

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION**

**Date: June 18, 2015**

**SUBJECT:** Annual selection of Vice Mayor

**SUBMITTING DEPARTMENT:** Town Manager

**PREPARED BY:** Diane Russell, Town Clerk/Risk Manager for Larry Tarkowski, Town Manager

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** Ballot

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**SUMMARY BACKGROUND:** ARS 9-236 authorizes town councils to appoint persons to act in the place of the mayor when the mayor is absent. Based on that authority, Prescott Valley Town Code 2-02-020 says the Council shall designate one of its members to be Vice Mayor at the same regularly-scheduled meeting where the Mayor assumes office. In between, the Vice Mayor serves at the pleasure of the Council. The role of the Vice Mayor is to perform the duties of Mayor in the "absence or disability of the Mayor". If both the Mayor and Vice Mayor are absent or disabled, then the Council may designate another member to be Acting Mayor for that period of time. [Town Code 2-02-030]

Beginning in 2007, the Council began a practice of selecting a new Vice Mayor each year. Since the Mayor has previously assumed office at the first regular Council meeting in June every four years, the selection of a Vice Mayor has been scheduled each year at the first regular meeting in June. In an effort to encourage unanimity, the Council has settled on a process of first holding an informal paper ballot to determine the top vote-getter, followed by a formal roll call or electronic vote. Historically, the top vote-getter has then been nominated and the vote in favor has been unanimous. Using this procedure, the following Council members have been selected as Vice Mayor:

2007-2008 Council member Harold Wise  
2008-2009 Council member Fran Schumacher  
2009-2010 Council member Lora Lee Nye  
2010-2011 Council member Rick Anderson  
2011-2012 Council member Patty Lasker  
2012-2013 Council member Don Tjiema  
2013-2014 Council member Lora Lee Nye  
2014-2015 Council member Lora Lee Nye

At the request of a Council member who may be absent from the first regular meeting in June, it is proposed that the informal paper ballot for the 2015-2016 Vice Mayor selection occur at this work-study meeting, followed by a formal vote next week at the regular meeting.

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**OPTION ANALYSIS:** Council may conduct the informal paper ballot for selection of Vice Mayor, Or may determine to wait until next week at the Regular meeting.

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**ACTION OPTION:** Proceed with the informal paper ballot for Vice Mayor selection.

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**RECOMMENDATION:** No staff recommendation as this is a Mayor and Council decision

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**FISCAL ANALYSIS:** No expected fiscal impact.

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved    Denied    Tabled/Deferred    Assigned to \_\_\_\_\_