

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
April 23, 2015**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Rabbi Plotkin of Beit Torah Jewish Congregation gave the invocation.

3. PLEDGE OF ALLEGIANCE

Gabriela Feyerabend led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Grossman, Council Member Marshall, Council Member Mallory,
Council Member Whiting, Council Member Anderson, and Mayor Skoog.

Absent: Vice Mayor Nye.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Prescott Valley Police Department introduction of Officer Brandon Frost

Deputy Police Chief James Edelstein introduced Brandon Frost as a new officer with the Town of Prescott Valley Police Department. Officer Frost is certified as a drug recognition expert, phlebotomist and fire arms instructor among other certifications. Officer Frost has been married to wife Nikki for 9 years; they have four children and enjoy outdoor activities together. Officer Frost thanked the Town for the opportunity. Mayor Skoog welcomed Officer Frost and his family.

b. Student of the Month

Council Member Whiting introduced Gabriela Feyerabend as Student of the Month. She excels in many different areas in school and the community. He said Prescott Valley is very proud to see students engaged in school and become a valuable part of the community. Gabriela has been schooled all her life in Prescott Valley. She participates in several school activities including a

folklore dancing group, jazz and concert band, drama, volleyball, soccer, baton twirling and student council.

Kort Miner, Bradshaw Mountain High School Principal, stated students are nominated by teachers and that speaks to the impression Gabriela has made on the teachers on campus. She is quiet, but is a leader by example. Gabriela is very well-rounded in sports, academics, and volunteering in the community. She is Captain of the Color Guard, involved in Girls State, Interact Club, High School Presidential Inaugural Conference and plans to pursue medicine at Arizona State University. She is in the top 10% of her class of 367 seniors and will be attending the *4.0 Dinner* next week. Gabriela thanked the Town Council, Principal Miner and her parents after which she introduced her parents. Council Member Whiting presented Gabriela with a Town of Prescott Valley and Rotary Certificate for Student of the Month and paper weight to honor her.

6. PROCLAMATIONS

a. Hospital Week

Records Management Technician Mandi Garfield read the proclamation after which Mayor Skoog and Council Member Anderson presented it to Frank Almendarez, YRMC East Campus Administrator. Council Member Anderson thanked Mr. Almendarez for all the good work and said he is doing a great job.

Mr. Almendarez said the hospital is doing outstanding work. "On behalf of the Board and YRMC employees, this is an honor to be acknowledged in this way."

Mayor Skoog extended his appreciation to YRMC for being here. Council Member Mallory also thanked YRMC for being here; it is a blessing, and thanked all the people that had the thought and process to build in Prescott Valley. Council Member Whiting thanked YRMC and said he considers the east campus an asset of this beautiful community. He stated that we look forward to the future. Council Member Grossman stated we are fortunate to have the quality of care of YRMC East and to keep up the good work and wished them continued success.

7. COMMENTS/COMMUNICATIONS

Larry Tarkowski Town Manager mentioned last night's *Volunteer Appreciation Dinner* at the arena. He said there was a great turnout, and extended his appreciation to the Town's volunteers. He said there were over 200 people in attendance and Heidi Dahms-Foster did a great job putting the event on. Mr. Tarkowski also mentioned that Council Member Marshall's event went very well Saturday. Council Member Marshall spoke about the first ever *Prescott Valley Stand up for Veterans* event. He said they served a total of 150 veterans lunch of which some had interviews for jobs and services. None of it could have happened without the help of volunteers in this community; he thanked everyone who made this event happen.

8. CONSENT AGENDA

- a. *Approving the April 9, 2015 Council meeting & Executive Session minutes*
- b. *Approving a Series 6 Interim Permit & Person Transfer Liquor License for J A Flats Inc. dba Events Center located at 3201 N. Main St.; Jeffrey D. Wasowicz, applicant*
- c. *Approving a Budget Transfer from the Police Vehicle Capital and Police Administration Building Remodel Capital budget lines to Police Administration Machinery & Equipment budget line*
- d. *Approving an agreement with the firm of Heinfeld, Meech & Company, PC to provide audits for the Town and Community Facilities Districts*
- e. *Department Reports*
- f. *Approving Accounts Payable*
- g. *Monthly Financial Report*
- h. *Council Investment Report*

Council Member Anderson made the MOTION, seconded by Council Member Marshall, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

9. *OLD BUSINESS (FOR ACTION)*

- a. *The Mayor asks the Town Clerk to read Ordinance No. 804 by title only for the second reading proposing Zoning Map Change (ZMC15-001) - Enterprise Parkway*

Mayor Skoog asked the Records Management Technician Mandi Garfield to read Ordinance No. 804 by title only for the second reading. Garfield read Ordinance No. 804 by title only for the second reading. Mayor Skoog then asked, "Shall the Ordinance Pass?" The ordinance passed by electronic vote with 6 ayes and 0 nays.

