

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
November 19, 2015**

Library Auditorium/Council Chambers  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Terrell Eldreth of the First Southern Baptist Church gave the invocation.

3. PLEDGE OF ALLEGIANCE

Student of the Month Katie Cain led in the recitation of the Pledge of Allegiance said in unison.

4. ROLL CALL

Present: Mayor Skoog, Vice Mayor Anderson, Council Member Grossman, Council Member Mallory, Council Member Nye, and Council Member Whiting.

Absent: Council Member Marshall.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Yavapai College Update, Dr. Clint Ewell, Vice President Finance & Administrative Services

Dr. Clint Ewell said he is here to keep council abreast of the actions that the college has been working on over the last several months. The college has revisited their vision statement to make it more memorable and capture the three main goals of the college. The various forms of education the college provides to the communities include Adult Basic Education, Dual Credit, Developmental Education, Transfer, Career Technical, and Continuing Education Courses. Their three main goals focus on regional economic development, course work to prepare the work force and attract new businesses to town and cultural enrichment classes for credit or for fun. Their strategic initiatives are written in full at YCEDU. The 2015-2020 Strategic Summary is comprised of 5 initiatives including: student success, help with economic responsiveness, community engagement, organization, and fiscal stewardship. Ewell highlighted the cost comparison of annual tuition and fees compared to the 4-year schools which complement the college.

Town Manager Larry Tarkowski complimented the college for their partnership with N.A.U. and their consolidation with Allied Health plus looking at Prescott Valley as a center for some Allied Health investment and education output from those services. He thanked them for being a very good partner.

Dr. Ewell said they continue to have discussions with the hospitals and N.A.U. and are looking forward to moving forward with that project.

*b. Student of the Month*

Council member Whiting introduced Katie Cain as the outstanding Student of the Month for November. Katie is being honored by the Town of Prescott Valley, Bradshaw Mountain High School and the Rotary Club. She excels in community involvement at school and academics plus other leadership activities she participates in. These students exemplify the values of the Town, Rotary and BMHS. Katie wrote that she is fully awake and prepared every day with everything she needs. As a senior, she feels she is ready to do the things to be successful. She pursues everything with energy, does not give up before finishing and pushes herself for results. She uses both successes and failures to improve and tries very hard to find solutions. She balances multiple activities to accomplish goals and uses resources effectively and efficiently. She actively works to improve herself by seeking feedback. She determines the length and difficulty of tasks and sets priorities to accomplish those tasks. She has had a plan from her freshman to senior year which she has followed and accomplished very well. She concentrates her efforts on the most important priorities.

Kort Miner, Principal of BMHS, pointed out that the teachers selected Katie Cain as Student of this Month. Frequently the Students of the Month are honor students and AP students. Katie is not an AP student, is not an honor student, she is a regular student. All the students have strengths and weaknesses and periodically students will enable themselves in that weakness. This is not Katie. Katie takes her weaknesses and works to make them strengths. The teachers have noticed her hard work and that she won't give up; she puts together a plan and continues to seek feedback to get better. Miner commented that, "If that is not mature for a high school student, I don't know what is." She will not do anything after school or go anywhere after school until her homework is done. She currently has a 3.61 GPA and ranks 68<sup>th</sup> out of a class of 391 students in her class which is a testament to her hard work.

Katie Cain thanked everyone for the appreciation and love they gave her. Everyone at school congratulated her as the Student of the Month. She said it makes her feel great. She thanked Ms. Gritsowitz for everything. She feels so "soft" now, never thinking she could accomplish something like this.

Council member Whiting presented Katie with a certificate as November Student of the Month and a paper weight to commemorate her achievements.

Katie introduced her mother Elizabeth Amber Cain. Ms. Cain said Katie was diagnosed with Asperger's Syndrome when she was in second grade. Things don't come easy to her, but when

she gets something like this it is a joy more so than for other kids. Ms. Cain thanked everyone for nominating her and having her here tonight. Katie introduced her sister Mary Faith Cain also.

c. Chamber of Commerce

Marnie Uhl, CEO of the Chamber of Commerce introduced Doug Messamore, the Manager of Express Electric Company (EEC). Doug, a veteran, talked about his professional experiences and background, and fraternal and professional memberships. He anticipates hiring 5-10 people in the next year or so and looks forward to mentoring future young electricians. EEC can be reached at 928-202-6486 or email [eec97@outlook.com](mailto:eec97@outlook.com) or on Facebook.

