

DOUGLAS A. DUCEY  
Governor



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Director

STATE OF ARIZONA  
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April 9, 2015

Ryan Judy, Deputy Town Manager  
Town of Prescott Valley  
7501 East Civic Circle  
Prescott Valley, AZ 86314

RE: FY 2014 Community Development Block Grant (CDBG)  
Windsong Drive Improvements  
Response Due By: May 6, 2015

Dear Mr. Judy:

The Arizona Department of Housing ("ADOH") has reserved CDBG (State Special Projects (SSP)) funds in the amount of \$300,000.00 for the Windsong Drive Improvements located in Prescott Valley. You may formally accept the terms and conditions by completing the signature block at the bottom of the letter and returning this letter to ADOH by the response due date noted above.

**CDBG Funding Terms**

1. Activity #1 - Administration  
\$1,500.00 in FY 2014 SSP funds to carry out all required actions to administer activities for the Town of Prescott Valley. Actions are to include requisite record keeping, reporting, monitoring, and all other actions necessary to ensure compliance with CDBG Program requirements as identified in the 24 CFR 570.500 - 570.614 and current Arizona Department of Housing Handbooks.
2. Activity #2 – Windsong Drive Improvements  
\$298,500.00 in FY 2014 SSP funds to use for improvements along Windsong Drive between Lakeshore Drive and Florentine Road in Prescott Valley including:
  - the addition of a sidewalk, curb and gutter;
  - the addition of bike lane;
  - the partial widening of Windsong Drive.
  - This activity will meet the Low to Moderate Income Benefit National Objective (LMA) and will benefit approximately 3,508 people, of whom 2,231 (sixty-three point six percent (63.6%)) are considered low and moderate income at or below eighty percent (80%) Area Median Income.

### Conditions of Reservation of CDBG (State Special Project) Funding

Work will be underway within two (2) months and completed within fifteen (15) months of contract award.

Performance measures to be met:

- Objective: Suitable Living Environment
- Outcome: Improved Sustainability
- Indicator(s): Number of people with improved access as a result of the work
- Data Collection Methodology: Document the number of residents living in the service area who have improved access to, and service from, the street and sidewalk improvements.

### Additional Requirements

No additional items are required for acceptance of award, terms, and conditions.

Please sign and date your acceptance of the terms and conditions and return with any items listed under Additional Requirements no later than May 6, 2015.

To discuss the terms and conditions in this letter, please contact the CD&R Program Administrator, Kathy Blodgett at (602) 771-1021 or by e-mail at [Kathy.Blodgett@azhousing.gov](mailto:Kathy.Blodgett@azhousing.gov).

Sincerely,



Andrew Rael  
Assistant Deputy Director of Programs

CC: Katherine E. Blodgett, Administrator, CD&R Programs   
Toni Pattison, CD&R Program Specialist

Enclosure

**ACCEPTANCE OF RESERVATION OF CDBG (State Special Projects) FUNDING**

**Town of Prescott Valley - Windsong Drive Improvements**

The undersigned authorized signatory for Town of Prescott Valley accepts the reservation of CDBG (State Special Projects) funding in the amount stated above and subject to the terms and conditions described in this letter.

By: \_\_\_\_\_

\_\_\_\_\_

Print Name

Title

**CHECKLIST OF ADDITIONAL REQUIREMENTS FOR ACCEPTANCE**

No additional requirements.