

TOWN OF PRESCOTT VALLEY REQUEST FOR COUNCIL ACTION

Date: August 27, 2015

SUBJECT: Amendment to Town Engineer Agreement for Professional Design and Construction Administration Services for the 7th Street Water Main Installation Project, CIP # W350

SUBMITTING DEPARTMENT: Utilities Department

PREPARED FOR: Neil Wadsworth, Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Amendment to Town Engineer Agreement

SUMMARY BACKGROUND: This water utility enterprise project involves installation of approximately 325 feet of new 8 inch water main on N. 7th Street between E. 1st Street and E. 2nd Street. This improvement will provide a looped system between two existing dead-end mains to enhance water supply reliability for domestic use and firefighting capabilities. The dashed line within the circle per Figure 1 represents the area of proposed new water main.

Figure 1



Please note that original funding for this project was budgeted in Fiscal Year 13-14, however, the monies were utilized to supplement capital for the 2nd Street Waterline Installation Project, CIP # W352 which was determined to be of a higher and more immediate need.

Professional design and construction services are required and staff is requesting approval of an Amendment to the Town Engineer Agreement with Dava & Associates, Inc., based on their expertise. Funding for this project will be in accordance with the approved budget and as outlined in Table 1 below.

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve this Amendment, **OR**
- 2.) Not approve this Amendment, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve this Amendment to the Town Engineer Agreement with Dava & Associates, Inc. to provide professional design and construction administration services in the amount of \$11,800 for the 7th Street Water Main Installation Project, CIP # W350, **OR** Motion not to approve this Amendment. **VOTE**

RECOMMENDATION: Town staff recommends approval of this Amendment to the Town Engineer Agreement with Dava & Associates, Inc. to provide design and construction administration services for this small water works project.

FISCAL ANALYSIS: The current status of the budget for this project is outlined per Table 1.

Table 1

Enterprise Water

7th Street Water Main Installation Project, CIP # W350		
HTE Code(s): 511-7020-700-7413		Finance Proj. # TBD
FISCAL YR 2015/2016	Approved Budget:	\$60,000.00
	Expended & Encumbered:	\$0.00
	Amendment:	-\$11,800.00 < (this action)
	Balance:	\$48,200.00
FISCAL YR 2015/2016		

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____