Marnie introduced Jacob Sotter, the Manager of Gadget Doc stores here and in Cottonwood. They repair cell phones, laptops, tablets and computers, etc. They have been in business since October 1, 2015 here, with the Cottonwood store open for 2 years now. They do on-the-job training so anyone can work for them. They anticipate hiring 4 people for the store. They buy used and broken devices and refurb them for resale. Their hours are Monday through Saturday from 9:00 to 6:00 p.m. They can be reached at 928-300-9564 or [gadgetdoc.us](http://gadgetdoc.us). The store is located at 3140 Glassford Hill Rd.

Marnie announced upcoming events.

1. The Flying Turkey Drive will be held Monday at Fry's from 12:00-6:00 p.m. to support the collection of turkeys for the less fortunate. The goal is to collect 2,500 turkeys from all the Fry's stores.
2. On Saturday November 28<sup>th</sup> the Early Bird Lions Club Christmas tree lot will be open with Santa Claus, music and refreshments from 11:00-2:00 p.m. They will be open for tree sales every day 3:00-8:00 p.m. on week days and weekends from 10:00 a.m. to 8:00 p.m. with fresh cut trees from Oregon to support the Lion's Club programs. The lot is located at the southwest corner of the Event Center parking lot at Glassford Hill and Florentine.
3. On December 4<sup>th</sup> the kick off to the holiday season will begin with the lighting of the Civic Center and night light parade. All festivities start at 4:45 p.m. at the Theatre on the Green [Civic Center] stage with the parade at 6:00 p.m. Santa will be on the 3<sup>rd</sup> floor of the Civic Center and the Christmas tree display will be open in the library.

6. COMMENTS/COMMUNICATIONS

No comments were forthcoming.

7. CONSENT AGENDA

- a. *Approving the November 5, 2015 Council meeting minutes*
- b. *Authorizing the Mayor to sign an interagency service agreement with the Arizona Department of Transportation for use of the AzTraCS system*

- c. *Authorizing the Mayor to sign a the data access/exchange agreement with the Arizona Department of Transportation*
- d. *Approving Council Financial Report*
- e. *Approving Quarterly TPT Report*
- f. *Approving Council Investment Report*
- g. *Approving Accounts Payable*
- h. *Approving Monthly Department Reports*
- i. *Accepting easements from the Fain Family Limited Partnership for the Lakeshore Dr. widening project (CIP#S365)*
- j. *Accepting the pedestrian easement from the Fain Signature Group for the Windsong Drive Pedestrian Improvements Project, CIP#S371*
- k. *Approving the grant application submittal for the 2016 STOP Grant Renewal with the Governor's Office of Youth, Faith and Family*

Council Member Mallory made the MOTION, seconded by Council Member Nye, to approve all items on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

8. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

a. *Public Hearing: Community Development Block Grant(s)*

Mayor Skoog Opened the Public Hearing

Deputy Town Manager Ryan Judy stated that CDBG projects must meet one of the following criteria to be considered eligible for this funding: 1) at least 51% of the persons who benefit from the project must be low to moderate income; 2) the project must aid in the prevention or elimination of slum or blight; or 3) the project must solve an urgent health hazard need. There are five general categories that CDBG grant funds can be used for: public infrastructure, community facilities, housing, public services or economic development.

Through an agreement with the Arizona Department of Housing and regional Councils of Government, rural communities in Arizona receive Community Development Block Grant (CDBG) funding every four years without having to compete with other entities. The Town will be eligible to apply for these funds in 2016 and is anticipated to receive approximately \$618,000 which is pretty much assured as long as the federal government passes their budget.

The Town would also like to apply for Fiscal Year 2015 CDBG funds through the State Special Projects (SSP) program. Unlike the regional allocation that the Town receives every four years, the SSP program is a competitive annual grant that is open to non-entitlement entities and due on April 15, 2016. Funding is capped at \$300,000 in the SSP round and design work and environmental reviews must be complete and submitted with the application. Only one project can be submitted per funding source. The Town has been awarded five SSP grants in recent years for improvements on Loos Drive (Loos Multi-Use Path and Loos Phases I, III, and IV Sidewalk/Street Improvements) and most recently for the sidewalk/street improvements on Windsong Drive. For the regional funds they are proposing two projects: improvements to the Boys & Girls Club including a potential second building and outside improvements. With a CDBG project there is sometimes a glitch during the process and they don't want to lose out on the funds they have so are therefore proposing a second project as a backup. That is the Bob Edwards Park which would also be an eligible project for the funds.

