

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: May 26, 2016**

SUBJECT: Award of Contracts for Annual Public Works Materials & Supply Programs

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero – Operations Manager, for
Norm Davis, PE - Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a). Contracts

SUMMARY BACKGROUND: Each year the proposed budget includes several essential annual Public Works Material and Supply programs. Public Works seeks bids for various material and supply contracts. Individual, publicly advertised, bids were received on May 2, 2016. Each contract begins on July 1st and ends June 30th of the respective Fiscal Year.

These contracts consist of the following with a brief description and the bid results:

- A. Roadway Material:** The Streets Division of Public Works uses cold mix, hot mix, aggregate base, slurry backfill and concrete for roadway maintenance throughout the year. Two bids were received for these supplies as follows:

Description	Bid #1	Bid #2	
Roadway Materials	Asphalt Paving & Supply	Vulcan Materials	Unit of Measure
Cold Mix	\$88.00	\$85.00	per ton
Hot Mix - 1/2 "	\$109.00	\$64.00	per ton
Hot Mix - 1/2 " (50 to 100 tons)	\$69.00	\$64.00	per ton
Hot Mix - 1/2 " (over 100 tons)	\$59.00	\$64.00	per ton
Hot Mix - 3/4 "	\$108.00	\$62.00	per ton
Hot Mix - 3/4 " (50 to 100 tons)	\$68.00	\$62.00	per ton
Hot Mix - 3/4 " (over 100 tons)	\$58.00	\$62.00	per ton
Aggregate Base	\$7.15	No Bid	per ton
Shoulder Backing	\$6.50	No Bid	per ton
Slurry Backfill	\$64.00	No Bid	per cubic yard
Concrete	\$88.50	No Bid	per cubic yard

- B. Asphalt Paving:** The Streets Division of Public Works uses these services for roadway repair throughout the year. This contract includes asphalt overlay in 2” and 3” layers, deep patch which consist of total rework of the base with asphalt placed over the top and shoulder backing to place aggregate base on the edge to reinforce it. Four bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Earth Resources Corporation	\$349,300.00
2nd	Asphalt Paving & Supply, Inc.	\$350,740.00
3rd	Specialty Paving & Grading, LLC	\$406,787.10
4th	Grady's Quality Excavating, Inc.	\$543,203.00

- C. Annual Street & Park Concrete:** The Streets Division of Public Works uses this contract for the maintenance of sidewalks, drainage structures and other facilities throughout the Town. This contract uses 12 separate bid items that enables concrete repair and perform small construction projects. This contract is also available to the Parks & Rec, Utilities and Facilities departments for use on an “as needed” basis. One bid was received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Asphalt Paving & Supply, Inc.	\$42,565.00

- D. CMP Culverts:** The Streets Division of Public Works uses Corrugated Metal Culvert pipes for drainage work throughout the year. Engineering and Capital Projects uses these materials for drainage upgrades throughout the year to provide new materials. One bid was received for the purchase of culverts as follows:

Rank	Bidder	Total Base Bid
Low	Arizona Culvert Company	\$4,154.01

- E. Solid Waste Disposal:** The Public Works, Facilities, Library, Police and Parks departments all use this contract for refuse disposal. The contract consists of providing three different sizes of waste containers and servicing them as needed (typically once or twice weekly), as well as providing waste containers for special events such as the Park’s department Christmas Tree Disposal. Three bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Waste Management	\$10,860.00
Second	Best Pick Disposal, Inc.	\$11,934.00
Third	Patriot Disposal, Inc.	\$21,600.00

- F. Portable Toilets:** This contract is used by the Parks department to provide Portable Toilets for winter closures on restroom facilities and for special events throughout the year. Two bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Patriot Disposal, Inc.	\$324.00
Second	Waste Management	\$550.00

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve the award of the annual contracts to each lowest bidder, **OR**
- 2.) Not approve the award of annual contracts, **OR**
- 3.) Approve and not approve the award of the annual contracts, in any combination, **OR**
- 4.) Direct staff to pursue other options.

ACTION OPTION: Motion to approve award of each annual contract to the lowest responsive bidder per the unit prices bid as follows:

- (a) the Roadway Materials for Cold Mix, and Hot Mix (under 100 tons) to Vulcan Materials, **AND**
- (b) the Roadway Materials for Hot Mix (over 100 tons), Aggregate Base, Shoulder Backing, Slurry & Concrete to Asphalt Paving & Supply, **AND**
- (c) the Asphalt Paving contract to Earth Resources Corporation, **AND**
- (d) the Annual Street & Park Concrete contract to Asphalt Paving & Supply, Inc., **AND**
- (e) the CMP Culvert contract to Arizona Culvert Company **AND**
- (f) the Solid Waste contract to Waste Management, **AND**
- (g) the Portable Toilet services contract to Patriot Disposal, Inc.

OR Motion not to approve award of any or all of the contracts. **VOTE.**

RECOMMENDATION: Staff recommends approval of all the annual contracts as outlined.

FISCAL ANALYSIS: The budget for each program is outlined below:

(A) Roadway Material:

Aggregate Base: Based on prior years' expenditures for these products plus increased expenditure for enhanced street maintenance, staff anticipates purchasing \$150,000 of roadway material in FY16-17 as well as other budgets on an 'as needed' basis. Funding for this item is available in the proposed Public Works budget in account 202-5510-631-4370 (\$420,000 budgeted).

(B) Asphalt Paving:

Based on prior years' expenditures on Asphalt Paving plus an anticipated growth factor, staff anticipates purchasing \$200,000 in Asphalt Paving in FY16-17. Funding for this item is available in the proposed budget "Street Repairs & Maintenance" 202-5510-631-4370 (\$420,000 budgeted).

(C) Annual Street & Park Concrete:

Based on prior years' expenditures on Streets Concrete, plus an anticipated growth factor, staff anticipates purchasing \$30,000 in Concrete Repair and Placement in FY16-17. Funding for this item is available in the proposed budget "Street Repair & Maintenance" 202-5510-631-4370 (\$420,000 budgeted).

(D) CMP Culverts:

Based on prior years' expenditures on CMP Culverts, plus an anticipated growth factor, staff anticipates purchasing \$4,500 in CMP Culverts in FY16-17. Funding for this item is available in the Public Works budget. The Streets Division of Public Works purchases are funded through the budget in account 202-5510-631-4313 (\$10,000 budgeted).

(E) Solid Waste Disposal:

Based on the bid prices received on Solid Waste Disposal, staff anticipates expending \$10,860 in Solid Waste Disposal in FY16-17. These expenditures are funded through the budget by the using department.

(F) Portable Toilets:

Based on the bid prices received for Portable Toilets, staff anticipates rental fees of \$7,500 on Portable Toilets in FY16-17. These purchases are funded through the budget by the using department.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____