

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: February 26, 2015**

SUBJECT: Emergency Replacement of Compressor for HVAC Unit

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero, Operations Manager for
Norm Davis, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

SUMMARY BACKGROUND: The HVAC unit that cools the Channel 9 equipment on the first floor of the Civic Center building experienced catastrophic failure of the compressor. Timely correction to keep Channel 9 equipment cool and functioning is crucial. Staff made the decision to correct under emergency condition by not taking the time to receive 3 written quotes and instead awarded work to a known qualified local contractor that could immediately replace the compressor to get the HVAC unit working again.

In accordance with Town Code, Chapter 3, Section 3-04-060, Mayor shall be empowered to authorize the purchasing agent to purchase or secure services without complying with standard purchasing procedures. Replacement of the compressor for all equipment and labor by FRB Refrigeration of Prescott Valley was \$5025.70.

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve the purchase, **OR**
- 2.) Not approve the purchase, **AND/OR**

ACTION OPTION: Motion to approve the purchase of the HVAC Compressor **OR** Motion to not approve the purchase. **VOTE.**

RECOMMENDATION: Staff recommends approval of this purchase.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____