

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION**

Date: May 14, 2015

SUBJECT: Amendment to Customer Accounts Regulations Re Administration Water & Wastewater System Capacity Charges

SUBMITTING DEPARTMENT: Utilities

PREPARED BY: Neil Wadsworth, Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: A) Resolution No. 1918

HISTORY: On November 4, 2010, the Council enacted Customer Accounts Regulations separate from the former Utility Regulations and the Improvement District Administrative Regulations. Among other things, these Regulations provide for how to administer the Water and Wastewater System Capacity Charges adopted from time to time.

On December 19, 2013, the Town contracted with Raftelis Financial Consultants, Inc. to perform a study of the Water and Wastewater System Capacity Charges in order to update those charges and, in the process, consider (i) combining the Water System Capacity Charges for both the Town and the former Prescott Valley Water District service areas, and (ii) explore simplifying how Water and Wastewater System Capacity Charges are administered so that only meter size is considered. Prior to this agenda item, the Council considered Resolution No. 1918 adopting such changes as set forth in the Raftelis 2015 Water and Wastewater System Capacity Charges Report (effective on and after July 1, 2015).

It is now proposed to adopt Resolution No. 1918 to revise the Customer Accounts Regulations to conform the same to the new method of administering Water and Wastewater System Capacity Charges by removing the details related to types accounts and uses and removing the provisions for new fees when enlargements of facilities occurred. Additional charges will only apply if larger meters are installed.

OPTIONS ANALYSIS: The Council may approve this Resolution making the necessary changes to the Customer Accounts Regulations, OR (if the necessary changes to the Water and Wastewater System Capacity Charges have not been adopted previous) table this matter.

ACTION OPTION: Motion to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1918 making the proposed changes to the Customer Accounts Regulations, **OR** Motion not to approve Resolution No. 1918. **VOTE.**

RECOMMENDATION: Staff recommends authorizing signature of Resolution No. 1918 and amending the Customer Accounts Regulations as proposed.

FISCAL ANALYSIS: The Raftelis Report suggests that the proposed change in administration of the Water and Wastewater System Capacity Charges will not have a negative adverse effect on the two utility systems or their financing mechanisms.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____