

# TOWN OF PRESCOTT VALLEY REQUEST FOR COUNCIL ACTION

**Date: April 28, 2016**

**SUBJECT:** Glassford Hill Summit Trail Parking Lot - CIP# P41.1 - Award of Construction Contract

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Ron Pine, PE, CFM – Engineering Division Manager, for  
Norm Davis, PE - Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

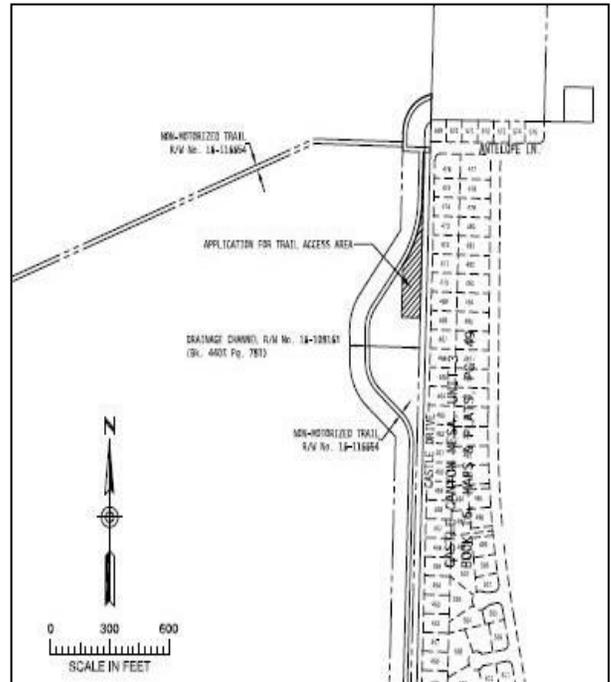
**ATTACHMENTS:** a) Engineer’s Recommendation of Award Letter  
b) Construction Contract  
c) Amendment to Town Engineer Agreement for Construction Period Services

**SUMMARY BACKGROUND:** It has been a long term goal of the Town of Prescott Valley to enhance public access to the top of Glassford Hill. This topic has been the focus of many discussions and has been included in planning efforts and exhibits showing future trails.

In March 2010, the Town contracted with the Town Engineer, Dava & Associates, Inc., to provide professional survey and engineering services related to the design of a pedestrian trail that would reach the summit of Glassford Hill from existing Town lease / ROW property near the Town’s “Summit Water Tank”.

Town staff has recently completed construction of the trail.

As part of this effort, Town staff has also identified the need for parking accommodations at the trail head located on Castle Drive. An amendment to the Town Engineer Agreement with Dava Associates authorized design of a trailhead parking area.



On Monday, April 11, 2016, the Town received a total of two (2) bids for construction services as follows:

**Table 1**

	Firm	Bid
1	<b>Earth Resources Corporation, LLC</b>	<b>\$61,204.00</b>
2	Asphalt Paving & Supply, Inc.	\$62,626.26

The engineering consultant for the project (Dava & Associates, Inc.) has reviewed the bids and recommends award to the lowest responsive bidder, Earth Resources Corporation, LLC, in the total amount of \$61,204.00. Award of this Bid is within the budget funds available. Construction is scheduled to begin Monday, May 2, 2016, and will last approximately 14 days.

This action is for the consideration of approval of an Amendment to the Town Engineer Agreement with Dava & Associates for additional design and construction period services in an amount not to exceed \$12,150.00.

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**OPTION ANALYSIS: OPTION ANALYSIS:** The Council may vote to:

- 1.) Award the construction contract to the low bidder and the Amendment, **OR**
- 2.) Reject all bids and Amendment, **AND/OR**
- 3.) Direct staff to pursue other options

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**ACTION OPTION:** Motion to approve the award of a construction contract to the lowest responsive bidder, Earth Resources Corporation, LLC in an amount up to \$61,204.00, and approve an Amendment to the Town Engineer Agreement with Dava & Associates in an amount of \$12,150.00, **OR** motion to reject all bids and Amendment. **VOTE.**

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**RECOMMENDATION:** Staff recommends award of the construction contract to the lowest responsive bidder, Earth Resources Corporation, LLC and approval of the Amendment to the Town Engineer Agreement with Dava & Associates.

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**FISCAL ANALYSIS:** The Fiscal Analysis for this project is shown in Table 2 below:

Table 2

<b>Glassford Hill Summit Trail Parking Lot - CIP# P41.1</b>		
HTE Code(s): 210-9500-700-7320 & 511-7020-700-7120		Finance Proj. # CP0317
FISCAL YR 2015/2016	NCU Grant: \$103,369.00 Enterprise Funds: \$75,000.00 Expended & Encumbered: -\$97,839.34 Construction Contract: -\$61,204.00 < (this action) Amendment to Engineer Agrmt: <u>-\$12,150.00</u> < (this action) Balance: \$7,175.66	FISCAL YR 2015/2016

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

**COUNCIL ACTION:**

Approved  
  Denied  
  Tabled/Deferred  
  Assigned to \_\_\_\_\_