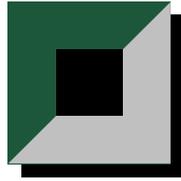


Exhibit "A"



STROH ARCHITECTURE, INC.

January 27, 2015

Gary McConnell
Utilities Engineer
Town of Prescott Valley
7501 E. Civic Circle, 3rd Floor
Prescott Valley, AZ 86314

Re: New 50' x 60' Pre-Engineered Metal Building located at the Prescott Valley
Wastewater Treatment Facility on E. Valley Road

PROPOSAL / EXHIBIT A

The scope of services as we know it is as follows:

Produce design and construction documents to build your new equipment garage including metal building, foundation design, lighting and power, unit heaters, potable water, trench drain, skylights, insulation and vents.

▣ Basic Services ▣

The Architect's Basic Services consist of: Architecture, structural, mechanical and electrical engineering.

Programming

The Architect shall provide, through investigation and addressing the Owner's needs, a program of space, approximate size, functional relationship and character of each space required for the Project.

Schematic Design Phase

The Architect shall review the program with the Owner as developed by the Architect to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner.

The Architect shall review with the Owner alternative bid items to the design and construction of the Project.

The Architect shall prepare, for approval by the Owner, Schematic Design Documents consisting of drawings and other documents illustrating the scale and relationship of the Project's components.

Design Development Phase

Based on the approved Schematic Design documents and any other adjustments authorized by the Owner in the program, the Architect shall prepare, for approval by the Owner, Design Development documents consisting of drawings and other documents to affix and describe the size and character of the Project as to architectural, materials and such other elements as may be appropriate. The Architect will provide a construction estimate at the completion of this phase.

Construction Document Phase

Based on the approved Design Development documents and any further adjustments in scope or quality of the project authorized by the Owner, the Architect shall prepare, for approval by the Owner, Construction Documents consisting of drawings and specifications setting forth in detail the requirements for the construction of the Project. All Consultant drawings including Civil are included.

The Architect shall submit the drawings to the Town Building Department for a building permit and the Architect shall follow through with any revisions required to obtain said permit. (The Owner shall pay all building permit fees.)

Construction Documents

One set of electronic PDF drawings and one specification book will be delivered to the Owner.

Bidding and Negotiation

The Owner will coordinate the distribution of the Contract Documents to plan rooms and contractors. The Architect will conduct a pre-bid conference with the prospective bidders and submittal and RFI reviews are also included in this phase.

Construction Services Phase

The Architect will attend the pre-construction meeting. The Architect will provide administration of the contract between the Owner and Contractor. The Architect will review all shop drawings and product submittals from the Contractor. The Architect will review the progress of the construction and the Contractor's pay requests monthly and provide any clarifications requested by the Contractor.

▣ Additional Services ▣

The Additional Services described, but not necessarily limited to the following, are not included in the Basic Services and shall be considered extras to this Agreement and shall be paid for by the Owner. The Additional Services shall only be provided if confirmed in writing by the Owner.

- Making revisions in the Drawings, Specifications or other documents when such revisions are inconsistent with approvals or instructions previously given by the Owner, including revisions made necessary by adjustments in the Owner's program or Project budget.
- Providing special surveys, environmental studies and submissions required for approvals of the governmental authorities or others having jurisdiction over the Project.
- Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted architectural practice.

Hourly Rates for Additional Services:

Principal Architect	\$ 125 / hour
Principal Engineer	\$ 120 / hour
Project Manager	\$ 95 / hour
Architectural Production	\$ 80 / hour
Engineering Production	\$ 75 / hour
Clerical Production	\$ 45 / hour

▣ Owner's Responsibilities ▣

The Owner shall provide full information regarding requirements for the Project, which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements, special equipment, systems and site requirements.

The Owner shall furnish a written legal description of the site.

The Owner shall furnish the services of a Landscape Architect, if required.

The Owner shall furnish the services of a Surveyor.

The Owner shall furnish the services of a Civil Engineer.

The Owner shall furnish the services of a Geotechnical Engineer, any testing required is included in the Contractors bid.

▣ Opinions of Probable Construction Cost ▣

In providing opinions of probable construction cost, the Client understands that the Architect has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Architect's opinions of probable construction costs are made on the basis of the Architect's professional judgment and experience. The Architect makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Architect's opinion of probable construction cost.

▣ Summary of Services Included ▣

Basic Services Included:

- **Architecture**
- **Structural Engineering**
- **Mechanical Engineering**
- **Electrical Engineering**
- **Errors & Omissions Insurance**

Compensation for the Basic Services listed above shall be as follows:

Project to be billed monthly based on percentage of completion.

Design Development Phase Complete	\$ 3,600.00
Construction Documents Complete	\$ 7,000.00
Bidding Services	\$ 500.00
Construction Services	\$ 1,800.00
<hr/>	
Total Compensation	\$ 12,900.00

Professional fees are due and payable 10 days from the date billed.

In the event of termination, suspension or abandonment of the project, which is not the fault of the Architect, the Architect shall be compensated for services performed prior to the termination, suspension or abandonment, together with any reimbursable expenses.

Reimbursable Expenses shall be as follows:

- **Printing Expenses:** At cost plus 10%
- **Mailing and Shipping Expenses:** At cost plus 10%
- **Mileage:** \$.60 per mile
- **Additional Services of Consultants:** At cost plus 10%

This Agreement entered into on the _____ day of _____, in the year 2015.

Owner

Architect

Town of Prescott Valley



Douglas Stroh
STROH ARCHITECTURE, INC.