

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
June 9, 2016**

Library Auditorium/Council Chambers  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Vice Mayor Anderson called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Charlie Hail of the Prescott Valley Church of the Nazarene gave the invocation.

3. PLEDGE OF ALLEGIANCE

PVPD Officer Kyle Hader led in the recitation of the pledge of allegiance.

4. ROLL CALL

Present: Vice Mayor Rick Anderson, Council members Marty Grossman, Stephen Marshall, and Lora Lee Nye.

Absent: Mayor Harvey Skoog, Council members Mary Mallory and Michael Whiting.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Promotion of Pat Ruiz to Lieutenant

Chief Brian Jarrell presented a detailed accounting of Pat Ruiz' 28-year law enforcement career history who is now being promoted to Lieutenant. Vice Mayor Anderson swore Pat Ruiz into his new position with the PVPD. Pat's wife Gloria pinned the Lieutenant badge on his uniform. Ruiz expressed his appreciation to be where he is at today and also to the family for their support. Thanks too to Chief Jarrell and Deputy Chief Edelstein for their confidence in him. Gloria Ruiz expressed her pride in Pat calling him humble, professional and saying he has shown that his family has always been his top priority. His two sons both expressed their words of love and pride for their father.

Vice Mayor Anderson and Council members expressed appreciation to Pat and the family for sharing Pat with the Town. Pat exemplifies what a really great police force the town has. Members thanked him for his service to the community and the people of Prescott Valley.

Chief Jarrell added that as this town grows this council and the town's administration has seen fit to allow the department to grow and thanked them for that. As we grow we need more supervision and more mid-level management to oversee daily operations. They develop people and promote quality people from within. Deputy Chief Edelstein commented that Pat is diplomatic, but one that says things that are honest and true. He has found that Pat always stood his ground in what he believed in and he has inspired Edelstein by that.

*b. PVPD New Employee Introductions*

Chief Jarrell introduced and gave some background information about each of the new employees. Cathy Harrison, Administration Specialist in the Family Violence Unit, thanked the PD and the Town for the opportunity to work for the town. She looks forward to all that is in store. Jerry Ferguson, Community Service Officer, said it is an honor to serve the town.

*c. Prescott Valley Economic Development Foundation, Mike Paredes*

Mike Paredes, PVEDF Executive Director, gave each Council member a marketing brochure detailing information and data about Prescott Valley that will be distributed at the national and international levels. He thanked the Town and Council for their support. He will be back next month to give a full update.

*6. PROCLAMATIONS*

*a. Yavapai County Fallen Military Memorial*

Town Clerk Diane Russell read the proclamation after which it was presented to Betty Begall, Founder and researcher of the Veterans Memorial Plaque project, and Phil Compton, Prescott Valley VFW. Begall thanked the Town for honoring Pvt. Reece David Moreno for making the ultimate sacrifice to the country with the proclamation. Thirty-two additional Yavapai County service people names will be added to the memorial plaque bringing the total to 187. She thanked committee members Bill Halpern, Bill Dunn, Dick Marley, Phil Good, Josh Holdt and Julie Host. The plaque is on the Yavapai County Courthouse grounds in Prescott. A memorial service will be held on Flag Day on the Montezuma side of the courthouse plaza at noon.

*7. CERTIFICATES*

*a. Certificate of appreciation to Kyle Hader for 5 years of service*

Chief Jarrell gave a detailed report about the law enforcement career of Kyle Hader for his 5 years of service. Vice Mayor Anderson presented a Certificate of Appreciation and 5-year pin to Hader. Officer Hader said thank you for this opportunity and thanked his girlfriend and family for being here for him tonight.

Deputy Chief Edelstein said it is a challenge to go through the 18-week academy as a volunteer, without pay as Hader did. He has grown into a mature officer; someone who makes good

decisions. Hader recognizes the sacrifice that his family makes every day that he walks out the door.

Hader said the academy was rough and he thought about quitting given the amount of punishment for no pay. But, he is glad he is where he is at right now. Council members said he has accomplished a lot in his short five years and expect that they will see him progress upward in his career. They appreciate what he has done.

#### 8. COMMENTS/COMMUNICATIONS

Council member Grossman thanked the PVPD for the escort of the Habitat for Humanity house to its new location at Roundup and Cattletrack from the Event Center.