With the SSP funds they propose improvements to Lake Valley Dr. fronting Liberty Traditional School adding an additional lane and address the drainage issue of storm water overflowing the road. All funds will be used on one project. Discussion about the second building potentially involves the town erecting a shell building with the club completing the interior.

Council member Mallory commented that Ryan has done a fine job with this program installing this infrastructure that serves the community. Council members concurred that this is a great program and the results are great. Ryan stated these are tax dollars that we pay that come back to our community.

Mayor Skoog closed the Public Hearing

*b. Consideration of appointing Corey Christians to the Library Board of Trustees*

Vice Mayor Anderson said one position on the Library Board of Trustees became open when Karyl Colozze completed her 2<sup>nd</sup> and final term, on June 30, 2015. Karyl Colozzee was first appointed to a full term on the Library Board of Trustees on August 13, 2009 and reappointed to a second term with the term expiration date of June 30, 2015.

The vacancy was advertised and one application was received. Vice Mayor Rick Anderson and Councilmembers Mary Mallory and Lora Lee Nye conducted the interview and are recommending the appointment of Corey Christians to fill the vacancy made by Karyl Colozzee's departure, with a term renewal date of June 30, 2018.

Council member Nye added that they have also filled the other open position with Mr. Bill Dodge. Both of these gentlemen are outstanding, so they will have a very strong board.

Corey Christians came forward to thank everyone for the opportunity to serve the community. He has a lifelong passion for libraries and technology.

Council Member Nye made the MOTION, seconded by Council Member Whiting, to appoint Corey Christians to the Library Board of Trustee to a term with a renewal date of June 30, 2018 , by electronic vote. MOTION carried with 6 ayes and 0 nays.

c. Consideration of authorizing the Mayor to sign Resolution No. 1938 accepting the GOHS Contract 2016-AL-033

Police Chief Bryan Jarrell said this grant is for overtime funding, other materials and supplies to be used for DUI or Driving While Impaired details. The grant period is October 1 through September 30.

Council Member Grossman made the MOTION, seconded by Council Member Mallory, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1938 accepting the GOHS Contract 2016-AL-033, by electronic vote. MOTION carried with 6 ayes and 0 nays.

d. Consideration of authorizing the Mayor to sign Resolution No. 1939 accepting the GOHS Contract 2016-PT-031

Police Chief Bryan Jarrell said this grant would provide overtime funding so they can enforce aggressive driving, speeding, red light running and other forms of risky driving behavior.

Council member Whiting said this plays a big part in the enforcement issues discussed at the first budget session.

Council Member Whiting made the MOTION, seconded by Council Member Nye, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1939 accepting the GOHS Contract 2016-PT-031, by electronic vote. MOTION carried with 6 ayes and 0 nays.

e. Consideration of awarding a construction contract to Earth Resources Corporation, LLC in an amount up to \$888,526, AND approving an Amendment to the Town Engineer Agreement with Dava & Associates in an amount of \$84,910.00 for the Lakeshore Dr. widening project (CIP#365)

Public Works Director Norm Davis stated that the art plaza is about 30 feet and the sign behind it is about 25 feet wide. An extra lane will be added each way on Lakeshore from Glassford Hill to Robert Rd. with better base and pavement. Earth Resources Corp. was the lowest of the seven bidders. They work extensively for the town and do a great job. This contract also awards construction services to the Dava and Associates contract to monitor the construction. Dava did the design.

Council member Nye commented that an art piece will be placed on the art plaza. Twelve different artists have already responded to the call for an art piece to be placed there.

Davis said we are under budget given the low bid we received.

Council Member Grossman made the MOTION, seconded by Council Member Nye, to approve the award of a construction contract to the lowest responsive bidder, Earth Resources Corporation, LLC in an amount up to \$888,526, and approve an Amendment to the Town Engineer Agreement with Dava & Associates in an amount of \$84,910.00, by electronic vote. MOTION carried with 6 ayes and 0 nays.

9. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

10. ADJOURNMENT

Council Member Mallory made the MOTION, seconded by Council Member Whiting, to adjourn the meeting, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 6:27 p.m.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, November 19, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this November 20, 2015

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Diane Russell, Town Clerk