

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: October 22, 2015**

SUBJECT: Award for Installation of Hot Melt Crack Seal Materials

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero, Public Works Operations Manager for
Norm Davis, PE, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Contract

SUMMARY BACKGROUND: The budget for Fiscal Year 2015/2016 includes funding for performing a Crack Seal Maintenance program. Crack Seal is a first level maintenance program and is performed for engineered pavements prior to chip seal maintenance application.

The Public Works Department prepared specifications and secured bid proposals for this project with the following results:

Table 1

Rank	Bidder	Base Bid
Low	C B J Asphalt and Concrete Contractors, LLC	\$55,800.00
2nd	Turco	\$62,550.00
3rd	Top Job, LLC	\$69,615.00
4th	Graham Contractors, Inc.	\$70,650.00
5th	Cholla Pavement Maintenance, Inc.	\$114,750.00

This award is for the installation only of the materials. Council awarded a purchase order for the acquisition of the materials in a previous action on October 8, 2015.

This work will be scheduled to proceed after October 26, 2015 with all work completed by November 27, 2015.

Notification to the public will be posted through press releases to the local paper and on the Town's website. Affected businesses are to be notified in person prior to the crack seal.

OPTIONS ANALYSIS: The Council may choose to:

- a.) Award the Contract for the installation of Crack Seal materials to C B J Asphalt and Concrete Contractors, LLC for the bid amount of \$55,800.00, **OR**
- b.) Not award the contract

ACTION OPTION: Motion to award the bid to CBJ Asphalt and Concrete Contractors as the lowest responsible bidder for installation of Hot Melt Crack Seal Materials for Fiscal Year 2015/2016 in the amount of \$55,800.00, **OR** Motion to reject all bids. **VOTE.**

RECOMMENDATION: Staff recommends awarding the bid for installation of Hot Melt Crack Seal Materials to the low bidder, C B J Asphalt and Concrete Contractors, LLC in the amount of \$55,800.00.

FISCAL ANALYSIS:

Table 2

2015/2016 Crack Seal Maintenance Program		
HTE Code: 202-5510-631.43-70		Street Maintenance
		Finance Proj. # N/A
FISCAL YEAR 2015/2016	Budgeted Amount:	\$387,000.00
	Expended & Encumbered:	(\$248,338.02)
	Materials Purchase:	(\$43,699.96) to Council 10/8/15
	Installation Contract:	(\$55,800.00) < (this action)
	Balance:	\$39,162.02
FISCAL YEAR 2015/2016		

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____