

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: June 23, 2016**

SUBJECT: Budget Transfer from Police CIS Operating Budget to Police CIS Capital Budget

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Christy Awtrey-Tieman, Assistant to Chief Bryan Jarrell

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: Budget transfer.

SUMMARY BACKGROUND: A budget transfer from Contingency funds was approved by Council on April 14, 2016 for the purchase of various Criminal Investigations computer forensics training and equipment. Following the invoicing of all items, there is a shortfall of \$300 in the Capital line item. We are requesting a transfer of \$300 from our CIS Operating budget to the CIS Capital budget to finalize these purchases for this fiscal year.

PREVIOUS ACTIONS: Initial approved budget transfer on April 14, 2016.

OPTION ANALYSIS: The Council may vote to:

- 1.) approve the Budget Transfer, **OR**
- 2.) not approve the Budget Transfer, **AND/OR**
- 3.) direct staff to pursue other options.

ACTION OPTION: Motion to approve a Budget Transfer from the Police CIS Operating budget line item to Police CIS Capital budget line item, as detailed in the Fiscal Analysis.

RECOMMENDATION: Town staff recommends approval of the Budget Transfer.

FISCAL ANALYSIS: The budget for all line items are outlined in tables below:

Table 1				
Police : CIS Operating Budget : Vehicle Fuel				
HTE Code(s): 101-6310-621-6210				
FISCAL YR 2015/2016	Approved Budget:	18,000.00		
	Previous Budget Transfers:	0.00		
	Expended & Encumbered:	-14,097.61		
	Budget Transfer:	-300.00	<(this action)	
	Balance:	3,602.39		
			FISCAL YR 2015/2016	

Table 2				
Police : CIS Capital Budget : Computer Related				
HTE Code(s): 101-6310-700-7435				
FISCAL YR 2015/2016	Approved Budget:	19,039.00		
	Previous Budget Transfers:	9,400.00		
	Expended & Encumbered:	-28,648.58		
	Budget Transfer:	300.00	<(this action)	
	Balance:	90.42		
			FISCAL YR 2015/2016	

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____