

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
May 28, 2015**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Vice Mayor Nye called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Don Tjiema of the Mountain Valley Church of God gave the invocation.

3. PLEDGE OF ALLEGIANCE

John Moffitt led in the recitation of the Pledge of Allegiance

4. ROLL CALL

Present: Council Member Grossman, Council Member Marshall, Council Member Mallory,
Council Member Whiting, Council Member Anderson, and Vice Mayor Nye.

Absent: Mayor Skoog.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Family Violence Unit - Arizona Attorney General's Office Distinguished Service Award

Deputy Chief Edelstein called forward members of the Prescott Valley Family Violence Unit to recognize them for being awarded the Arizona Attorney General's Office Distinguished Service Award for leadership and service to victims. The unit was nominated for the award by Katherine Chapman who is Director of the Prescott Valley Family Advocacy Center located and founder of the response team. Officer James Tobin expressed their appreciation for the recognition saying what an honor and privilege it is to do this work in the community. Vice Mayor Nye said she has been privileged to work with them and has seen the valuable end results of what the team does.

Edelstein recognized Sgt. Jake Jackson as the first recipient of the 2nd Officer of the Quarter of the year Family Violence Unit Award for outstanding service above and beyond given his efforts to improve offender's accountability and provide assistance to victims and family of sexual violence offenses. Jackson said the FVU team members and adjunct team made his job as supervisor of the team all that much easier. They are very passionate in their roles.

Officer Jennifer Watson was recognized as the 1st Quarter recipient of the Family Violence Unit 1st Officer of the Quarter of the Year for outstanding service above and beyond given her efforts to improve offender's accountability and provide assistance to victims and family of sexual violence offenses. Watson, a member of the adjunct team, said she is proud to be a part of the unit. She has seen some good things happen and make a difference.

Rachel Montague was introduced as the newest member of the Unit and as the Community Service Office at the PVPD. She brings much experience and knowledge about the subject to her position.

b. Patriot Guardian Riders Award Presentation

John Moffitt and Steve McRoberts presented Lt. John Woods with a Certificate of Appreciation for the Prescott Valley Police Department's assistance with moving the Vietnam Veterans Traveling Wall which came through Prescott Valley. Lt. Woods stated that he did very little other than facilitate and organize it; it was the patrol officers who made sure it occurred.

c. Water for Growth Presentation, John Munderloh

Water Resources Manager John Munderloh stated people have been voicing some concern over where we are going to get water for growth or the impact growth will have on the water supply. Munderloh said we live under the control of the Groundwater Manage Act of 1980 which established 5 Active Management Areas of which one is the Prescott Active Management Area (PrAMA). We have 2.9 million acre feet of water within our aquifer which equals approximately 950 billion gallons of water. Of that amount, about 10,000 acre feet are recharged back into the aquifer each year. Approximately 17,000 acre feet are pumped out of the aquifer every year. Current use is about .2 percent of the total per year. This is a small overdraft which amounts to less than 1 acre foot a year. We do not use any more water than we did in the 1960s. We have been able to sustain the growth in the area without increasing ground water use. Grandfathered uses are converted into current uses so that we don't have a net increase in groundwater use.

Existing and future subdivisions have to prove they have a 100-year Assured Water Supply. Groundwater is reserved for current residents and existing platted lots. New subdivisions are prohibited from accessing groundwater (private wells are exempt); groundwater is reserved, by law, for existing residents and currently platted lots. Growth can only occur on some other source than that groundwater supply. Future subdivisions cannot impact the water supply; it is reserved for existing residents and platted lots.

Water sources for growth come from the 2,700 acre feet of reclaimed (effluent) water available on the free market for purchase (2007 effluent water auction). Other sources are from extinguishment rights (typically from retired agriculture) and future imported water from the Big Chino Sub-Basin. Munderloh said imported water from outside the AMA can be used which has to meet many regulations. The Big Chino Sub-Basin is such an example. A developer with a preliminary plat would have to request a 100-year Certificate of Assured Water Supply from the State (Arizona Department of Water Resources).

