

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: January 22, 2015**

SUBJECT: Amendment to CH2MHILL/OMI Agreement for Out of Scope Services for Tower Ground Base (TGB) Installation

SUBMITTING DEPARTMENT: Utilities Department

PREPARED BY: Mark Kieren - Operations Manager, for
Neil Wadsworth, PE - Utilities Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Amendment for CH2MHILL/OMI Agreement for Out of Scope Services with Letter of Agreement (Exhibit A)
b.) Site Plan

SUMMARY BACKGROUND: In 2008-2009 we moved towards Smart water meter technology and installed our first radio Antenna (Tower Ground Base - TGB). Part of our build out for wide area coverage of our meters in Prescott Valley was the need for a second (final) Tower Ground Base (TGB). With the advancement of meters and areas we need coverage for, it has now become necessary to install the final (TGB). This project will allow us to complete our wide area coverage needed to read the entire water system and dramatically improve efficiency regarding meter reading and customer service.

We intend to utilize our Professional Services Agreement with CH2MHILL/OMI and complete this project under the Out-of-Scope Services Clause in Section 9 of the Restated and Amended Agreement dated April 24, 2008 for an amount not to exceed \$108,866.40.

Installation of the Tower and associated equipment will be at the Granite View Tank Site located above the KIA Dealership. A site plan showing the equipment layout is attached. The Tower will extend 75' above ground level at the tank site, which will be 33' above the top of the Tank.

OPTIONS ANALYSIS: The Council may vote to:

- 1.) Approve the Amendment for the Out of Scope Services with CH2MHILL/OMI and the budget transfer, **OR**
- 2.) Not approve the Amendment for the Out of Scope Services with CH2MHILL/OMI and budget transfer, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve the Amendment for the Out of Scope Services with CH2MHILL/OMI in the amount not to exceed \$108,866.40 and the budget transfer to complete the TGB installation at Granite View Tank. **VOTE.**

RECOMMENDATION: Staff recommends approval of the Amendment to the CH2MHILL/OMI Agreement for Out-of-Scope Services and budget transfer to complete the TGB installation at Granite View Tank.

FISCAL ANALYSIS: The following tables summarize the budget items needed to complete this project.

Table 1

Machinery and Equipment (Flex-Net Antenna Install)		511-7020-700-7410
FISCAL YR 2014/2015	Budget:	\$60,000.00
	Expended/Encumbered:	\$0.00
	Budget Transfer:	\$48,867.00 <this action
	TGB Purchase:	\$108,866.44 <this action
	Remaining Balance	\$0.56
FISCAL YR 2014/2015		

Small Water Projects		511-7020-700-7320
FISCAL YR 2014/2015	Budget:	\$65,000.00
	Expended/Encumbered:	\$0.00
	Budget Transfer :	(\$48,867.00) <this action
	Remaining Balance	\$16,133.00
	FISCAL YR 2014/2015	

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____