

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: June 25, 2015**

SUBJECT: Award of Purchases over \$16,000: Police Vehicles

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Sergeant P. Ruiz for Chief of Police Bryan Jarrell

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Quotes from Peoria Ford

SUMMARY/BACKGROUND: Each year the Prescott Valley Police Department evaluates the condition of its fleet. Some years we focused on increasing the fleet size for a growing department and in other years the priority was replacing vehicles that were not efficient to operate. This fiscal year 2015/16 we are faced with both issues.

The Police Department currently has 26 vehicles in the patrol fleet. Out of those 26 we are currently using (2) vehicles that have over 120,000 miles, (6) with over 100,000 miles and (1) with over 95,000 miles. These vehicles make up 1/3 of our patrol fleet. In years past, we have redistributed vehicles within the department for other purposes to maximize their useful life. With the current age of the fleet, it makes it difficult to reuse these vehicles.

With this upcoming budget we are planning on hiring (5) new officers. Four officers will be assigned to field services and one to criminal investigations. It is important to take into account the increase in staffing as it will require more vehicles to accommodate the growth.

The police department is seeking Council's approval to submit a purchase order for (8) new police vehicles. Five of these vehicles are for replacement and three account for growth in staffing. The funding for the vehicles required due to growth is financed by development impact fees.

The vehicles will be purchased on state contract. Approximate pricing for upfit, mobile data terminal (IT), and graphics are listed below.

Upfit costs cover the purchase and installation of lighting, controls, prisoner compartments, gun locks, storage cabinets, and push bumpers. The IT package has been updated to include a wireless 4G modem with hot spot, printer, bar code scanner and a tablet style terminal with Bluetooth keyboard. This equipment will allow our personnel to operate more efficiently in the field. They will have the ability to write electronic citations, warnings and repair orders and the hotspot will allow their tablet to be used in the field when not mounted in the vehicle. The graphics package is structured to improve the safety of our personnel and citizens through use of high quality reflective materials for visibility especially in low light conditions.

The Department brings this request for approval at this time because of the 12-15 week time required to build the vehicles ordered through the state contract. The Department requests permission to issue a Purchase Order for the budgeted amount of \$229,360.01 to Peoria Ford for the purchase of 8 vehicles.

Additional Purchase Orders will be requested following the three-vendor quote process for the following items and estimated amounts:

Upfit - \$89,966.76
IT installation - \$49,846.08
Graphics - \$4,906.86

Total budget expenditures for 8 police vehicles - \$371,250.00. No funds will be expended until delivery of the vehicles which will be after July 1, 2015.

Budget Summary

<u>Budget Category</u>		<u>Amount</u>	
		<u>Budgeted</u>	<u>Actual This Action</u>
Capital - Vehicles			
101-6210-700-7420	Police Vehicles	\$246,250.00	246,250.00
DIF – Vehicles			
221-6520-700-7420	Police Vehicles	\$125,000.00	125,000.00

OPTIONS ANALYSIS: The Town Council may approve the purchase of the vehicles, decline the purchase OR table this item for future action.

ACTION OPTION: Motion to approve the purchase in the amount noted, **OR** Motion not to approve the purchase. **VOTE.**

RECOMMENDATION: Staff recommends approving the purchase as noted.

FISCAL ANALYSIS: The fiscal impact to the Town is \$371,250.00 which was approved in the department’s FY 2015/16 Budget. No funds will be expended until delivery of the vehicles (After July 1, 2015).

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____