

Town Clerk May 2016

Program	MAY '15	MAY '16	% Change (Month)	YTD FY 14-15	YTD FY 15-16	% Change Fiscal Year
<b>Internal Activity:</b>						
Internal research projects/requests	28	20	-29%	260	192	-26%
Public records research/requests	15	30	100%	341	268	-21%
Records destroyed (cubic feet)	0	0	N/A	208	232	12%
Bids/RFPs processed	1	9	800%	18	24	33%
Contracts & Agreements processed	7	22	214%	30	73	143%
Documents added to Laserfiche	989	9175	828%	17832	30630	72%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	1	14	1300%	36	58	61%

Budgetary Goals & Objectives:	MAY '15	MAY '16	% Change (Month)	YTD FY 15-16	Proposed FY 15-16	% Change vs. Proposed
Notice of Claims	1	2	100%	18	12	150%
\$ Amount of insurance paid	\$ 1,000.00	\$ 165.00	-84%	\$10,112.46	\$25,000	40%
Ordinances & Resolutions Processed	7	4	-43%	58	60	97%
Meeting Minutes Approved	6	6	0%	44	48	92%
Council Agenda Packets Prepared	5	6	20%	45	48	94%
Official Postings	11	10	-9%	119	100	119%
Legal Notices Published	15	14	-7%	96	50	192%
<b>Licenses:</b>						
New liquor licenses	0	1	N/A	9	10	90%
Special event liquor licenses	1	2	100%	10	5	200%
New business licenses	54	43	-20%	528	450	117%
Renewed business licenses	167	180	8%	1979	2000	99%
Special event business licenses	206	171	-17%	723	700	103%
Peddler's licenses	8	9	13%	45	10	450%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	44	175	2634
Feb	55	182	2658
Mar	61	197	2684
April	50	186	2704
May	43	180	2712
June			
July			
Aug			
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.