- b. *The Mayor asks the Town Clerk to read Ordinance No. 805 by title only for the second reading proposing Zoning Map Change (ZMC15-002) for Lot 4243, Unit 14*

Mayor Skoog asked the Records Management Technician Mandi Garfield to read Ordinance No. 805 by title only for the second reading. Garfield read Ordinance No. 805 by title only for the second reading. Mayor Skoog then asked, "Shall the Ordinance Pass?" The ordinance passed by electronic vote with 6 ayes and 0 nays.

10. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

a. Consideration of reappointing Darlene Packard to the Personnel Board as the citizen alternate member

Council Member Anderson stated Darlene Packard's term on the Personnel Board as the Citizen Alternate Member will come due for renewal on April 25, 2015. She submitted the renewal application letter choosing to be reappointed. Darlene Packard was first appointed to a partial term on this board on October 12, 2006 as the citizen alternate member and this re-appointment will be her 6th consecutive term.

Council Member Mallory stated she has the great opportunity to work with Ms. Packard on various projects as well as serving with her on the Fire Board and invited her to the podium. Ms. Packard thanked the Council for the opportunity to serve the community, she said she loves Prescott Valley and it is an honor to be here.

Council Member Grossman made the MOTION, seconded by Council Member Whiting, to reappoint Darlene Packard as the citizen alternate member to a term with a renewal date of April 25, 2017, by electronic vote. MOTION carried with 6 ayes and 0 nays.

b. Consideration of reappointing John Duke to the Personnel Board as the citizen board member

Council Member Anderson stated John Duke's term on the Personnel Board as the Citizen Board Member will come due for renewal on April 25, 2015. He submitted the renewal application letter choosing to be reappointed. John Duke was first appointed to a partial term on this board on July 26, 2012 as the citizen board member and this re-appointment will be his 3rd consecutive term.

Council Member Mallory extended her thanks to him for volunteering and always being available to the community.

Council Member Mallory made the MOTION, seconded by Council Member Whiting, to reappoint John Duke as the citizen board member to a term with a renewal date of April 25, 2017, by electronic vote. MOTION carried with 6 ayes and 0 nays.

c. Consideration of reappointing Ryan Judy to the Personnel Board as the exempt employee member

Council Member Anderson stated Ryan Judy's term on the Personnel Board as an Exempt Employee Member will come due for renewal on April 25, 2015. He submitted the renewal application letter choosing to be reappointed. Ryan Judy was first appointed to a full term on this board on June 21, 2007 as an exempt employee member and this re-appointment will be his 5th consecutive term.

Council Member Mallory extended her appreciation to Mr. Judy.

Council Member Whiting made the MOTION, seconded by Council Member Grossman, to reappoint Ryan Judy as the exempt employee member to a term with a renewal date of April 25, 2017, by electronic vote. MOTION carried with 6 ayes and 0 nays.

d. Consideration of reappointing Richard Parker to the Personnel Board as an exempt alternate employee member

Council Member Anderson stated Richard Parker's term on the Personnel Board as an Exempt Alternate Employee Member will come due for renewal on April 25, 2015. He submitted the renewal application letter choosing to be reappointed. Richard Parker was first appointed to a full term on this board on July 8, 1999 as the exempt alternate employee member and this re-appointment will be his 9th consecutive term.

Council Member Mallory extended her appreciation to Mr. Parker saying he does a great job. Council Member Whiting said we are fortunate as a Town to have citizens and staff in our community who volunteer for an enormous amount of time; it really benefits the Town. He extended his appreciation.

