

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
September 24, 2015**

Library Auditorium/Council Chambers
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Father Vollmer of the St. Germaine Catholic Church gave the invocation.

3. PLEDGE OF ALLEGIANCE

Kobe Hardin, September Student of the Month, led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Vice Mayor Anderson, Council Member Grossman, Council Member Mallory, Council Member Marshall, Council Member Nye, Council Member Whiting, and Mayor Skoog.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Healing Field Award(s), Darlene Packard

Chair of the Healing Field Darlene Packard presented Certificates of Appreciation to Lt. Scott Stebbins, Police Chief Bryan Jarrell, Dan Tillman, Gary Taylor, Ryan Judy, Heidi Foster, Kirk Mallory, Sharon Plush, Alex Romero, Eric Trujillo, Fire Chief Scott Freitag and Jeremiah King for the assistance they provided in pulling the Healing Field together this year.

b. Student of the Month

Council member Whiting recognized Kobe Hardin from Bradshaw Mountain High School as the September Student of the Month. Kobe exemplifies the values of Rotary. Whiting recognized Kobe's academic achievements in pre advanced placement courses and advanced courses in math which led to his induction into the Mu Alpha Theta math club. Kobe tutors higher math, pursues mountain biking and basketball and has received an outstanding sportsmanship, character and leadership award for both on and off the field activities. He lives by the single phrase of "You may take 2 steps, but take 5 steps forward and continue on".

Mr. Kort Miner Principal of BMHS said Kobe is 20th out of 385 in his class and is the BMHS staff selection for this honor. Kobe excels in pre-calculus a college class and tutoring it at the same time. He went through some tough times in his sophomore year but maintains a 4.306 GPA.

Kobe thanked the Council and Rotary Club, Mr. Miner and his mom. He loves math and this school. Council member Whiting presented Kobe with a Certificate of Student of the Month for September and a paper weight and said we recognize the potential he has in leadership. Mrs. Hardin said she encouraged Kobe to take the bare minimum classes when he first began high school because he didn't like doing homework before high school. However, Kobe's councilor encouraged him to push himself, excel and so he switched to honors classes taking advanced classes and has excelled. In addition, he works 30 hours a week besides sports. He has matured and grown. She is very proud of him.

c. Spotlight Library Report

Library Director Stuart Mattson introduced Kathy Derry and Larry Martin and Joan Adamack of the Library Board of Trustees. Kathy said they broke the program attendance record this year. An additional service was added in February allowing folks to pick up items they have placed on hold at the drive up window. The library has over 175 volunteers, one of them for over 35 years. New this year is the local author book program at which authors discuss their books and participate in different activities.

Council Member Mallory likes their energy and said they are a great team doing a fabulous job. Council Member Nye toured a guest through the library earlier today. Council thanked the Board for their innovative thinking, stamina and is proud of what our library does. Mr. Martin said he is proud of the library and its willingness to get involved with electronics and technology as that is what attracts young people to the library and use it. However they do need a couple of active people to fill the vacancies on the Board of Trustees. He thanked Council for their support to move this library forward. Friends of the Library paid for this publication.

6. PROCLAMATIONS

a. Breast Care Awareness

Town Clerk Diane Russell read the proclamation. YRMC Breast Center Director Nancy Ledoyen and YRMC Administrator of the East Campus Frank Almendarez came forward to accept the proclamation from Mayor Skoog. Nancy thanked the Council for recognizing this month as Breast Care Awareness "Share the Care" month. She encouraged women over 50 years old to take the time to have a mammography every two years. Early detection of breast cancer is treatable and can be beaten. Frank said they are proud of the Breast Cancer Center. It is a program that they want to be successful and reach as many lives as they can.

Council member Anderson said this is an illness that touches each one of us in some way. All we have to do is ask someone we know to take that next step and have a mammogram done. As a

survivor Council Member Nye said her thoughts are with her daughter and granddaughters and what this program offers them so they never have to go through what she did. Council Member Mallory said the center is a wonderful environment with people who are kind. The center provides a comfort level. While you are there take time to shop at the store which funds the program that saves lives. Council member Whiting said this is a state of art the resource in our community. Council Member Grossman added that with social media it is easy to get the message out there and a no-brainer to have a mammogram done. Nye added that the Sky Box which is purple with floods lights will soon be pink with a big banner bringing attention to Breast Cancer Awareness the month of October.

b. Domestic Violence Month

Town Clerk Diane Russell read the proclamation. Chief Bryan Jarrell commented that we have a dedicated group of people who are trying to prevent this problem, assist the victims and education and assessment tools to prevent domestic violence after which he expressed appreciation to Council for the recognition of this serious problem. Unfortunately, Prescott Valley leads the County in Domestic Violence Reports. We have a dedicated group of people who are working very diligently to try to stop the problem including prosecutors, victim's advocates, the mental health community and the rest of the CCRTeam. They have educational programs trying to prevent domestic violence from happening and now they are working with NAU on an assessment tool to try to predict future occurrences and the severity of them.

