

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION**

Date: June 9, 2016

SUBJECT: Budget Transfer from Police Facilities Operating Budget to Police Facilities Capital Budget

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Christy Awtrey-Tieman, Assistant to Chief Bryan Jarrell

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: Budget transfer.

SUMMARY BACKGROUND: The Police Department sally port has not been in working order for approximately 10 years. This creates an officer safety issue as officers are not able to properly secure the area while prisoners are removed from the patrol vehicles to the booking and holding area. In order to repair the sally port to proper working condition, we are requesting to transfer excess funds from our Facilities Operating budget to our Facilities Capital budget in the amount of \$7,000.

PREVIOUS ACTIONS:

OPTION ANALYSIS: The Council may vote to:

- 1.) approve the Budget Transfer, **OR**
- 2.) not approve the Budget Transfer, **AND/OR**
- 3.) direct staff to pursue other options.

ACTION OPTION: Motion to approve a Budget Transfer from the Police Facilities Operating budget line item to Police Facilities Capital budget line item, as detailed in the Fiscal Analysis. **VOTE**

RECOMMENDATION: Town staff recommends approval of the Budget Transfer.

FISCAL ANALYSIS: The budget for all line items are outlined in tables below:

Table 1				
Police : Facilities Operating Budget : Building Repairs				
HTE Code(s): 101-6115-621-4310				
FISCAL YR 2015/2016	Approved Budget:	11,500.00		FISCAL YR 2015/2016
	Previous Budget Transfers:	0.00		
	Expended & Encumbered:	-3,920.20		
	Budget Transfer:	-7,000.00	<(this action)	
	Balance:	579.80		

Table 2				
Police : Facilities Capital Budget : Building Remodel/Renovate				
HTE Code(s): 101-6115-700-7220				
FISCAL YR 2015/2016	Approved Budget:	8,400.00		FISCAL YR 2015/2016
	Previous Budget Transfers:	0.00		
	Expended & Encumbered:	-8,160.00		
	Budget Transfer:	7,000.00	<(this action)	
	Balance:	7,240.00		

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____