Council Member Grossman made the MOTION, seconded by Council Member Whiting, to reappoint Richard Parker as an exempt alternate employee member to a term with a renewal date of April 25, 2017, by electronic vote. MOTION carried with 6 ayes and 0 nays.

e. Consideration of authorizing the Mayor to sign Resolution No. 1912 adopting Final Development Plan FDP15-006 for Prescott Country Club Golf Cart Garage

Richard Parker Community Development Director stated this is the last administrative step by Council before staff can issue building permits for the project. The parcel is adjacent to the Prescott Country Club clubhouse. The applicant would like to develop a 2,000 square foot garage which necessitates commercial zoning as the property owner would like to lease out 800 square feet of the garage for golf cart storage. The property was rezoned to C2 PAD so it requires a final development plan. The facility will look like a private residential garage with an attached 200 square foot covered patio in front. This matter has been posted and published in the paper and has received no opposition to date.

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to authorize the Mayor (or, in his absence, the Vice-Mayor) to sign Resolution No. 1912 adopting Final Development Plan FDP15-006 for Prescott Country Club Golf Cart Garage, by electronic vote. MOTION carried with 6 ayes and 0 nays.

f. Consideration of authorizing the Mayor to sign Resolution No. 1913 approving the 2015 Governor's Office of Highway Safety Buckle Up Arizona Enforcement Grant Contract # 2015-CIOT-014 and accepting the grant award

Deputy Chief James Edelstein spoke about receiving a \$3,000 grant for the *Buckle Up Arizona It's the Law* campaign, with no fiscal impact on the Town. He said the Center for Disease Control cites motor vehicle crashes as the leading cause of death among those aged 1 – 54 years

in the United States. He said adult seatbelt use is the most effective way to save lives and prevent injuries, yet millions of adults do not wear them. A local survey conducted by the Arizona Governor's Office of Highway Safety shows our State's rate of seatbelt use has decreased by nearly 10% in the last decade. He said the Police department will use these funds in collaboration with statewide efforts to increase seat belt use to increase the safety of our community.

Council Member Marshall asked how the campaign will work since you cannot pull someone over for a seatbelt violation in Arizona. Deputy Chief Edelstein stated people will be stopped for committing traffic violations and then they will enforce the seatbelt code as a secondary.

Council Member Marshall made the MOTION, seconded by Council Member Grossman, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1913 approving the 2015 Governor's Office of Highway Safety Buckle Up Arizona Enforcement Grant Contract # 2015-CIOT-014 and accept the grant award, by electronic vote. MOTION carried with 6 ayes and 0 nays.

g. Consideration of authorizing the Mayor to sign a reservation of funding and funding agreement with the Arizona Department of Housing accepting \$300,000 in Community Development Block Grant funding from the FY 2014 State Special Project funding round for the Windsong Drive Improvements

Deputy Town Manager Ryan Judy informed Council that he was notified that the Town is a recipient of this competitive CDBG grant for the full \$300,000 and the Town will be matching funds. Funds will go to improving Windsong Drive and completing a gap in the sidewalk so it will be continuous from Florentine to Lakeshore.

Council Member Whiting asked if the fence will be moved. Mr. Judy confirmed that there is a large right-of-way in that section and the fence will be moved to the east with these improvements. Council Member Whiting said there is lots of traffic in that area as it is medical corridor and it will be helpful for residents. Council Member Mallory stated she is very happy to see that this is going forward. Great job! Council Member Grossman said this is a much-needed project and is glad we got the funding. He asked how much disruption to traffic should be expected; it is a heavily traveled street by both pedestrians and traffic. Mr. Judy stated there will be a saw cut on the existing pavement with cones, so traffic should flow as normal during most of the construction.

Council Member Whiting made the MOTION, seconded by Council Member Marshall, to approve the Reservation of Funding and Funding Agreement with the Arizona Department of Housing and accept \$300,000 in Community Development Block Grant funding from the FY 2014 State Special Project funding round, by electronic vote. MOTION carried with 6 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

12. ADJOURNMENT

Council Member Marshall made the MOTION, seconded by Council Member Anderson, to adjourn by electronic vote. MOTION carried with 6 ayes and 0 nays. Mayor Skoog adjourned the meeting at 6:19 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Mandi Garfield, Records Management Technician of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, April 23, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this April 24, 2015.

Mandi Garfield, Records Management Technician