

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
June 11, 2015**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Vice Mayor Nye called the meeting to order at 5:30 p.m.

2. INVOCATION

Council member Mallory gave the Invocation.

3. PLEDGE OF ALLEGIANCE

Council member Anderson led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Grossman, Council Member Marshall, Council Member Mallory,
Council Member Whiting, Council Member Anderson, and Vice Mayor Nye.

Absent: Mayor Skoog.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Live Saving Award to Chad Krueger

Chief Bryan Jarrell presented the background on the events leading up to Sgt. Chad Krueger's intervention of a suicide attempt by a local resident. Chief then presented Sgt. Krueger with a Live Saving Award and gift card.

Krueger complimented his squad mates that were backing him up stating that Officers have to make quick decisions based on plan options for any potential incident. He was glad Plan A went as it did and he was able to talk the subject down. He extended kudos to the officers of PVPD who are able to make these decisions quickly.

Vice Mayor Nye and the Council members thanked him for his humble and professional demeanor. Council members said they are very proud of him and the PD for the professionalism and the lengths they go to provide safe resolutions to some the situations they face. We have an outstanding department and congratulated him on bringing this to positive conclusion.

b. Chamber of Commerce

Membership Director Zack Hurt introduced:

- a. Care Patrol of Northern Arizona, a national organization that provides the free service to help families find assisted living, memory care and in-home care. They can be reached at CarePatrol.com.
- b. Dustin Tonneson of Mountain View AutoWerks located at 8261 E. Spouse Dr. provides a one-stop shop for full-service automotive repairs. They can be reached at (928) 759-0606.

c. Honor & Remember Plaque presentation to the Town

Council member Anderson accepted the *Honor & Remember* plaque on behalf of the Town from Paula Martone and Laura Sutton. The plaque was in appreciation for the Council members Mallory and Anderson and Town Manager Tarkowski who assisted in making this event happen. *Honor & Remember* commemorates the 300+ Arizona Fallen.

d. New Employee Introductions - Community Development & Police Department

Community Development Director Richard Parker introduced new employees Carrie Stutte and Russ Harsh. Carrie works in Administration for the Code Enforcement Officers. Carrie provided a little bit about her background and expressed her appreciation for the opportunity to work for the Town. Russ is a Plans Examiner for the Town and a registered Architect coming from the private employment side to the public side with the Town.

Chief Bryan Jarrell introduced new employee Angelisa (Angie) Winemiller the new PVPD Records Supervisor and read her biography. Angie said she “is proud and honored to work for such an excellent department”. She is happy to be working here; it is a nice place to be. She introduced her 2 daughters and mother, all in attendance.

Chief Jarrell introduced Officer Chad Huber currently in the Field Training Program, and read his biography. Chad said he couldn’t be more grateful for this opportunity and he and his wife are excited to be in Prescott Valley. His father was introduced as another person who wants to move here.

Chief Jarrell introduced Officer Clinton Mathis, currently in the Field Training Program, and read his biography. Clinton attended NARTA in December, graduating in May. Clinton said he fell in love with this town and considers this his home town. He introduced his fiancée Rachel and his mother who were both in attendance.

Vice Mayor Nye thanked them all for their comments and welcomed them to the Town.

6. CERTIFICATES

a. Certificate of Appreciation to John Munderloh for 10 years of service

Vice Mayor Nye and Council member Anderson presented a plaque and pin to Water Resources Manager John Munderloh for 10 years of service to the community and dedication to the Town. Town Manager Larry Tarkowski said it is hard to believe it has been 10 years and we are grateful and thankful. At hire, John was the Chairperson of the Water Advisory Committee. We recognized him for what he had accomplished then, and recognize him now for what has accomplished since coming on with the Town. Thanks to John, Prescott Valley is recognized as one of the premier communities for water planning and for getting water basins permitted. Munderloh has mentored several council members and educated the community about water resources by bringing something complex down to a simple level. John expressed his appreciation for the award saying the Town has been a great team to work with. People here get things done and that is always rewarding.

7. COMMENTS/COMMUNICATIONS

No comments were forthcoming.

