

TOWN CLERK DECEMBER 2014

Program	Dec'13	Dec '14	% Change (Month)	YTD FY 13-14	YTD FY 14-15	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	36	27	-25%	164	159	-3%
Public records research/requests	22	36	64%	203	187	-8%
Records destroyed (cubic feet)	0	0	N/A	191	208	0%
Bids/RFPs processed	1	0	-100%	8	9	100%
Contracts & Agreements processed	3	5	67%	34	17	-50%
Documents added to Laserfiche	420	259	-38%	16095	10719	-33%
Records microfilmed (rolls)	0	0	N/A	0	0	0%
Documents recorded (County)	1	4	300%	20	21	5%

Budgetary Goals & Objectives:	Dec '13	Dec'14	% Change (Month)	YTD FY 14-15	Proposed FY 14-15	% Change vs. Proposed
Notice of Claims	1	1	0%	4	12	33%
\$ Amount of insurance paid	\$ 10,000.00	\$ 4,415.14	-56%	\$4,665.14	\$25,000	19%
Ordinances & Resolutions Processed	5	4	-20%	29	60	48%
Meeting Minutes Approved	3	3	0%	21	48	44%
Council Agenda Packets Prepared	3	3	0%	20	48	42%
Official Postings	9	3	-67%	66	100	66%
Legal Notices Published	21	8	-62%	49	50	98%
Licenses:						
New liquor licenses	3	0	-100%	4	10	40%
Special event liquor licenses	0	0	N/A	5	5	100%
New business licenses	41	33	-20%	211	500	42%
Renewed business licenses	136	171	26%	1047	1900	55%
Special event business licenses	2	1	-50%	353	450	78%
Peddler's licenses	6	5	-17%	24	10	240%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	48	154	2543
Feb	37	178	2553
Mar	43	190	2573
April	45	182	2611
May	47	182	2573
June	37	148	2586
July	48	222	2597
Aug	39	185	2593
Sept	40	150	2593
Oct	31	173	2589
Nov	20	146	2572
Dec	33	171	2575

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.