Town Manager Larry Tarkowski commented that existing developments building houses already have their Certificate of Assured Water Supply. They are still working on those water supplies. A significant number of more houses can be built. However, any new master planned community such as Glassford Heights would need to bring their own assured water supply to use prior to them requesting approval of their subdivision from Council. Munderloh added that once the new subdivision obtains their Certificate of Assured Water Supply that water volume is set aside by ADWR and they do not give it out again to somebody new. Vice Mayor Nye reassured everyone that Prescott Valley has been very proactive in our water portfolio planning knowing that the need for water would exist. Vice Mayor Nye said PV is way ahead on water planning for the future recognizing the need to grow. California unlike Arizona has not recognized the limited availability of water.

Munderloh elaborated on the difference between California and Arizona in water planning. California has not approached this in a methodical fashion and therefore is in a water emergency unlike Arizona. We began to manage the water supplies in 1980 through a series of actions that defined who owns water, to make sure we don't over allocate water, through water conservation, recognition of water rights and growth restrictions to ensure that we don't end up in the situation California is in. No action was taken.

6. *CERTIFICATES*

a. *Certificate of Appreciation to Ann Piesak for 15 Years of Service*

Town Clerk Diane Russell read the accolades submitted for Anne Piesak. Vice Mayor Nye and Council member Anderson presented Anne with a Plaque of Appreciation and a 15-year pin for her service. Library Director Stuart Anderson commented that Anne has a really good following. Anne is continually moving and achieves a lot.

Anne said she is humbled by the staff present and by their comments. She expressed her appreciation to her colleagues for their support. Together they get it done for the kids.

b. *Certificate of Appreciation to Barbara Tieman for 15 Years of Service*

Town Clerk Diane Russell read the accolades submitted for Barbara Tieman.

Barbara said her co-workers are her family away from home. There is never a dull moment in the Library and she wants everyone to know that Librarians have a sense of humor. She is grateful for the honor and humbled by it too.

Vice Mayor Nye and Council member Anderson presented Barbara with a Plaque of Appreciation and a 15-year pin for her service.

c. *Certificate of Appreciation to Don Plate for 10 Years of Service*

Deputy Chief Edelstein gave a biography about PVPD Animal Control Officer Don Plate's life to date. Don is a dedicated Nationally Certified Animal Control Officer with the PVPD. He is professional and shows compassion to both the citizens and animals he serves. He participates in numerous community activities and PD events.

Don thanked Council for this great honor of recognizing him and thanked Robin Petrovsky with whom he has worked with the past 10 years. He thanked the police officers who have supported him over the years and his parents who supported him throughout his life.

Vice Mayor Nye and Council member Anderson presented Don with a Plaque of Appreciation and a pin for 10 years of service to the Town.

7. *COMMENTS/COMMUNICATIONS*

Vice Mayor Nye said they did a ribbon cutting on the new Enterprise Parkway. The partnerships with PVEDF, AZ Commerce Authority (\$500,000), Fain Signature donated and pre-graded the property, ADOT, Dava and Associates Engineering. Asphalt Paving and Supply built it on time and on budget and, brought the project to fruition. Prescott Valley has 4,500 feet of new road connecting the Industrial Park to Highway 69 increasing the potential for the location of new businesses and new jobs in the area.

8. *CONSENT AGENDA*

- a. *Approving the May 7 Work Study and May 14, 2015 Council meeting minutes*
- b. *Approving the Council meeting calendar for Fiscal Year 2015-2016*
- c. *Authorizing the Mayor to sign the Database Access Agreement with the Arizona Department of Transportation, Motor Vehicle Division allowing electronic data access to driving records an additional three years*
- d. *Financial Report*
- e. *Investment Report*
- f. *Quarterly TPT Report*
- g. *Approving Accounts Payable*
- h. *Authorizing the Mayor (or in his absence, the Vice Mayor) to sign ADOH Contract #310-15 for \$275,000 in HOME funds from the Arizona Department of Housing*