8. CONSENT AGENDA

- a. *Approving the May 21 Special Council and Work Study meetings and May 28, 2015 Council meeting minutes*
- b. *Approving Interim Permit and Person Transfer of a Series 6 liquor license for Sidekicks Saloon LLC located at 6851 E. 1st St.; James R. Martin, applicant*
- c. *Approving Upper Verde River Watershed Protection Coalition Grant Application*
- d. *Approving an Intergovernmental Agreement between the Town and HUSD to continue the School Resource Officer program for FY 2015-2016*
- e. *Approving the Intergovernmental Agreement with Yavapai County for Unified Emergency Management for an additional 5 years*
- f. *Rejecting all bids and direct staff to modify the scope of the Treatment Plant Equipment Storage Building, CIP # W372*
- g. *Approving Accounts Payable*
- h. *Department Reports*

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

9. OLD BUSINESS (FOR ACTION)

- a. Consideration of approving the reading of Ordinance No. 806 on two separate occasions by title only, then place the same on final passage

No discussion ensued.

Council Member Grossman made the MOTION, seconded by Council Member Marshall, to read Ordinance No. 806 adopting by reference that public record entitled "Amendments to Section 10-01-030 'Fireworks'" on two separate occasions by title only, then place the same on final passage, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Town Clerk Diane Russell read Ordinance No. 806 for the first reading.

10. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of approving the Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System through Fiscal Year 2015/2016

Public Works Director Norm Davis said we have a long standing relationship and program with Northern Arizona Council of Governments (NACOG) which helps fill the great need for transportation services for some of our needy. Council is applauded for seeing this program as a priority and continuing the \$50,000 funding each year for the 125 riders who take advantage of the program. Links are on the Town's and NACOG's websites for those wanting more information. Council members said they see this as a very valuable program for many of our citizens. Council expressed appreciation to Norm for his leadership, for bringing this worthwhile program forward each year and complimented NACOG for providing the documentation showing where the money goes and the rider's uses of the program.

Council Member Grossman made the MOTION, seconded by Council Member Anderson, to approve the Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System through Fiscal Year 2015/2016, by electronic vote. MOTION carried with 6 ayes and 0 nays.

- b. Consideration of approving Change Order #4 for Final As-Built Adjustment to Contract Quantities for a total amount of \$37,913.80 for Enterprise Parkway CIP# E364

Public Works Director Norm Davis said that this was initially a long-standing job generation area that has been in the plans for many years. What was lacking was access from the north on Valley Road south on to SR 69. Enterprise Parkway was accomplished with partnerships with our stakeholders PVEDF, Fain Signature Group, Arizona Commerce Authority, ADOT, Asphalt Paving & Supply and Dava and Associates from planning through the ribbon cutting. We now have a completed project providing direct access to SR 69 with safety enhancements in the form

of a traffic lane and signal. He is requesting approval of the as-built quantities capitulation for the amount of \$37,913.80.

Council member Mallory commented that she wished the state could do as good of a job as Norm and this group of people who came together did. Supervisor Jack Smith commented to her that when he gets the money for a project he gets in there and gets it done. She loves the way he moves forward on a project. Davis commented that he doesn't do it alone – he has lots of good partners. Council member Whiting said this project was done in an efficient manner and was obviously well planned.

Council Member Whiting made the MOTION, seconded by Council Member Marshall, to approve Change Order #4 for Final As-Built Adjustment to Contract Quantities for a total amount of \$37,913.80 for Enterprise Parkway CIP# E364, by electronic vote. MOTION carried with 6 ayes and 0 nays.

- c. Consideration of awarding each annual contract to the lowest responsive bidder per the unit prices bid the Roadway Material to Asphalt Paving & Supply, Inc.; Asphalt Paving contract to Specialty Paving & Grading, LLC; Annual Street & Park Concrete contract to Asphalt Paving & Supply, Inc.; the CMP Culvert contract to Contech Engineered Solutions, LLC; the Solid Waste contract to Best Pick Disposal, Inc.; the Portable Toilet services contract to Patriot Disposal, Inc.

