

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: August 13, 2015**

**SUBJECT:** Library Computer Lab Laptop Purchase

**SUBMITTING DEPARTMENT:** Management

**PREPARED BY:** Ryan Judy, Deputy Town Manager

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a) Dell Quote

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**SUMMARY/BACKGROUND:** The laptops utilized in the library computer lab are from the original building opening and do not function at a standard to reliably hold computer based classes in the lab. Northcentral University (NCU) recently agreed to provide \$25,000 in funds (already paid to the Town per the Town's previous agreement with NCU) to replace the laptops. Funds are budgeted in the Donation Fund in the approved FY 2015-16 budget.

Town Code §3-04-090 permits cooperative purchase of such equipment through a state contract, and the Town recently solicited a quote from Dell in the amount of \$24,997.68.

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**OPTIONS ANALYSIS:** The Town Council may approve the purchase of these laptops, decline the purchase OR recommend alternative action.

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**ACTION OPTION:** Motion to approve the purchase of Dell laptops in the amount of \$24,997.68.  
**VOTE.**

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**RECOMMENDATION:** Staff recommends approving the purchase as noted.

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**FISCAL ANALYSIS:** The purchase price includes applicable taxes and is budgeted in the FY 2015/16 budget (Donation Fund 210). The funds were previously paid by NCU to the Town and the Town budgeted \$125,000 in that fund for purchases this year. Future expenditures utilizing this fund will be forthcoming.

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_