

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: May 12, 2016**

SUBJECT: Amendment to CH2MHILL/OMI Agreement for Out-of-Scope Services
Lift Station Rehabilitation Project

SUBMITTING DEPARTMENT: Utilities Department

PREPARED BY: Mark Kieren - Operations Manager, for
Neil Wadsworth, PE - Utilities Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Amendment for CH2MHILL/OMI Agreement for Out-of-Scope Services
b.) Letter of Agreement

SUMMARY BACKGROUND: CH2MHILL provides all operations and maintenance for our WWTP and Water Distribution System. Due to their expertise and institutional knowledge of both systems, we utilize our Professional Services agreement with CH2MHILL to complete complex or technical tasks from time to time. This agreement is for a Lift Station Metering project that will add flow meters to key wastewater lift stations and enhance our SCADA system to allow for flow monitoring and data trending.

This project will address issues at four lift stations: Viewpoint, Quailwood, Stoneridge Basin E and Orchard Ranch Lift Stations. Each of these Lift Stations is a collection point for all wastewater flows produced at each of their associated development areas. Flow metering will provide valuable information as we move forward in the development of the Town's WWTP and the Collection System and improve our ability to quantify flows and update our sewer computer model.

We intend to utilize our Professional Services Agreement with CH2MHILL/OMI and complete this project under the Out-of-Scope Services Clause in Section 9 of the Restated and Amended Agreement dated June 25, 2015 for an amount not to exceed \$95,628.72

OPTIONS ANALYSIS: The Council may vote to:

- 1.) Approve the Amendment for the Out-of-Scope Services with CH2MHILL/OMI **OR**
- 2.) Not approve the Amendment for the Out-of-Scope Services with CH2MHILL/OMI **OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve the Amendment for the Out-of-Scope Services with CH2MHILL/OMI in the amount not to exceed \$95,628.72 **OR** not to approve Out-of-Scope Services Amendment. **VOTE.**

RECOMMENDATION: Staff recommends approving the Amendment for the Out-of-Scope Services with CH2MHILL/OMI in the amount not to exceed \$95,628.72

FISCAL ANALYSIS: The following tables summarize the budget items needed to complete these projects.

Table 1

MACHINERY AND EQUIPMENT		501-7010-700-7320	
FISCAL YR 2015/2016	CR 1601 Manhole Rehab WWTP:	\$65,000.00	FISCAL YR 2015/2016
	CR 1602 Lift Stn. Rehab:	\$20,000.00	
	Expended/Encumbered:	-\$8,232.58	
	Budget Transfer:	<u>-\$70,000.00</u> <this action	
	Remaining Balance:	\$6,767.42	

Table 2

IMPROVEMENTS OTHER THAN BUILDING		501-7010-700-7410	
FISCAL YR 2015/2016	Budget:	\$30,000.00	FISCAL YR 2015/2016
	Expended/Encumbered:	\$0.00	
	Budget Transfer	\$70,000.00 <this action	
	SCADA Lift Station Flow Meters	<u>-\$95,628.72</u> <this action	
	Remaining Balance	\$4,371.28	

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____