

TOWN OF PRESCOTT VALLEY  
WORK STUDY MEETING  
MINUTES  
April 7, 2016

Library Auditorium/Council Chambers  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. *Call to Order*

Mayor Skoog called the meeting to order at 5:30 p.m.

2. *Roll Call*

Present: Mayor Skoog, Vice Mayor Anderson, Council Member Grossman, Council Member Mallory, Council Member Marshall, Council Member Nye, and Council Member Whiting.

3. *Proclamation - Arbor Day*

Town Clerk Diane Russell read the proclamation after which it was presented to Parks & Recreation Director Brian Witty. Vice Mayor Anderson commented that trees are important. Brian Witty encouraged everyone to attend the Arbor Day celebration on April 29 at 10:00 a.m. at Tonto North Park. One hundred and fifty young people will be attending and planting trees out there. 500 saplings will go to the first 500 attendees. Hot dogs, chips and drinks will be available.

4. *Discussion: Proposed Purchase of Upgrade for Click2Gov Online Web Payment Portal*

Customer Accounts Manager Mark Lusson stated the Customer Accounts office is still using the original 2002 software, Version 1, which is quite outdated. Huge advances have been made in the software including providing multi language customer access, customer services are user friendly, the customer screens are customizable, the page will look similar to the town website for familiarity and offers credit cards and checking account auto pay for recurring payments. The big feature is customers can access up to 36 months of account history. Customers will also be able to view bills on the website and as a pdf file. Security and setup is established and 100% maintained by the customer. Electronic billing (Ebills) saves the town money too. The initial cost including upgrade cost and installation, transaction processing and installation, and other services (presentment program and installation) total \$8,980.00. Customer's payments made will be credited the day their payment is made 24/7. The annual cost will be .085 cents per customer and will continue at that rate as the town continues to grow.

5. Discussion: Pavement Maintenance & Summer Chip Seal Program

Public Works Director Norm Davis extended his appreciation to Council for the ½ cent sales tax increase stating that this has been the first increase in road funds since 1983. The initial funding level of \$2.0 million dollars per year from the half-cent sales tax has been allocated for enhanced street maintenance. Staff has prepared a plan for FY 16/17 budget year identifying streets for both overlay and chip seal application. He showed a delineated map indicating the 33 miles of streets due for maintenance starting in July at an estimated cost of \$1.4 million. The work is out for bid right now but staff will not issue a notice to proceed until July 1.

Town Manager Larry Tarkowski said this is the largest budget for street maintenance in the history of P V. This is an ongoing program to raise the quality of the pavement in town.

Council member Nye said she wants any concerned citizens to know that this ½ cent sales tax money is going exactly where council said it would. She asked that staff keep the citizens updated about where the money is going.

Town Manager Larry Tarkowski said that Police Chief Bryan Jarrell will present the police department's proposed expenditures from the \$750,000 he will receive from the ½ cent sales tax increase at the next work study session.

6. Adjournment

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, April 7, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this April 8, 2016

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Diane Russell, Town Clerk