#### 9. CONSENT AGENDA

- a. *Approving the May 19 Special Council and Work Study minutes & May 26, 2016 Council meeting minutes*
- b. *Authorizing the Library to purchase annual materials*
- c. *Authorizing the Library to transfer funds to purchase an interactive television*
- d. *Approving the Statement of Work Agreement with IBM for Prescott Valley participation in the COPLINK program for FY 16/17*
- e. *Approving a PVPD budget transfer from the Police Facilities Operating budget line item to Police Facilities Capital budget line item*
- f. *Authorizing the Mayor to sign ADOH Contract #302-16 for \$412,500 in HOME and HTF funds from the Arizona Department of Housing*
- g. *Accounts Payable*

Council member Lora Lee Nye made the MOTION, seconded by Council member Marty Grossman, to approve the item listed on the Consent Agenda, by roll call vote. MOTION carried with 4 ayes and 0 nays.

#### 10. OLD BUSINESS

- a. *Consideration of approving the second reading and passage of Ordinance No. 817 approving ZMC16-001 Zoning Map Change - Granville Park*

Town Clerk Diane Russell read **Ordinance No. 817** by title only for the second reading. Vice Mayor Anderson asked "Shall the Ordinance pass?" The ordinance was approved unanimously.

11. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

a. Consideration of approving the Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System through Fiscal Year 2016/2017

Public Works Director Norm Davis said the town has continually budgeted the program at a fluctuating level for the last 18 years and more recently at the \$50,000 level since 2012. We are one of few states in the nation that doesn't have state funding for public transportation. This is a needed and well used program. The MOU with NACOG will continue the program seamlessly through the next budget year. Users could go to the town website through the Public Works link and NACOG or the brochures for additional information and assistance. The schedule provided shows the level of usage over the last quarter. There is always a greater need than what can be provided.

Lea Sikavitch, NACOG Operations Manager in Prescott, gave highlights of the 2015/16 year saying they serviced 4,738 riders using six providers. Five hundred and twenty-five rides per month were in Prescott Valley which is about 125 riders served which is less than half the reported need in the area. Thirty-five percent of the rides are for basic needs followed by twenty-four percent for medical needs. Many users of the program live on fixed income or have no income at all so without this financial support it would be a major financial burden on them without the voucher program. She thanked Council, the Town of Prescott Valley and Norm Davis for the continued support to the community members through this program. Sikavitch presented Davis with a plaque for his leadership in the Voucher Transit program for the Town of Prescott Valley.

Council member Nye finds it troubling that residents are being told we have no transportation options here. She is proud of our community in that we have always supported this program.

Council member Lora Lee Nye made the MOTION, seconded by Council member Stephen Marshall, to approve the Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System through Fiscal Year 2016/2017, by roll call vote. MOTION carried with 4 ayes and 0 nays.

b. Consideration of approving the Town Engineer Agreement with Dava and Associates for an additional two years

Boyd Robertson, Public Works Deputy Director, said Dava and Associates has worked with the town since 1988 and wish to renew the agreement for another two years. He introduced Gordon Bowers and Bob Fister.

Gordon Bowers with Dava and Associates said they are privileged to work with the town, honored by their trust and be a part of the community. Deputy Town Manager Ryan Judy said they have had a role in nearly every single capital project that the Town has undertaken the last 25 years. He has done a great job for the Town. Vice Mayor Anderson said we are thankful for

that. Council member Nye added her thanks for the quality outstanding service and the comfort level that gives her.

Council member Marty Grossman made the MOTION, seconded by Council member Stephen Marshall, to approve the Town Engineer Agreement with Dava and Associates for an additional two years, by roll call vote. MOTION carried with 4 ayes and 0 nays.

c. Consideration of approving the related contacts with Taser and Municipal Asset Management, Inc. for Lease-Purchase of 72 Roll call Control Device Weapons through the Taser Assurance Program

Deputy Chief Edelstein said this item will be tabled until June 23 for consideration of approval. The contracts and the agreement were not available for this meeting. Their intent is to purchase 74 Tasers which reduces the level of force necessary and reduces injury severity and frequency, to officers and perpetrators while trying to take someone into custody. Through the partnership with the Police Foundation they will spend \$34,000 to assist the PVPD to remain current in their contract debt obligation.

