

Town Clerk - February 2015

Program	Feb '14	Feb '15	% Change (Month)	YTD FY 13-14	YTD FY 14-15	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	36	20	-44%	247	205	-17%
Public records research/requests	40	24	-40%	285	252	-12%
Records destroyed (cubic feet)	458	0	-100%	649	208	-68%
Bids/RFPs processed	3	1	-67%	13	10	-23%
Contracts & Agreements processed	2	2	0%	43	20	-53%
Documents added to Laserfiche	6762	3844	-43%	25133	15423	-39%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	4	0	-100%	24	30	25%

Budgetary Goals & Objectives:	Feb '14	Feb '15	% Change (Month)	YTD FY 14-15	Proposed FY 14-15	% Change vs. Proposed
Notice of Claims	1	0	-100%	5	12	42%
\$ Amount of insurance paid	\$ -	\$ 60.00	N/A	\$4,725.14	\$25,000	19%
Ordinances & Resolutions Processed	5	4	-20%	40	60	67%
Meeting Minutes Approved	4	3	-25%	28	48	58%
Council Agenda Packets Prepared	4	4	0%	26	48	54%
Official Postings	13	13	0%	84	100	84%
Legal Notices Published	20	17	-15%	70	50	140%
Licenses:						
New liquor licenses	3	2	-33%	6	10	60%
Special event liquor licenses	0	0	N/A	5	5	100%
New business licenses	37	43	16%	254	500	51%
Renewed business licenses	178	166	-7%	1213	1900	64%
Special event business licenses	2	29	1350%	382	450	85%
Peddler's licenses	1	1	0%	25	10	250%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	26	191	2574
Feb	43	166	2586
Mar			
April			
May			
June			
July			
Aug			
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.