Public Work Director Norm Davis we went through each of these change orders in detail last work study meeting to show what we are spending the taxpayer's money on. By rebidding of the materials each year, we stay in tune with costs and the Town benefits from the competition in the bids for service.

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to award each annual contract to the lowest responsive bidder per the unit prices bid the Roadway Material to Asphalt Paving & Supply, Inc.; Asphalt Paving contract to Specialty Paving & Grading, LLC; Annual Street & Park Concrete contract to Asphalt Paving & Supply, Inc.; the CMP Culvert contract to Contech Engineered Solutions, LLC; the Solid Waste contract to Best Pick Disposal, Inc.; the Portable Toilet services contract to Patriot Disposal, Inc., by electronic vote. MOTION carried with 6 ayes and 0 nays.

Town Attorney Ivan Legler reminded council members that they may pull any of these items for separate discussion if they wish.

- d. Consideration of approving change orders with Bennett Oil Company for Fuel Services, with Koehler Enterprises, dba: K-ler Land Works Maintenance for Landscape Services, Traffic Safety, Inc. for Street Striping Services, with Tryton Enterprises, LLC for Street Sweeping Services, and with Clean Team Janitorial, LLC for Janitorial Services

No discussion ensued.

Council Member Whiting made the MOTION, seconded by Council member Mallory, to approve change orders with Bennett Oil Company for Fuel Services, with Koehler Enterprises, dba: K-ler Land Works Maintenance for Landscape Services, Traffic Safety, Inc. for Street Striping Services, with Tryton Enterprises, LLC for Street Sweeping Services, and with Clean Team Janitorial, LLC for Janitorial Services, by electronic vote. MOTION carried with 6 ayes and 0 nays.

e. Consideration of authorizing the submittal of grant application U.S. Department of Justice (DOJ), Office of Community Oriented Policing (COPS): 2015 COPS Hiring Program (CHP) Application # CFDA 16.710

Chief Bryan Jarrell explained the areas of this federal grant that would be given special consideration beyond those mentioned in the grant are School Resource Officers and Traffic. This is a 3-year grant with a requirement of maintaining the staffing one year beyond that. The grant requires a 25 percent match. The grant pays for salaries and benefits for three (3) staff members. It does not pay for overtime, training or equipment.

Council Member Grossman made the MOTION, seconded by Council Member Mallory, to authorize the submittal of grant application U.S. Department of Justice (DOJ), Office of Community Oriented Policing (COPS): 2015 COPS Hiring Program (CHP) Application # CFDA 16.710, by electronic vote. MOTION carried with 6 ayes and 0 nays.

f. Consideration of authorizing the submittal of grant application U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) Community Policing Development (CPD) grant application, CFDA 16.710. (added 6-10-15)

Chief Bryan Jarrell stated that this federal grant is primarily for Community Policing based with partnership caveat. If awarded the grant they would be using up to three (3) people as a Community Policing Unit deployed at select locations (Entertainment District, Glassford Hill retail area, YRMC, Community College, NAU and the Civic Center Complex). This is 2-year grant with no required match. It pays for salaries, benefits, equipment and training. Council member Whiting said he is grateful that they search out grants to help the department and the Town's budget. Jarrell commented that this goes a lot toward his responsibility with the budget and in looking to grow the department. It was his promise that he would seek alternative funding whenever possible.

Town Tarkowski added that we have been successful in some of these types of grants before. We have been successful in Domestic Violence grants and such. If successful with this grant, this will count toward future staffing. The advantage is we get them for 3 years free or nearly free.

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to authorize the submittal of grant application U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) Community Policing Development (CPD) grant application, CFDA 16.710., by electronic vote. MOTION carried with 6 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

12. ADJOURNMENT

Council Member Mallory made the MOTION, seconded by Council Member Whiting, to adjourn the meeting, by electronic vote. MOTION carried with 6 ayes and 0 nays. Vice Mayor Nye adjourned the meeting at 6:45 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, June 11, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this June 12, 2015

Diane Russell, Town Clerk