

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION**

**Date: November 19, 2015**

**SUBJECT:** Pedestrian Easement for the Windsong Drive and Pedestrian Improvements Project, CIP # S371 (CDBG)

**SUBMITTING DEPARTMENT:** Public Works

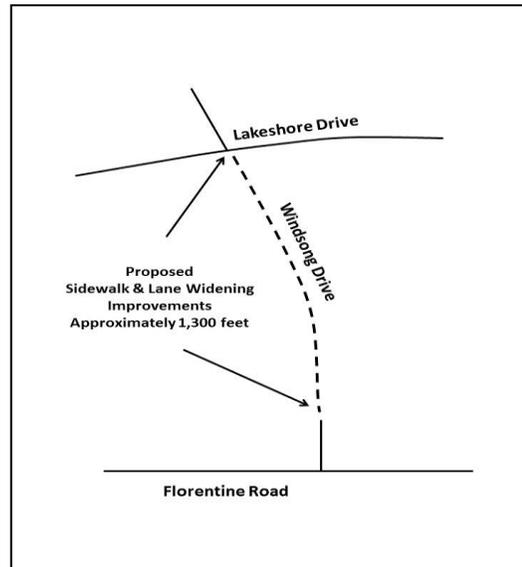
**PREPARED BY:** Ron Pine, PE, CFM – Engineering Division Manager for  
Norm Davis, PE, Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

**ATTACHMENTS:** a.) Pedestrian Easement

**SUMMARY BACKGROUND:** The approved Budget for Fiscal Year 2015/2016 includes the Windsong Drive Pedestrian Improvements Project, CIP # S371. The project consists of approximately 1,300 feet of improvements and will include a pedestrian sidewalk, widening Windsong Drive, curb and gutter, and drainage infrastructure. Funding is provided by a Community Development Block Grant (CDBG) in the amount of \$300,000. The Town is also providing contributions from the 1/3<sup>rd</sup> Cent Sales Tax revenue and from the Water and Sewer Enterprise Funds for total project cost.

Pedestrian Easements are needed at two driveway entrances to allow ADA accessible sidewalk areas. Town staff has successfully acquired pedestrian easements as necessary.



**OPTION ANALYSIS:** The Council may vote to:

- 1.) Accept the easement, **OR**
- 2.) Not accept the easement, **AND/OR**
- 3.) Direct staff to pursue other options.

**ACTION OPTION:** Motion to accept the pedestrian easement for the Windsong Drive Pedestrian Improvements Project, CIP # S371 (CDBG). **VOTE.**

**RECOMMENDATION:** Town staff recommends acceptance of the easement as needed for the installation of ADA sidewalk.

**FISCAL ANALYSIS:** The Community Development Block Grant (CDBG) provides the majority of the funding for this project. Additional funding also comes from the 1/3<sup>rd</sup> Cent Sales Tax revenue and the Enterprise Funds for water and sewer extensions. The current budgets for Fiscal Year 2015/2016 are shown in the table below:

Table 1 Special Revenue Funds: CDBG & 1/3rd Cent

<b>Windsong Drive Pedestrian Improvements Project (CDBG + HURF), CIP # S371</b>		
HTE Code(s): 240-5510-700-7320 <span style="float: right;">Finance Proj. # GS1501</span>		
<b>FISCAL YEAR 2015/2016</b>	Approved Budget, CDBG & 1/3rd Cent: \$408,750.00 Approved Budget, Water (511): \$30,000.00 Approved Budget, WW (501): \$5,000.00 Expended & Encumbered: -\$303,173.72 Pedestrian Easement: <u>-\$10.00</u> < (this action) Balance: \$140,566.28	<b>FISCAL YEAR 2015/2016</b>

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved    Denied    Tabled/Deferred    Assigned to \_\_\_\_\_