

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: September 10, 2015**

SUBJECT: Victims of Crime Act (VOCA) Crime Victim Assistance Grant FY 2015/2016 CFDA # 16.575

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Laura Valenzuela, Command Staff Assistant/Grant Coordinator on behalf of Chief Bryan Jarrell

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: (a) Solicitation, and (b) VOCA Crime Victim Assistance Grant Guidelines

SUMMARY/BACKGROUND: In August 2015, the U.S. Department of Justice (DOJ), Office of Justice Program (OJP), Office of Victim of Crime (OVC), Arizona Department of Public Safety (DPS), Victims of Crime Act (VOCA) solicited applications for the VOCA Crime Victim Assistance Grant FY 2015/2016. This competitive solicitation is for supporting government agencies that provide direct services to victims of crime. A crime victim is defined as a person who has suffered physical, sexual, financial, or emotional harm resulting from the commission of a crime.

Funding for the VOCA Crime Victim Assistance Grant is provided by the U.S. Department of Justice (DOJ) - Office of Justice Programs (OJP), under a statutory set-aside for Victims of Crime Act of 1984 (42 U.S.C. 10604 (e)). Under the direction of the Office of Victim of Crime (OVC), OVC gives Arizona Department of Public Safety (DPS) sole authority to determine the best use of VOCA victim assistance grant funds. Priority will be given to projects serving victims of sexual assault, domestic violence, child physical and sexual abuse, and previously underserved victims of violent crime such as drunk driving crashes, elder abuse, adults molested as children, survivors of homicide victims, robber or bank robbery, assault, stalking, kidnapping, identity theft, hate crimes and victims of exploitation and fraud.

The intent of the program is to enhance and expand direct services to crime victims. This is accomplished by assisting, training, and monitoring crime victim service providers. DPS expects the VOCA Crime Victim Assistance Grant to provide direct dedicated services to victims of crime.

As a funding metric, awarded funds may be used for: Follow-up contact, Information, Referral, and Connection, Criminal Justice Support/Advocacy, Emergency Financial Assistance, Personal Advocacy, Telephone contact and other. Additionally, funds may not be used for: Administrative/clerical positions, grant writing, protocol development, criminal justice investigative efforts, needs assessment prevention or offender related programs, or mandated services.

The Prescott Valley Police Department has submitted an application to use these funds for a part-time (20 hour) Community Service Officer. The cost to the Town would be \$19,678.26 and the VOCA program grant would cover \$15,742.61 (since the grant may not cover more than 80% of the total costs). The remaining \$3,935.65 would be the Town match. That match can be met with equipment, training, overtime, or any combination of calculated in-kind services and funds.

All award agreements are for a term of October 1, 2015 through September 30, 2016. Agreements may be renewed for an additional 12 month period at the awarded amount contingent upon funding availability, satisfactory performance and demonstrated need.

OPTIONS ANALYSIS: Council may either accept the grant as awarded and authorize the submittal of CFDA 16.575 with the Arizona Department of Public Safety, OR decline the grant award.

ACTION OPTION: Motion to accept the VOCA grant as awarded and authorize submittal of CFDA 16.575 with the Arizona Department of Public Safety, **OR** Motion to decline this grant award. **VOTE.**

RECOMMENDATION: Staff recommends accepting this VOCA grant award and authorizing submittal of CFDA 16.575 with the Arizona Department of Public Safety.

FISCAL ANALYSIS: The VOCA grant requires a 20% non-federal funding match from the Town in the amount of no more than \$5,000.00. This match can be provided through cash or in-kind services.

The Community Service Officer is already within the Police Department's classification plan at range 59 which is \$16.82 hourly.

Part time position: Total estimated cost (salary) at 20 hours a week it would be 1040 total hours or \$18,998.26 for the grant period. In addition there will be a uniform and supply cost bringing the total to \$19,678.26. Of this, the Police Department will be responsible for 20% (which should be no more than \$5,000.00).

It is anticipated that the salary match will be paid through General Budget line item transfers. The position would be a budgeted position as of fiscal year 2015 – 2016 and thereafter.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____