

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: December 3, 2015**

SUBJECT: Appointment to the Building Board of Appeals

SUBMITTING DEPARTMENT: Executive Management

PREPARED BY: Lea M. Duke, Executive Assistant

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: One (1) Application

SUMMARY/BACKGROUND: One position on the Building Board of Appeals became open when Nicole Russell resigned effective September 5, 2015 at the completion of the term. Nicole Russell was first appointed to the Building Board of Appeals on February 27, 2014 to fill a partial term with a renewal date of September 5, 2015.

The vacancy was advertised and one (1) application was received. Vice Mayor Rick Anderson and Councilmembers Mary Mallory and Lora Lee Nye conducted the interviews and are recommending the appointment of Richard Leithead to fill the vacancy made by Nicole Russell's departure, with a term renewal date of September 5, 2017.

OPTIONS ANALYSIS: The Council may authorize the appointment of Richard Leithead to the Building Board of Appeals or advertise the position for additional candidates.

ACTION OPTION: Motion to appointment Richard Leithead to the Building Board of Appeals to a term with a renewal date of September 5, 2017 **OR** Motion to table the appointment. **VOTE.**

RECOMMENDATION: The Council members involved in this selection process recommend approval of the appointment of Richard Leithead to the Building Board of Appeals.

FISCAL ANALYSIS: There is no direct fiscal impact associated with this request.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____