Sgt. James Tobin said there is an overlap of substance abuse with domestic violence. However, we have a tremendous resource in our Yavapai County Coordinated Community Response Team (CCRT). There has been a 35 percent increase in calls for service in domestic violence over the last 5 years. Tobin said this is not a bad thing because people are coming forward and reporting it and getting people directed to help and guidance. Tobin expressed his appreciation to the team members: Sheri Timlick-Community Legal Services; Susan Johnson-Molina-U.S. Veteran's Administration; Chris Knack- Home Health Care services; Kathy Tootle-Stepping Stones; Jared Byrd-Stepping Stones; Chief Bryan Jarrell-PVPD; Rachel Montague-PVPD FVU; James Tobin-PVPD FVU. Council member Anderson said this won't stop on its own. It needs to be brought to someone's attention; only by knowing about it can we do something about it. The children living in that environment are either going to grow up to be violators or violated themselves. October 7th is the Candlelight Vigil at the PD with some great speakers that evening.

c. GMO Awareness Month, Cherie Dreves

Town Clerk Diane Russell read the proclamation for GMO Awareness Month. Cherie Dreves and Cherie Richland, owner of GMO Free Prescott, said about five years ago she became aware of GMO in our foods and began research. Four years ago she began educating people about it and the related diseases caused by GMO. In the next 10 years 1 out of 2 children will be diagnosed with autism or developing diabetes. GMO crops are being banned in parts of the world like Germany and Russia. A 'Save the Date' event will be held in November for a GMO issue presentation at Prescott College with Mr. Drucker as the keynote speaker. Cherie distributed an educational packet to all of Council.

7. COMMENTS/COMMUNICATIONS

- a. Council Member Mallory thanked the community for the opportunity to serve them, the community's support of the store and people's heartfelt wishes for the employees as the Hagen grocery store closes. Most of the employees have found other jobs and are moving forward. The majority of the stores in the southwest will be closing in the near future.
- b. Council Member Marshall announced the *First Responder Appreciation Lunch* (free for first responders, \$5 for others) being held Sunday from 10:00 a.m. until 5:00 p.m. at the PVPD. A couple of bands will provide entertainment. Council Member Nye thanked Marshall for making this happen.

8. CONSENT AGENDA

- a. *Approving the September 10, 2015 Regular and Executive Council meeting minutes*
- b. *Approving a Series 6 Interim Permit Liquor License and Person Transfer for Tony's Too Bar & Grille located at 8172 E. Long Mesa Dr. #B; Harland W. Conover Jr., applicant*
- c. *Approving a Special Event Liquor License for Emmanuel Lutheran Church Oktoberfest fundraiser to be held on October 24, 2015 on the church property, 7763 East Long Look Drive*
- d. *Approving a Yavapai County Resource Advisory Committee (RAC) grant application by the Upper Verde River Watershed Protection Coalition*
- e. *Approving Community Developments purchase of a new 2015 Chevrolet Silverado 1500, in the amount of \$22,034.95 for use by the Building Inspectors*
- f. *Approving the PVPD purchase of Netsian Security equipment in the budgeted amount of \$19,449.00*
- g. *Approving the donation of police motorcycle fleet #MC10, 2009 Honda, VIN# JH2SC51759K600336 to the Camp Verde Marshall's Office Approving Accounts Payable*
- h. *Approving the sale of police motorcycle fleet #MC12, 2011 Honda, VIN # JH2SC5171BK700102 to the Salt River Pima-Maricopa Indian Community Department of Transportation in the total amount of \$6,997.58*
- i. *Approving the sale of police motorcycle fleet #MC11, 2009 Honda, VIN #JH2SC51799K600291 and police motorcycle fleet #MC6, 2006 Harley-Davidson, VIN #1HD1FMW176Y632738 to the Chino Valley Police Department in the total amount of \$11,494.50*

- j. *Monthly Financial Report*
- k. *Council Investment Report*
- l. *Department Reports*
- m. *Accounts Payable*

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to approve all agenda items on the consent agenda, by roll call vote. MOTION carried with 7 ayes and 0 nays.

9. *OLD BUSINESS (FOR ACTION)*

- a. *Second reading of Ordinance No. 809 approving amendments to Chapter 13 Zoning, of the Town Code, Lodging Code Amendments (ZOA15-001)*

Town Clerk Diane Russell read Ordinance No. 809 by title only for the second reading. Mayor Skoog asked “shall the ordinance pass?” Council approved Ordinance No. 809 adopting amendments to Chapter 13 Zoning, of the Town Code - Lodging Code Amendments (ZOA15-001) with 7 ayes and 0 nays by roll call vote.

10. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Consideration of reading Ordinance No. 808 adopting amendments to correlate with Arizona Revised Statute 9-491.01, as amended, and to rename 8-02-030 "License Required" in Article 8-02 - Business License"*

Town Clerk Diane Russell stated that staff wishes to update Town Code Chapter 8 – Business Licenses to reflect recent legislative changes and also make some minor housekeeping changes. The Town of Prescott Valley has required business licenses since 1979 and wishes to continue to do so with these modifications in place.

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to read Ordinance No. 808 by title only on two separate occasions, and then place the same on final passage, by roll call vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell read Ordinance No. 808 for the first reading.

- b. *Consideration of approving the Library E-Rate Services Agreement with the Yavapai County School Superintendent*

Library Director Stuart Mattson reiterated the need to upgrade the library internet service. They pay a monthly fee of \$300 for service plagued with frequent outages and lack of service which in

the near future will be raised to \$1300. Yavapai County Frank Vanderhorse is here to tell how this federal grant process to upgrade E-Rate will work.

Vanderhorse said this federal grant is specifically for library and school technology paying for internet access, equipment and telephone. The government will pay 80 percent of the almost \$100,000 for internet and any needed equipment costs over the next 5 years. Mattson added that Mr. Vanderhorse is a former council member of Jerome. The new vendor will provide increased speed and this needs to be done.

Council Member Nye made the MOTION, seconded by Council Member Grossman to approve the E-Rate Services Contract with the Yavapai County School Superintendent, by roll call vote. MOTION carried with 7 ayes and 0 nays.

c. Consideration of authorizing a payment of \$84,320.00 to the Arizona Department of Revenue for their Administration and Collections Assessment Fee for FY15-16 and all succeeding years

Management Services Director Bill Kauppi commented that back in 2012 the state wanted to simplify the tax calculations. Over the last couple years they have been modifying sections of tax code to streamline the payments. Legislation was passed this year requiring everyone, including businesses, to pay the Department of Revenue (DOR) directly. Non program cities will no longer be able to collect tax themselves. Everyone will be paying the DOR for this privilege. Another change limits auditing privileges to the only the state or if done in house then it has to be approved by them. DOR is going to grow and be a funding source which will come from all government levels depending on their population level. Population increases will increase the bill each year. The bill will be a part our budget process every year.

Council Member Anderson said there is no incentive for the state to hold down costs because the costs rise because the Towns and Cities will have to pay the cost anyway. "This is like telling Jesse James there is a new bank in town." Council Member Nye said she is fed up. Council Member Mallory commented that her understanding is we pay the DOR to grow their business. Currently, there are 16 non program cities in the state that will have to change and pay DOR directly. The changes are predominantly to cover the DOR \$40 million costs of upgrading and expanding their software system. Council Member Nye asked if they have any ability to hold them accountable to protect our citizens who are paying this. Kauppi responded it would be difficult as the DOR is such a large department. Council Member Grossman questioned whether the mid decadal census will affect the fee. Kauppi responded that any change in population will affect the fee charged. How much will depend on how much the other municipalities population changes too.

Council Member Marshall made the MOTION, seconded by Vice Mayor Anderson, to authorize payment to the Arizona Department of Revenue for \$84,320.00 for their Administration and Collections Assessment Fee for FY15-16 and all succeeding years that this law is in effect, by roll call vote. MOTION passed with 7 ayes and 0 nays.

d. Consideration of approving the Utilities Department purchase of a Cat 304 E2 Mini Excavator in the amount of \$43,972.92

Utilities Director Neil Wadsworth said they would like to purchase a new excavator for working on water lines in easements behind homes. They have two excavators but the one they are replacing doesn't have the reach necessary. The old one will go to parks for irrigation purposes. The new one will be put to more use as they can get into areas they can't now. Council member Nye added that this is important and needs to be taken care of.

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to approve the purchase of the Cat 304 E2 Mini Excavator based on City of Tucson /National Intergovernmental Purchasing Alliance Contract # 120377 in the amount of \$43,972.92 and associated budget transfers as outlined in the Fiscal Analysis, by roll call vote. MOTION carried with 7 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

12. ADJOURNMENT

Council Member Marshall made the MOTION, seconded by Vice Mayor Anderson, to adjourn the meeting, by roll call vote. MOTION carried with 6 ayes and 1 nay by Council member Nye. Mayor Skoog adjourned the meeting at 6:52p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, September 24, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this September 30, 2015

Diane Russell, Town Clerk