

Town Clerk September 2015

Program	SEPT '14	SEPT '15	% Change (Month)	YTD FY 14-15	YTD FY 15-16	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	26	23	-12%	96	76	-21%
Public records research/requests	35	28	-20%	117	92	-21%
Records destroyed (cubic feet)	0	0	N/A	0	0	N/A
Bids/RFPs processed	2	2	0%	4	2	-50%
Contracts & Agreements processed	4	4	0%	10	13	30%
Documents added to Laserfiche	1055	937	-11%	9638	3312	-66%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	1	6	500%	13	10	-23%

Budgetary Goals & Objectives:	SEPT '14	SEPT '15	% Change (Month)	YTD FY 15-16	Proposed FY 15-16	% Change vs. Proposed
Notice of Claims	1	4	300%	10	12	83%
\$ Amount of insurance paid	\$ -	\$ 901.56	N/A	\$2,031.19	\$25,000	8%
Ordinances & Resolutions Processed	3	6	100%	19	60	32%
Meeting Minutes Approved	2	3	50%	10	48	21%
Council Agenda Packets Prepared	4	2	-50%	8	48	17%
Official Postings	18	10	-44%	32	100	32%
Legal Notices Published	6	7	17%	16	50	32%
Licenses:						
New liquor licenses	2	2	0%	4	10	40%
Special event liquor licenses	2	2	0%	5	5	100%
New business licenses	40	45	13%	128	450	28%
Renewed business licenses	150	151	1%	560	2000	28%
Special event business licenses	277	190	-31%	334	700	48%
Peddler's licenses	1	2	100%	19	10	190%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	26	191	2574
Feb	43	166	2586
Mar	49	187	2590
April	51	179	2591
May	54	167	2606
June	41	179	2604
July	45	217	2605
Aug	38	192	2644
Sept	45	151	2645
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.