

Town Clerk, October 2015

Program	OCT '14	OCT'15	% Change (Month)	YTD FY 14-15	YTD FY 15-16	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	36	20	-44%	132	96	-27%
Public records research/requests	34	29	-15%	151	121	-20%
Records destroyed (cubic feet)	208	232	12%	208	232	12%
Bids/RFPs processed	3	2	-33%	7	6	-14%
Contracts & Agreements processed	4	8	100%	10	21	110%
Documents added to Laserfiche	613	1933	215%	10251	5245	-49%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	3	5	67%	16	15	-6%

Budgetary Goals & Objectives:	OCT '14	OCT '15	% Change (Month)	YTD FY 15-16	Proposed FY 15-16	% Change vs. Proposed
Notice of Claims	1	2	100%	12	12	100%
\$ Amount of insurance paid \$	-	\$ 1,699.22	N/A	\$3,730.41	\$25,000	15%
Ordinances & Resolutions Processed	3	5	67%	24	60	40%
Meeting Minutes Approved	4	2	-50%	12	48	25%
Council Agenda Packets Prepared	5	4	-20%	12	48	25%
Official Postings	13	13	0%	45	100	45%
Legal Notices Published	11	12	9%	28	50	56%
Licenses:						
New liquor licenses	1	1	0%	5	10	50%
Special event liquor licenses	2	2	0%	7	5	140%
New business licenses	31	61	97%	189	450	42%
Renewed business licenses	173	187	8%	747	2000	37%
Special event business licenses	46	68	48%	402	700	57%
Peddler's licenses	2	3	50%	21	10	210%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	26	191	2574
Feb	43	166	2586
Mar	49	187	2590
April	51	179	2591
May	54	167	2606
June	41	179	2604
July	45	217	2605
Aug	38	192	2644
Sept	45	151	2645
Oct	61	187	2659
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.