

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
February 12, 2015**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30p.m.

2. INVOCATION - *Pastor Joe Phillips, New Life Ministries International*

Pastor Phillips gave the Invocation after a moment of silence and prayer in remembrance of Prescott's Kayla Mueller who was recently killed while on a humanitarian mission in Jordan.

3. PLEDGE OF ALLEGIANCE

Chamber of Commerce CEO Marnie Uhl led in the recitation of the Pledge of Allegiance said in unison.

4. ROLL CALL

Present: Council Member Grossman, Council Member Mallory, Council Member Whiting,  
Council Member Anderson, Vice Mayor Nye, and Mayor Skoog.

Absent: Council Member Marshall.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Chamber of Commerce

Chamber of Commerce Zack Hurt introduced Annessa and Dwayne Morrison of *Naturally OCD Cleaning* focusing on the cleaning of businesses/offices/manufacturing buildings of all sizes. Call 928 830-3935 to contact them.

Marnie Uhl announced that the 37<sup>th</sup> annual PV Days, sponsored by PV Early Bird Lions Club, will be held on June 18-21. This year's theme is "Dreams Can Come True". In addition, Marnie welcomed the AIA State Wrestling Championship to town.

b. Citizen of the Month

Tabled until a later date.

6. CERTIFICATES

a. Certificate of Appreciation to Patty Sterpka for 10 years of service

Town Clerk Diane Russell read the accolades written about Patty Sterpka who was cheered on by many of the guys from the Public Works Department. Mayor Skoog and Vice Mayor Nye presented Patty with a Certificate and pin for her 10 years of service. Patty, a native Arizonan, thanked Council for their support over the last 10 years as well as thanking the “animals” present for their support. Administrative Supervisor Deanna Serino came forward to add that she couldn't do what she does in the department without Patty - she is her right hand gal. She is a pleasure to work with and makes the work place enjoyable and keeps all the [Public Works] guys in line.

7. COMMENTS/COMMUNICATIONS

No comments were forthcoming.

8. CONSENT AGENDA

- a. *Approving the January 22 Council meeting Minutes*
- b. *Approving a Series 12 Restaurant Liquor License Application for Kitchens Inc. dba Gabby's Grill located at 2982 N. Park Ave., Ste B; Kelly C. Cabral, applicant*
- c. *Approving a Series 12 Restaurant Liquor License Application for Origin Bistro LLC located at 3050 N. Windsong Dr., Ste 101; Jourdan M. Wheeler, applicant*
- d. *Authorizing the UVRWP Coalition to apply for a United States Bureau of Reclamation WaterSMART Feasibility Studies Grant AND a United States Department of Agriculture, Natural Resources Conservation Service, Conservation Innovation Grant*
- e. *Approving Accounts Payable*
- f. *Approving Resolution No. 1905 to authorize matching Town funds of up to \$108,750 for the Windsong Drive Pedestrian Improvement Project*
- g. *Approving (a) award of a Change Order to the current contract with Graham Contractors, Inc. for additional installation of Hot Melt Crack Seal materials on specified streets in Spring 2015 in the amount of up to \$18,840.00, AND (b) purchase necessary Crack Seal materials from Crafcro, Inc. per an ADOT contract in the amount of \$12,349.65*

Council Member Grossman made the MOTION, seconded by Council Member Mallory, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

9. OLD BUSINESS (FOR ACTION)

- a. Consideration of the second reading, by title only, and passage of Ordinance No. 801 adopting amendments made to Town Code Chapter 14 "Subdivisions", Chapter 7 "Building", and Chapter 13 "Zoning" to conform to the Town's General Plan 2025 [earlier declared by Resolution No. 1897 as a public document] (ZOA14-001)

Mayor Skoog asked the Town Clerk to read Ordinance No. 801 by title only for the second reading. Town Clerk Diane Russell read Ordinance No. 801 by title only for the second reading. Mayor Skoog then asked, "Shall the Ordinance Pass?"  
The ordinance passed by electronic vote with 6 ayes and 0 nays.

10. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of reading Ordinance No. 803 by title only approving the exchange of parcels by the Town of Prescott Valley and John Carlile for the Viewpoint Dr. Improvements

Engineering Division Manager Ron Pine said this is the latest construction for the ongoing Viewpoint Connector completed in 2013 for just under \$600,000. It is in the interim condition right now and not at full build out. Full build out will include additional travel lanes, landscaped median and sidewalks similar to what is on Navajo Drive. We would like to acquire the left top and bottom left corner (site triangle) of the Carlile property in exchange for a 10 foot strip along the north side of the Carlile property.

Council Member Whiting made the MOTION, seconded by Council Member Grossman, to approve reading Ordinance No. 803 once by title only as an emergency measure, then place the same on final passage, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Town Clerk Diane Russell read the ordinance by title only as an emergency measure. Mayor Skoog asked "Shall the ordinance pass?" The ordinance passed with 6 ayes and 0 nays.

- b. Consideration of approving the purchase of a Model 1300 Hydra-Stop Line Tapping Machine and Associated Accessories from HD Supply Facilities Maintenance dba: USA Bluebook in the amount of \$30,645.53

Utilities Director Neil Wadsworth said we talked about this last week purchase at work study session. Two bids were received with the low bid being \$30,645.53.

Vice Mayor Nye made the MOTION, seconded by Council Member Grossman, to approve the purchase of Model 1300 Hydra-Stop Line Tapping Machine and Associated Accessories from

HD Supply Facilities Maintenance dba: USA Bluebook in the amount of \$30,645.53, by electronic vote. MOTION carried with 6 ayes and 0 nays.

- c. Consideration of approving a Professional Services Agreement with Stroh Architecture, Inc. in the amount of \$12,900 for architectural design services of a 3,000 square foot storage building AND approving an amendment to the Town Engineer Agreement with Dava & Associates for civil design services in the amount of \$13,405 (CIP # W372)

Utilities Director Neil Wadsworth said we discussed this agreement in detail at the last work study. It is a 3,000 square foot storage building to house some expensive equipment.

Council Member Anderson made the MOTION, seconded by Council Member Whiting, to approve (a) a Professional Services Agreement with Stroh Architecture, Inc. in the amount of \$12,900 for architectural design services, and (b) an Amendment to the Town Engineer Agreement with Dava & Associates for civil design services in the amount of \$13,405, by electronic vote. MOTION carried with 6 ayes and 0 nays.

- d. Consideration of approving Contract # ST-WSG-15-010115-17 with the Governor's Office of Children, Youth and Families to accept a grant award

Chief Bryan Jarrell said Council approved the application submittal back on September 26, 2014, to receive STOP Grant funding. The STOP grant is used to establish, maintain and improve relationships and partnerships between the courts, victim advocates, service providers, prosecution and law enforcement for the purposes of reducing violent crimes against women and enhancing our victim services. Funds will provide for a full time detective, a full time victim's advocate and a full time administrator. The remaining funds will be used to cover training and overtime costs teaching the rest of the sworn officers the intricacies of investigating these types of crimes and actual field experience working with victims and perpetrators. The town's matching portion for acceptance of this grant is \$38,821 which is 25 percent of the \$257,286 grant award. These dollars are less than originally requested but that is what the state awarded. It still allows the PVPD to continue their highly successful program which is a model for these types of programs throughout the state. Chief Jarrell introduced Sgt. Jake Jackson (unit supervisor), Det. James Tobin, Corp. Mike Williams and Dorothy Shippen the Program Administrator who was absent. A Victim Advocate person is not selected as yet. Vice Mayor Nye stated there is a critical need for this program and applauded them for the success of their efforts and thanked them all.

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to approve Contract # ST-WSG-15-010115-17 with the Governor's Office of Children, Youth and Families to accept the grant award, by electronic vote. MOTION carried with 6 ayes and 0 nays.

#### 11. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

12. ADJOURNMENT

Vice Mayor Nye made the MOTION, seconded by Council Member Grossman, adjourn the meeting, by electronic vote. MOTION carried with 5 ayes and 1 nay. Council Member Mallory voted nay.

Mayor Skoog adjourned the meeting at 6:05 p.m.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, February 12, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this February 18, 2015

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Diane Russell, Town Clerk