

Town Clerk March 2015

Program	Mar '14	Mar '15	% Change (Month)	YTD FY 13-14	YTD FY 14-15	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	41	23	-44%	288	205	-29%
Public records research/requests	49	44	-10%	334	296	-11%
Records destroyed (cubic feet)	0	0	0%	649	208	-68%
Bids/RFPs processed	0	2	200%	15	10	-33%
Contracts & Agreements processed	5	4	-20%	46	24	-48%
Documents added to Laserfiche	2276	489	-79%	25133	15912	-37%
Records microfilmed (rolls)	0	0	0%	0	0	0%
Documents recorded (County)	1	6	500%	24	36	50%

Budgetary Goals & Objectives:	Mar '14	Mar '15	% Change (Month)	YTD FY 14-15	Proposed FY 14-15	% Change vs. Proposed
Notice of Claims	1	1	0%	6	12	50%
\$ Amount of insurance paid	\$ -	\$ 5,000.00	0%	\$9,725.14	\$25,000	39%
Ordinances & Resolutions Processed	5	1	-80%	41	60	68%
Meeting Minutes Approved	3	4	33%	32	48	67%
Council Agenda Packets Prepared	3	3	0%	29	48	60%
Official Postings	15	5	-67%	89	100	89%
Legal Notices Published	4	4	0%	74	50	148%
Licenses:						
New liquor licenses	3	1	-67%	7	10	70%
Special event liquor licenses	0	0	0%	5	5	100%
New business licenses	37	49	32%	303	500	61%
Renewed business licenses	178	187	5%	1400	1900	74%
Special event business licenses	2	0	-100%	382	450	85%
Peddler's licenses	1	7	600%	32	10	320%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	26	191	2574
Feb	43	166	2586
Mar	49	187	2590
April			
May			
June			
July			
Aug			
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.