

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
May 14, 2015**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Wendy Swanson of PV United Church gave the invocation.

3. PLEDGE OF ALLEGIANCE

Council member Anderson led the audience in reciting the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Grossman, Council Member Marshall, Council Member Whiting,
Council Member Anderson, Vice Mayor Nye, and Mayor Skoog.

Absent: Council Member Mallory

5. PVPD PROMOTION CEREMONY

Chief Bryan Jarrell announced the celebration of the promotion of three police officers, Lt. Scott Stebbins, Sgt. Jeremy Martin and Sgt. Jason Kaufman this evening. Jarrell wants the public to recognize the dedication and hard work of these officers to achieve their new ranks. They all went through extensive training and testing that included written exams, in-basket work exercises and interviews.

Jarrell read a biography written for each police officer to include naming their family members. Mayor Skoog administered the oath of office to Scott Stebbins as Lieutenant and then administered the oath of office to Jeremy Martin and Jason Kaufman as Sergeants. All three men took a turn to thank everyone for the recognition and introduced their wives and family members in attendance. Mrs. Stebbins, Mrs. Martin and Mrs. Kaufman pinned the new badges on their husband's uniforms and each took a turn to add their comments and congratulations.

The Council members all added their congratulations and thanks to the newly promoted officers.

Mayor Skoog also invited former Chief Bill Fessler to the lectern who added his congratulations to the three officers.

6. CITIZEN'S ACADEMY GRADUATION

Deputy Town Manager Ryan Judy announced that this is the 18th class of graduates of the Citizens Academy in the 10 years since it began. This class had 29 members and there have been a total of 463 citizens go through the program. Judy called the names of all the graduates in this class and those in attendance came forward to receive their Citizens Academy certificates. Mayor Skoog offered his congratulations and invited everyone to stay for refreshments.

7. RECESS

Mayor Skoog recessed the meeting at approximately 6:03 p.m.

8. RECONVENE

Mayor Skoog reconvened the meeting at approximately 6:15 p.m.

9. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. NAU-YC Graduate Appreciation

Chamber of Commerce employee Victoria Mench honored each of her fellow Chamber staff members and volunteers for helping her become a good student and employee. She gave each person a certificate of appreciation and thanked them for their assistance during her internship at the chamber.

b. Chamber of Commerce

Chamber Membership Director Zack Hurt introduced two new member businesses.

1. Dr. Mark Davis of Davis Orthopaedics opened a new office at 3237 Windsong Drive, phone 772-5320. Dr. Davis has been in the area for 8 years and works with YRMC East and Tri City Surgery Center. He does all sorts of orthopaedic care including hips, knees, shoulders, and sports medicine and is happy to be in Prescott Valley. He accepts all insurances and VA patients.

2. Dan Crook and his wife opened Amish Home Décor at 2710 Glassford Hill Road, Suite G, phone 277-8267. They moved here from Washington State after selling Amish furniture there since 2000. They buy the furniture from about 100 Amish families in Indiana and Ohio. The furniture is good quality and can be custom ordered. Look for the Amish buggy parked outside the store.

Zack also announced the Battle of the Bands is on Saturday at Mountain Valley Park.

10. PROCLAMATIONS

a. Poppy Day

Deputy Town Clerk June Catanzarite read the Poppy Day proclamation which was accepted by Sally Fine from the American Legion Auxiliary. Representatives of the American Legion will be distributing poppies on May 22nd and 23rd in front of stores throughout the town. Fine's granddaughters Shada and Jordan who are junior auxiliary members distributed poppies to council members and staff.

Council member Grossman added that he will be in front of Safeway on Poppy Day.

b. National Water Safety Month

Deputy Town Clerk June Catanzarite read the National Water Safety Month proclamation which was accepted by Parks & Recreation Director Brian Witty. Witty announced that Mountain Valley Splash will open for the season on Saturday May 23rd and they are looking forward to a fun and safe year at the pool. The aquatics programs are very well attended and include swim lessons and exercise activities.

c. Mental Health Month

Deputy Town Clerk June Catanzarite read the Mental Health Month proclamation which was accepted by Tina Blake from West Yavapai Guidance Clinic Foundation. Blake said that West Yavapai Guidance is growing in Prescott Valley with three facilities and they are proud to be a part of the community. She left flyers for upcoming events and thanked the town for supporting community mental health.

11. COMMENTS/COMMUNICATIONS

Vice Mayor Nye announced that "Movies Under The Stars" will be coming back to the Civic Center lawn beginning on Thursday May 21st with Big Hero 6. Movies will continue every Thursday through June 25th.

Council member Grossman commented that he attended a very informative meeting this week for hiking trails in the area. He added that there are plans for more trails at Glassford Hill.

12. CONSENT AGENDA

a. *Approving the April 16, 29 & 30 Work Study minutes and April 23, 2015 Council meeting minutes*

b. *Authorizing the Mayor to sign a letter to the State approving the three-year Off-track Pari-mutuel Wagering license of Turf Paradise for Antelope Lanes*

c. *Reappointing Darlene Packard to the Personnel Board*

- d. *Approving Accounts Payable*
- e. *Approving the purchase of seven Cisco Catalyst switches from Information Technology's Capital account in the amount of approximately \$28,000.00*
- f. *Approving the purchase of the Interactive Voice Response (IVR) System from Selectron Technologies in the purchase price of \$75,000, spread over three years AND a computer programming interface through SunGard for a one-time price of \$13,000*

Mayor Skoog read the items listed on the Consent Agenda and asked if anyone wished to pull any items for separate discussion.

Council Member Marshall made the MOTION, seconded by Council Member Grossman, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

13. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Public Hearing - Modified Water & Wastewater System Capacity and Water Resource Charges*

Mayor Skoog opened the public hearing.

