

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: June 25, 2015**

**SUBJECT:** Animal Control Shelter Agreement

**SUBMITTING DEPARTMENT:** Police Department

**PREPARED BY:** Deputy Chief James Edelstein

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

---

**ATTACHMENTS:** (1) Animal Sheltering Service Agreement 7/1/2015

---

**SUMMARY/BACKGROUND:** Since July 25, 2009, the Town has contracted with Yavapai Humane Society (“YHS”) to provide shelter services for animals impounded by Prescott Valley Animal Control Officers and Police Officers for violations of Chapter 6, Animals, of the Prescott Valley Town Code. Since the Town does not have a facility for providing sheltering services, PVPD has again asked YHS to provide such services and YHS has agreed to do so.

The most recent agreement in 2013 was for two years based on YHS’s proposal that the Town and the two other municipalities that use their services pay the actual average cost for services per animal as determined by the number of impounds from each respective jurisdiction in the preceding year. Thus, the annual contract amount of \$60,480 (payable in monthly installments) was based on 864 impounds ordered by the Town in 2012 at \$70 an impound and represented a 3.84 % increase. When YHS approached the Town for a new agreement it indicated it could not continue to provide service at that rate and proposed a single-year agreement at a flat rate of \$70,000 (an increase of 16%).

The Police Department is not pleased with this increase, but recognizes that this is a non-profit group that is trying to provide a public service that avoids where possible the euthanizing of animals. Because the Town does not have a ready alternative for providing this service, PD staff is recommending that this one year agreement be approved. However, staff will be diligent in reviewing the quality of service provided during this agreement term and will carefully monitor the service level in relation to the price paid.

---

**OPTIONS ANALYSIS:** Council may approve the one-year agreement with YHS for shelter services; suggest revisions to the agreement, or direct staff to pursue other options.

---

**ACTION OPTION:** Motion to approve the agreement with Yavapai Humane Society for animal shelter services in FY 2015-16, **OR** Motion to not approve this Agreement with Yavapai Humane Society.  
**VOTE.**

---

**RECOMMENDATION:** Staff recommends adoption of this agreement with Yavapai Humane Society.

---

**FISCAL ANALYSIS:** This agreement will result in an increase from the previous agreement in the amount of \$9,520.00 (Original budget was \$60,480). The shortfall in the FY2015-16 Professional Services budget in the Animal Control Division will be covered by anticipated savings in either the Dispatching Agreement or the Department’s Telephone budget. The agreement also allows YHS to retain approximately \$1,900.00 in impound fees that would otherwise have been remitted to the town.

---

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

---

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_