

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: April 28, 2016**

SUBJECT: Award for Annual Mowing Services FY16/17

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero, Public Works Operations Manager for
Norm Davis, PE, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Contract

SUMMARY BACKGROUND: The tentative budget for Fiscal Year 2016/2017 includes funding for annual Mowing Services under Landscaping. This work consists of providing right-of-way mowing services for the Town of Prescott Valley on an ‘as needed’ basis for Fiscal Year 16/17. Areas to be mowed include Highway 69, PV Pipeline Multi-use Path, Lakeshore Drive, Town owned lots, and Viewpoint Drive beltway.



The Public Works Department prepared specifications and secured bid proposals for this service with the following results:

Table 1

Rank	Bidder	Bid
Low	Swept Away, LLC (dba: Tryton Enterprises, LLC)	\$39,419.04
2nd	Larry's Mowing Service	\$67,978.24
3rd	Koehler Enterprises, Inc.	\$73,380.00

The contract for Mowing Services will be used at the end of the current fiscal year and begin their annual mowing services after July 1, 2016.

OPTIONS ANALYSIS: The Council may choose to:

- a.) Award the Contract for Mowing Services to Swept Away, LLC (dba: Tryton Enterprises, LLC) in the bid amount of \$39,419.04, **OR**
- b.) Not award the contract

ACTION OPTION: Motion to award the contract Mowing Services for Fiscal Year 2016/2017 to Swept Away, LLC, (dba: Tryton Enterprises, LLC) for the contract amount not to exceed \$39,419.04, **OR** Motion to reject this contract. **VOTE.**

RECOMMENDATION: Staff recommends awarding the contract for Mowing Services to the low bidder, Swept Away, LLC, (dba: Tryton Enterprises, LLC) in the amount not to exceed \$39,419.04.

FISCAL ANALYSIS: The following is the proposed budget for FY2016/17:

Table 2

Landscape Services		
HTE Code: 202-5510-631-3230		Finance Proj. # N/A
FISCAL YEAR 2016/2017	Budgeted Amount:	\$152,000.00
	Expended & Encumbered:	\$0.00
	Installation Contract:	<u>(\$39,419.04)</u> < (this action)
	Balance:	\$112,580.96
		FISCAL YEAR 2016/2017

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____