

Town Clerk - August 2015

Program	AUG '14	AUG '15	% Change (Month)	YTD FY 14-15	YTD FY 15-16	% Change Fiscal Year
<b>Internal Activity:</b>						
Internal research projects/requests	30	25	-17%	70	53	-24%
Public records research/requests	42	31	-26%	82	64	-22%
Records destroyed (cubic feet)	0	0	0%	0	0	0%
Bids/RFPs processed	1	2	100%	2	2	0%
Contracts & Agreements processed	3	4	33%	10	9	-10%
Documents added to Laserfiche	6495	349	-95%	8583	2375	-72%
Records microfilmed (rolls)	0	0	0%	0	0	0%
Documents recorded (County)	4	0	-100%	13	4	-69%

Budgetary Goals & Objectives:	AUG '14	AUG '15	% Change (Month)	YTD FY 15-16	Proposed FY 15-16	% Change vs. Proposed
Notice of Claims	2	4	100%	6	12	50%
\$ Amount of insurance paid \$	-	\$ 1,129.63	N/A	\$1,129.63	\$25,000	5%
Ordinances & Resolutions Processed	5	5	0%	13	60	22%
Meeting Minutes Approved	3	3	0%	7	48	15%
Council Agenda Packets Prepared	3	2	-33%	6	48	13%
Official Postings	4	8	100%	22	100	22%
Legal Notices Published	1	8	700%	9	50	18%
<b>Licenses:</b>						
New liquor licenses	0	0	N/A	2	10	20%
Special event liquor licenses	1	1	0%	3	5	60%
New business licenses	39	38	-3%	83	450	18%
Renewed business licenses	185	192	4%	409	2000	20%
Special event business licenses	56	90	61%	144	700	21%
Peddler's licenses	13	12	-8%	17	10	170%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	26	191	2574
Feb	43	166	2586
Mar	49	187	2590
April	51	179	2591
May	54	167	2606
June	41	179	2604
July	45	217	2605
Aug	38	192	2644
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.