

Town Clerk May 2015

Program	May '14	May '15	% Change (Month)	YTD FY 13-14	YTD FY 14-15	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	44	28	-36%	370	260	-30%
Public records research/requests	27	15	-44%	398	341	-14%
Records destroyed (cubic feet)	0	0	N/A	649	208	-68%
Bids/RFPs processed	4	1	-75%	24	18	-25%
Contracts & Agreements processed	19	7	-63%	55	30	-45%
Documents added to Laserfiche	2539	989	-61%	27672	17832	-36%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	3	0	-100%	30	36	20%

Budgetary Goals & Objectives:	May '14	May '15	% Change (Month)	YTD FY 14-15	Proposed FY 14-15	% Change vs. Proposed
Notice of Claims	1	1	0%	10	12	83%
\$ Amount of insurance paid	\$ 994.04	\$ 1,000.00	1%	\$10,725.14	\$25,000	43%
Ordinances & Resolutions Processed	9	7	-22%	52	60	87%
Meeting Minutes Approved	4	6	50%	41	48	85%
Council Agenda Packets Prepared	4	5	25%	40	48	83%
Official Postings	13	11	-15%	109	100	109%
Legal Notices Published	19	15	-21%	104	50	208%
Licenses:						
New liquor licenses	1	0	-100%	9	10	90%
Special event liquor licenses	0	1	N/A	7	5	140%
New business licenses	45	54	20%	408	500	82%
Renewed business licenses	182	167	-8%	1746	1900	92%
Special event business licenses	178	206	16%	674	450	150%
Peddler's licenses	1	8	700%	41	10	410%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	26	191	2574
Feb	43	166	2586
Mar	49	187	2590
April	51	179	2591
May	54	167	2606
June			
July			
Aug			
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.