

DIAMOND VALLEY WASTEWATER DISTRICT FORMATION Community Work Plan

Rural Community Assistance Corporation
in partnership with
Town of Prescott Valley, Arizona

This community work plan for technical assistance is entered into by Rural Community Assistance Corporation (RCAC) and The Town of Prescott Valley. This is not intended to be a legally binding document, but should be viewed as a planning tool to ensure that all essential parties agree on the desired outcome(s) and the responsibilities of each party before the work begins, and will work together to achieve the desired outcomes.

Background

Diamond Valley Water District (DVWD), located in an unincorporated area of Yavapai County, between Prescott and Prescott Valley, provides water to approximately 713 properties which are primarily lower income single family residences, although there are few commercial and multi-family dwellings within the area. The median household income data obtained from an RCAC MHI of the District had the Diamond Valley community at a much lower income than the County and surrounding Cities. DVWD has undergone change in the last year due to a new board and concerns related to the new board. The DVWD is separate from the formation of the Diamond Valley Wastewater District. At the request of a group of concerned citizens, RACA has been asked to assist the Town of Prescott Valley in working with the group to help form a wastewater district to address the aging septic systems and the future need for a sewer system for the area. The formation of a wastewater district is needed to obtain funding to address the failing septic systems and the possible future annexation of the area by the Town of Prescott Valley.

Outcome: The Diamond Valley Wastewater District will be formed to address the aging and leaking septic systems and address future planning for the area to improve services and maintain public health.

RCAC will be responsible for the following work plan tasks:

RCAC Task(s)	Responsible Staff	Target Completion Date
1. Facilitating information meetings as possible	Deborah Patton	
2. Provide ongoing communication with the Town of Prescott Valley to help the formation of the District	Deborah Patton	
3. Provide assistance with USDA and other funding applications for the District	Deborah Patton	
4. Assist the newly formed District in Board training and understanding of roles of board members for sustainability of the District	Deborah Patton	

Town of Prescott Valley will be responsible for the following work plan tasks:

Tasks	Responsible Staff	Target Completion Date
A. Provide meeting room at no cost to assist the initial formation of the district.	Richard Parker	
B.		
C.		
D.		
E.		

Points of Contact

The community partner's point of contact with RCAC will be:

Name: Deborah Patton
 Title: Rural Development Specialist
 Mail Address: 8252 West Willow Avenue
 City/State/Zip: Peoria, AZ 85381
 Telephone: 602 501 6696
 Fax: 602 467 3006
 E-mail Address: Dpatton@rcac.org

RCAC's point of contact with the community partner will be:

Name: Richard Parker
 Title: Community Development Director
 Mail Address: 7501 E Civic Circle
 City/State/Zip: Prescott Valley, AZ 86314
 Telephone: 928 759 3051
 Fax:
 E-mail Address: rparker@pvaz.net

RCAC and Community Partner Approvals

RCAC Technical Assistance Provider	Deborah Patton Printed Name	Signature	Date
RCAC Supervisor	Olga Morales Printed Name	Signature	Date
Community Development Director Community Partner Representative's Title	Richard Parker Community Partner Representative's Printed Name	Community Partner Representative's Signature	Date
Yavapai County Community Partner Representative's Title	Jack Smith Community Partner Representative's Printed Name	Community Partner Representative's Signature	Date
Diamond Valley Wastewater District Committee Community Partner Representative's Title	Community Partner Representative's Printed Name	Community Partner Representative's Signature	Date
Community Partner Representative's Title	Community Partner Representative's Printed Name	Community Partner Representative's Signature	Date