Utilities Director Neil Wadsworth explained that in previous Work Study sessions the details of the study done by Raftelis Financial Consultants, Inc. of the Town's Water & Wastewater System Capacity Charges have been discussed in depth. Staff asked Raftelis to consider combining the Water System Capacity Charges for both the Town and the former Prescott Valley Water District service areas and to explore changing the way the Water & Wastewater System Capacity Charges are administered. Eventually Raftelis made a recommendation as to administration of Water & Wastewater System Capacity Charges which staff now proposes to also apply to administration of the Water Resource Charge.

Wadsworth continued on with based on the construction of a new single family home the wastewater fees will decrease and the water fees will increase, making the net change of an increase \$32 for most homes. Commercial construction project charges for water and wastewater will be determined by meter size. The new charges will take effect on July 1, 2015. The approval of the three Resolutions to follow this public hearing will modify the present regulations.

No public comments were forthcoming.

Mayor Skoog declared the public hearing closed.

- b. *Consideration of authorizing the Mayor to sign Resolution No. 1916 modifying Water System Capacity and Water Resource Charges*

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1916 modifying Water System Capacity and Water Resource Charges as set forth in the Reports, by electronic vote. MOTION carried with 6 ayes and 0 nays.

c. Consideration of authorizing the Mayor to sign Resolution No. 1917 modifying Wastewater System Capacity Charges

Council Member Grossman made the MOTION, seconded by Council Member Anderson, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1917 modifying Wastewater System Capacity Charges as set forth in the Reports, by electronic vote. MOTION carried with 6 ayes and 0 nays.

d. Consideration of authorizing the Mayor to sign Resolution No. 1918 making the proposed changes to the Customer Accounts Regulations

Wadsworth added that this Resolution is to modify the Customer Accounts Regulations.

Council Member Marshall made the MOTION, seconded by Council Member Anderson, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1918 making the proposed changes to the Customer Accounts Regulations, by electronic vote. MOTION carried with 6 ayes and 0 nays.

e. Consideration of authorizing the Mayor to sign Resolution No. 1915 adopting and approving a Final Development Plan/Plat (FDP15-007) for Granville Unit 7A2

Community Development Director Richard Parker stated that the Granville subdivision continues to grow. This is a request by Granville Development Company Inc. for a Final Development Plan (FDP15-007) for Granville Unit 7A2 comprising ninety three (93) lots on approximately sixty five (65) acres generally located on the east side of Granville Fairway, south of Santa Fe Loop Road. Staff recommends approval of the FDP.

Robert Lockman, broker for Granville, added that they sold 18 homes in March and 24 homes in April so they need more lots so they can keep building.

Vice Mayor Nye made the MOTION, seconded by Council Member Anderson, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1915 adopting and approving a Final Development Plan/Plat (FDP15-007) for Granville Unit 7A2, by electronic vote. MOTION carried with 6 ayes and 0 nays.

f. Consideration of awarding a construction contract for the Fiscal Year 2015/2016 annual Chip Seal program to Earth Resources Corporation in the total bid amount of up to \$1,024,598.08

Public Works Operations Manager Alex Romero explained that the Public Works Department budgets yearly for Highway Users Revenue Funds (HURF) received from gas tax dollars to maintain the streets. Chip seal application is one of the maintenance treatments used to maintain the life cycle of paved streets. The chip seal application will begin on July 1st. Romero showed several maps of the major areas scheduled for chip seal including Lakeshore Drive, StoneRidge Drive, and streets in Quailwood Meadows and Raven Ridge. They are busy now patching and sealing the roads in preparation for the chip seal application.

There were four bidders for the project with Earth Resources being the successful bidder and he recommends approval of awarding the contract.

Council member Whiting commented that he is pleased to see more dollars available this year for chip seal.

Council Member Whiting made the MOTION, seconded by Council Member Marshall, to award the construction contract for the Fiscal Year 2015/2016 annual Chip Seal program to Earth Resources Corporation in the total bid amount of up to \$1,024,598.08, by electronic vote. MOTION carried with 6 ayes and 0 nays.

g. Consideration of approving the Antenna Site Lease with Allynx including the Site sublease between Allynx and T-Mobile West, LLC for a telecommunications facility at Mountain Valley Park

Parks & Rec Director Brian Witty explained that in 1998 the Town had entered into an agreement with the earlier consultant (Allynx Corp) granting it a right-of-first refusal to lease Town property for constructing and subleasing wireless telecom facilities. About a year later PVWD entered into a similar agreement with Allynx granting it a right-of-first-refusal to lease PVWD property for constructing and subleasing such facilities.

Since 1998 a number of leases/subleases have been entered into to place telecommunications facilities on the large light poles in the softball 4-plex in Mountain Valley Park. In March 2014 Nextel terminated its sublease with Allynx and Allynx terminated its lease with the Town for a facility on a light pole in MV Park so this opened a space for future use. Allynx has now entered into a sublease with T-Mobile for that space for 25 years and proposes to enter into a lease with the Town for the same period at \$1,420.00 per month for the first 5 years, increased by 15% each five year period afterwards.

Witty recommends approval of the Antenna Site Lease with Allynx including the Site sublease between Allynx and T-Mobile West.

Council Member Grossman made the MOTION, seconded by Council Member Whiting, to approve the Antenna Site Lease with Allynx including the Site sublease between Allynx and T-Mobile West, LLC for a telecommunications facility at Mountain Valley Park, by electronic vote. MOTION carried with 6 ayes and 0 nays.

14. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

15. ADJOURNMENT

Vice Mayor Nye made the MOTION, seconded by Council Member Whiting, to adjourn, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 7:12 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Deputy Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 14, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this May 20, 2015

June Catanzarite, Deputy Town Clerk