

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: February 12, 2015**

SUBJECT: Installation and Purchase of Material for Hot Melt Crack Seal FY14/15 – Spring 2015

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero - Public Works Operations Manager for
Norm Davis, PE - Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Change Order #1 to contract with Graham Contractors, Inc.
b.) Quote from CrafcO, Inc. for Purchase of Crack Sealant per Arizona Department
of Transportation Purchasing Contract #ADSP013-035060

SUMMARY BACKGROUND: The approved budget for Fiscal Year 2014/2015 includes funding for performing a Crack Seal Maintenance program. Crack Seal is a first level maintenance program and is performed after a new engineered pavement has been in place 7 to 10 years.

Council awarded a Hot Melt Crack Seal FY14/15 contract to Graham Contractors, Inc. on October 9, 2014 for the Fall 2014 project. The Public Works Department is now proposing to add roadway areas for similar maintenance in Spring 2015 and to extend the earlier contract via Change Order to use the same bid prices for an additional amount up to \$18,840.00. The crack seal material itself would be purchased under State Contract in an amount not to exceed \$12,349.65.

In an effort to minimize traffic disruption during such programs, the Department works to notify the public through press releases in the local newspaper and on the Town's website. In addition, affected businesses are notified in person prior to the crack seal work in their area.

OPTIONS ANALYSIS: The Council may choose to:

- a.) Award the Change Order for the installation of crack seal materials under the current contract with Graham Contractors, Inc. in the amount of up to \$18,840.00, and approve purchasing the Crack Seal materials under an ADOT contract in the amount of \$12,349.65, **OR**
- b.) Not award the Change Order or the purchase of materials under State Contract

ACTION OPTION: Motion to (a) award a Change Order to the current contract with Graham Contractors, Inc. for additional installation of Hot Melt Crack Seal materials on specified streets in Spring 2015. in the amount of up to \$18,840.00, and (b) purchase necessary Crack Seal materials from CrafcO, Inc. per an ADOT contract in the amount of \$12,349.65, **OR** Motion not to approve the proposed Change Order or purchase of materials under State Contract. **VOTE.**

RECOMMENDATION: Staff recommends approving the Change Order to the contract with Graham Contractors, Inc. for additional installation of Hot Melt Crack Seal materials in the amount up to \$18,840.00, and approving the purchase of Crack Seal material from CrafcO, Inc. in the amount of \$12,349.65.

FISCAL ANALYSIS:

Table 2

2014/2015 Crack Seal Maintenance Program		
HTE Code: 202-5510-631.43-70		Street Maintenance
		Finance Proj. # N/A
FISCAL YEAR 2014/2015	Budgeted Amount:	\$364,994.00
	Expended & Encumbered:	(\$271,246.05)
	Materials Purchase:	(\$12,349.65)
	Installation Change Order:	(\$18,840.00) < (this action)
	Balance:	<u>\$62,558.30</u>
FISCAL YEAR 2014/2015		

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____