

Town Clerk - January 2015

Program	Jan '14	Jan '15	% Change (Month)	YTD FY 13-14	YTD FY 14-15	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	47	26	-45%	211	185	-12%
Public records research/requests	42	41	-2%	245	228	-7%
Records destroyed (cubic feet)	0	0	N/A	191	208	9%
Bids/RFPs processed	3	1	-67%	11	10	-9%
Contracts & Agreements processed	2	3	50%	36	20	-44%
Documents added to Laserfiche	6762	860	-87%	22857	11579	-49%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	4	5	25%	20	30	50%

Budgetary Goals & Objectives:	Jan '14	Jan '15	% Change (Month)	YTD FY 14-15	Proposed FY 14-15	% Change vs. Proposed
Notice of Claims	1	1	0%	5	12	42%
\$ Amount of insurance paid	\$ -	\$ -	N/A	\$4,665.14	\$25,000	19%
Ordinances & Resolutions Processed	9	7	-22%	36	60	60%
Meeting Minutes Approved	4	4	0%	25	48	52%
Council Agenda Packets Prepared	4	2	-50%	22	48	46%
Official Postings	10	5	-50%	71	100	71%
Legal Notices Published	1	4	300%	53	50	106%
Licenses:						
New liquor licenses	3	0	-100%	4	10	40%
Special event liquor licenses	0	1	N/A	5	5	100%
New business licenses	41	26	-37%	211	500	42%
Renewed business licenses	136	191	40%	1047	1900	55%
Special event business licenses	2	3	50%	353	450	78%
Peddler's licenses	6	5	-17%	24	10	240%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	26	191	2574
Feb			
Mar			
April			
May			
June			
July			
Aug			
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.