

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: June 11, 2015**

SUBJECT: Annual Renewal of Intergovernmental Agreement w Yavapai County for Unified Emergency Management

SUBMITTING DEPARTMENT: Prescott Valley Police Department

PREPARED BY: Christy Awtrey-Tieman, Administrative Supervisor for Chief Bryan Jarrell

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Cover letter, b) Intergovernmental Agreement for Unified Emergency Management, and c) Invoice

SUMMARY/BACKGROUND: Under Arizona State Statutes, Yavapai County operates an emergency management organization for the purpose of coordinating emergency services within the County. In turn, the County has annually proposed an intergovernmental agreement (IGA) with the Town of Prescott Valley (Town) to help pay for those services. The current IGA was signed by the Town on June 12, 2014.

Under the IGA, the County and the Town establish a unified emergency management organization for the purpose of preparing plans for the preservation and safety of life and property and made provisions for the execution of these plans in the event of enemy attack upon the United States and/or in the event of any peacetime natural, technological, or manmade emergency disaster within the County or Town.

Yavapai County is now proposing that this IGA not be renewed annually but that it be approved for 5-year periods. With that change, the IGA would continue to require the County to: a) include emergency operations of the Town in the County Disaster Response Plan (DRP) covering emergencies and disasters, b) aid and advise the Town with regard to training of employees who are responsible for emergency management duties, c) review the Town DRP for completeness, compatibility and compliance with the National Incident Management System (NIMS), County DRP, and State Emergency Operations Plans, d) provide assistance to the Town to develop/update emergency management plans, procedures and programs, e) assist the Town with developing and/or updating a current inventory of all equipment and supplies available in the Town for use in the event of any disaster, f) provide a current inventory of all equipment and supplies available in the County to assist the Town in the event of any disaster, g) provide technical assistance in obtaining Federal or State funds, or surplus or other property, which may become available to the Town for emergency services purposes, h) complete and submit all required reports to state and federal agencies, i) in the event of disaster confined to the Town, provide emergency assistance as requested (within availability limits), and (j) coordinate assistance furnished by other agencies in accordance with mutual aid agreements and State/Federal laws.

The Town would continue to: a) be a member of the Yavapai County Joint Office of Emergency Management, b) appoint an Emergency Management Coordinator who is responsible for organization, administration, and operation of local emergency management (subject to the direction and control of the chief executive officer or governing body), c) accept joint responsibility to maintain and keep current the Yavapai County DRP and Guides as it relates to the Town, d) accept responsibility to maintain and keep

current the Town DPR and Guides, e) in relation to emergency management issues, delegate to the County such lawful authority and responsibility as shall be deemed necessary by the Town, and, f) budget and contribute to the County for the fiscal years commencing July 1, 2015 and ending June 30, 2020 the sum of \$16,693 per fiscal year.

Benefits of this IGA in past years include: notification of hazardous conditions (i.e. fire, flooding, wind storms, traffic incidents); update of the DRP; on-call status 24/7; and on-call 24/7 alternative communications capability (i.e. amateur radio).

OPTIONS ANALYSIS: The Council may approve this IGA renewal OR direct staff to address emergency operations planning through other means.

ACTION OPTION: Motion to approve this Intergovernmental Agreement with Yavapai County for Unified Emergency Management for an additional 5 year period. **VOTE.**

RECOMMENDATION: Staff recommends approval of this five year IGA with Yavapai County.

FISCAL ANALYSIS: The FY2015/2016 budgeted funds for the Yavapai County Office of Emergency Management fees per the annual IGA has been budgeted in Line Item No. 101-9500-619.3173 “*Non Departmental –Emergency Services Agreement*” in the amount of \$16,693.00.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____