Council member Nye commented that a Phoenix newspaper pointed out PVPD for the restraint shown in recent incidents. She complimented them for that. Edelstein recounted a story of a PVPD officer showing such restraint during a potential suicide by cop incident.

Council member Stephen Marshall made the MOTION, seconded by Council member Lora Lee Nye, to table this item for future discussion and possible action until a later date, by roll call vote. MOTION carried with 4 ayes and 0 nays.

d. Consideration of approving the agreement with Yavapai Humane Society for animal shelter services

Deputy Chief Edelstein said several months were spent negotiating the changes to the contract with YCSO, Prescott PD and the Humane Society. In the future each animal will be billed per day as suggested by YCSO. There is a potential for an increase of \$4,030 given that a fixed payment of \$6,031.58 will be paid for the first 9 months then a determination will be made to pay for actual costs for the Humane Society to provide the services for the calendar year of 2016. At that time the fee will be either increased or decreased so that we are paying for actual costs of services provided.

Council member Marshall asked if there is any way for us to get the money back when people go to pick up their animal. He doesn't think it is right for everyone in town to pay to house someone else's dog. Edelstein responded that at the end of the accounting those fees that individuals are charged for boarding and return to owner, will be credited to the cost of our contract with the Humane Society.

Deputy Town Manager Ryan Judy said he got a call from the Humane Society saying that the contract price has come down to \$72,379.

Council member Lora Lee Nye made the MOTION, seconded by Council member Marty Grossman, to approve the agreement with Yavapai Humane Society for animal shelter services, by roll call vote. MOTION carried with 4 ayes and 0 nays.

e. Consideration of approving an Intergovernmental Agreement between the Town and HUSD to continue the School Resource Officer program for FY 2016-2017

Deputy Chief Edelstein said essentially it is a renewal of a contract but with a couple of minor changes to the contract regarding office space no longer needed at the middle school and a couple of other minor issues. Other than that it is the same. Officer Tyler Brown has spent a lot of time working with the Explorers Program at the High School for ages 14 to 21. Because of his dedication to that group he has been selected as the School Resource Officer at the schools.

Council member Stephen Marshall made the MOTION, seconded by Council member Marty Grossman, to approve an Intergovernmental Agreement between the Town and HUSD to continue the School Resource Officer program for FY 2016-2017, by roll call vote. MOTION carried with 4 ayes and 0 nays.

f. Consideration of authorizing submittal of a CFDA 16.710 grant application with the U.S. Department of Justice, Office of Community Oriented Policing Services

Deputy Chief Edelstein said this grant would help fund four officer positions requiring a 25 percent nonfederal cash match from the town in the amount of \$70,026. He is assured that they can meet that obligation should they be successful in this grant application. The application will be structured to match the goals of the grant. Stressing urgency, he brought attention to that fact that there were 2 deaths in Yavapai County that could be directly attributed to heroin overdose in 2006. In 2014 there were 10 deaths. We have a problem. The narcotics task force and substance abuse coalition (MATFORCE) work hard to educate for prevention purposes. These four positions will be dedicated to prevention, enforcement and treatment.

Vice Mayor Anderson said it is necessary to see where the money is coming from for the match and the ongoing costs of the officers.

Edelstein said the grant overlaps the budget years. The 25 percent match will be absorbed in next year's budget. Going forward the match would be budgeted. They would not consider hiring officers if they did not see sustained growth over the next five years.

Council member Nye said we are preparing for growth so the need is going to increase especially given the funding issues that MATFORCE is having.

Council member Lora Lee Nye made the MOTION, seconded by Council member Marty Grossman, to authorize submittal of a CFDA 16.710 grant application with the U.S. Department of Justice, Office of Community Oriented Policing Services, by roll call vote. MOTION carried with 4 ayes and 0 nays.

12. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

13. ADJOURNMENT

Council member Lora Lee Nye made the MOTION, seconded by Council member Marty Grossman, to adjourn, by roll call vote. MOTION carried with 4 ayes and 0 nays.

Vice Mayor Anderson adjourned the meeting at 6:52 p.m.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

\_\_\_\_\_  
Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, June 9, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this June 10, 2016

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Diane Russell, Town Clerk