, to approve Resolution No. 1900 adopting and approving a Final Development Plan/Plat (FDP14-011) for Pronghorn Ranch Unit IX Tract 44 (Rimrock), by electronic vote. MOTION carried with 5 ayes and 0 nays.

b. Consideration of approving Resolution No. 1901 adopting and approving a Final Development Plan/Plat (FDP14-012) for StoneRidge Unit 4 Tract U

Community Development Director Richard Parker stated that this final development plan is for proposed single family residential use from prior commercial zoning use of the corner. Staff recommends approval of the final development plan.

Mike Richards from StoneRidge stated that it is three lots that will be built with existing product like they have used in Unit 7 to finish out the area.

Council member Whiting added that this was discussed previously and is a good solution to that corner. The residents of StoneRidge were very supportive.

Council Member Whiting made the MOTION, seconded by Council Member Marshall, to approve Resolution No. 1901 adopting and approving a Final Development Plan/Plat (FDP14-012) for StoneRidge Unit 4 Tract U, by electronic vote. MOTION carried with 5 ayes and 0 nays.

c. Consideration of approving Change Order #2 to the construction contract with Danson Construction, LLC in the amount of \$23,911.00 for alterations to new and existing footings due to discovered conditions for the Civic Stage Expansion and Roof installation Project (CIP # F322d), as the associated budget transfers to close out the project as detailed in the Fiscal Analysis

Capital Projects Coordinator Kim Moon stated that alterations had to be made to the original footings due to wind lift and snow load. They changed from a pier footing to a spread footing. The added cost of the footings made a budget transfer necessary. The changes have been made to the structure and the stage has turned out very nicely.

Vice Mayor Nye made the MOTION, seconded by Council Member Grossman, to approve Change Order #2 to the construction contract with Danson Construction, LLC in the amount of \$23,911.00 for alterations to new and existing footings due to discovered conditions for the Civic Stage Expansion and Roof installation Project (CIP # F322d), as the associated budget transfers to close out the project as detailed in the Fiscal Analysis, by electronic vote. MOTION carried with 5 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

Tony Ruby of Prescott Valley stated that he is opposed to building a roundabout on Lakeshore Drive. He says yes to widening the road but no to the roundabout. Emergency vehicles do not do well in roundabouts. A four way stop sign works just as well. "This is America not Europe."

11. MOTION TO CONVENE INTO EXECUTIVE SESSION in order to conduct the annual review and evaluation of the performance of the Town Manager, Larry Tarkowski. The executive session is scheduled pursuant to Arizona Revised Statutes Section 38-431.03(A)(1), which allows for discussion or consideration of employment, assignment or appointment of a public officer, appointee or employee.

Council Member Marshall made the MOTION, seconded by Vice Mayor Nye, to convene in executive session in order to conduct the annual review and evaluation of the performance of the Town Manager, Larry Tarkowski. The executive session is scheduled pursuant to Arizona Revised Statutes Section 38-431.03(A)(1), which allows for discussion or consideration of employment, assignment or appointment of a public officer, appointee or employee., by electronic vote. MOTION carried with 5 ayes and 0 nays.

12. RECESS INTO EXECUTIVE SESSION

Mayor Skoog recessed the regular session at 6:26p.m.

13. RECONVENE INTO REGULAR SESSION

Mayor Skoog reconvened into regular session at 7:05p.m.

14. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS

Council member Grossman made the MOTION, seconded by Council member Marshall to approve that Town Manager Larry Tarkowski be awarded a 3% raise in salary for his annual review and performance rating, by voice vote. MOTION carried with 5 ayes and 0 nays.

15. ADJOURNMENT

Council member Marshall made the MOTION seconded by Council member Grossman to adjourn the meeting, by voice vote. MOTION carried with 5 ayes and 0 nays. Mayor Skoog adjourned the meeting at 7:08p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Deputy Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, January 8, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this January 14, 2015

June Catanzarite, Deputy Town Clerk