- i. *Authorizing payments for the Owner Occupied Housing Rehabilitation Program improvements made*
- j. *Approving the Statement of Work Agreements with IBM for Prescott Valley participation in the COPLINK program for the remainder of FY 14/15 and for FY 15/16*
- k. *Accepting a Library Services and Technology Act (LSTA) grant*
- l. *Approving Reversionary Plat (RP15-002) MPM Investments*

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to approve all items listed on the Consent Agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Consideration of authorizing the Mayor to sign Resolution No. 1919 declaring that certain document entitled "Amendments to Section 10-01-030 'Fireworks'" to be a public record for adoption by reference*

Town Manager Larry Tarkowski said this is a housekeeping action to bring our Town Code into compliance with changes in State Statute. Council Member Marshall made the MOTION, seconded by Council Member Mallory to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1919 declaring that certain document entitled "Amendments to Section 10-01-030 'Fireworks'" to be a public record for adoption by reference, by electronic vote. MOTION carried with 6 ayes and 0 nays.

- b. *Consideration of approving the reading of Ordinance No. 806 adopting by reference that public record entitled "Amendments to Section 10-01-030 'Fireworks'" on two separate occasions by title only, then place the same on final passage*

Town Clerk Diane Russell read Ordinance No. 806 for the first reading at the request of Vice Mayor Nye.

- c. *Consideration of authorizing the Mayor to sign Resolution No. 1920 approving a Master IGA with ADOT for traffic signal maintenance*

Public Works Director Norm Davis said this agreement states that ADOT is responsible for operations and maintenance of the signal and the Town is responsible for the power to it. ADOT has created a Master Agreement brought on by the genesis of the new Enterprise Parkway signal. There are 11 signals on SR 69 within our municipal limits between Bradshaw Mountain Drive and Sundog Ranch Road and 3 signals on SR 89A.

Davis responded to Council member Whiting that signal timing sequences are set by ADOT. Council member Mallory thanked the team for their work on this to make it happen.

Council member Anderson commented that a good job has been done on the roads worked on around town. He remarked how quickly they have been taken care of and how efficiently the crews were in moving traffic through the two lane streets. The roads have turned out very well.

Davis said the timing mechanisms on Enterprise Parkway only trigger when someone is on Enterprise looking for access onto SR 69.

Council Member Grossman made the MOTION, seconded by Council Member Anderson, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1920 approving this Master IGA with ADOT for traffic signal maintenance, by electronic vote. MOTION carried with 6 ayes and 0 nays.

d. Consideration of approving the amendment for the out-of-scope services with CH2MHILL/OMI in the amount not to exceed \$133,582.97

Utility Director Neil Wadsworth said they are amending this agreement to provide a funding mechanism for additional work the Utility Department needs done. Those projects include and are funded by:

Water Enterprise Fund:

- Electrical Transfer Switch at Santa Fe well site to use the trailer mounted generator purchased last fiscal year at this location for emergency situations.
- Electrical Sub to monitor the power coming into the five well sites where power quality has been a concern, to document conditions and provide better control of electrical set points and operational parameters.

Wastewater Enterprise Fund:

- Labor and materials required to install six new WWTP Anoxic Basin Mixers at the WWTP
- Professional services for collection system flow monitoring to document flow rates in some key locations of the wastewater treatment collection system to help evaluate pipe capacity concerns.
- Perform an engineering analysis of the Wastewater Treatment Plant Solids Capacity to identify capacities and possible system limitations based on influent Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) concentrations. Influent concentrations have increased to levels greater than accounted for in the design for the expansion completed in 2007, and this study will help anticipate when future improvements may be needed.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to approve an Amendment to the Professional Services Agreement with CH2MHILL/OMI for the Out-of-Scope Services in an amount not to exceed \$133,582.97, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Vice Mayor Nye thanked Neil for his support at the water convention.

10. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

11. ADJOURNMENT

Council Member Whiting made the MOTION, seconded by Council Member Anderson, to adjourn, by electronic vote. MOTION carried with 6 ayes and 0 nays.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 28, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this June 1, 2015

Diane Russell, Town Clerk