

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION**

Date: December 3, 2015

SUBJECT: Renewal Owner Occupied Housing Rehabilitation Program

SUBMITTING DEPARTMENT: Community Development Department

PREPARED BY: Carmen Ogden, Planner, for Richard T. Parker, Community Development Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Resolution No. 1940, and b) Updated Housing Rehabilitation Guidelines

SUMMARY/BACKGROUND: Town staff currently manages the Owner Occupied Housing Rehabilitation Program which provides rehabilitation services to needy populations in neighborhoods targeted for development.

Each year about this time the Town Council is asked to approve updated program guidelines and authorize submission of an application(s) for State Housing Funds (which may include Federal funding through the HOME Investment Partnership Program or State Housing Funds), certifying that the application(s) meet(s) the community's housing and community development needs and the requirements of the State Housing Programs, and authorizing all actions necessary to implement and complete the activities outlined in the application(s).

OPTIONS ANALYSIS: The Town Council may adopt the proposed updated guidelines and authorize staff to submit an application(s) for State Housing Funds, OR decline to update the guidelines or authorize staff to submit the application(s).

ACTION OPTION: Motion to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1940 adopting the updated guidelines and authorizing submission of an application(s) for State Housing Funds. **VOTE.**

RECOMMENDATION: Staff recommends that the Council adopt the updated guidelines and authorize signature for the Resolution authorizing the grant application(s).

FISCAL ANALYSIS: In addition to the dollars dedicated to rehabilitation of substandard housing, an additional ten percent (10%) is allocated for administrative services. This program also provides TPT income to the Town.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____