

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: July 14, 2016**

SUBJECT: Purchase of Tractor/Flail Mower

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero, Public Works Operations Manager for
Norm Davis, PE, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: N/A

SUMMARY BACKGROUND: The budget for Fiscal Year 2016/2017 includes funding for the purchase of a new Tractor/Flail Mower for the Streets Division of the Public Works Department. This piece of equipment is used on a seasonal basis during the Spring and Summer months for mowing Town right-of-ways and Town owned lots. This mower will replace the one purchased in 2003.

The Public Works Department received bids for this piece of equipment on June 27, 2016 with the following results:

Table 1

Rank	Bidder	Bid Total
1st	Bingham Equipment Company	\$91,539.87
2nd	RDO Equipment Company	\$91,794.90
3rd	Stotz Equipment	\$99,102.28

Town Staff has reviewed the bids and recommends award to the lowest responsive bidder, Bingham Equipment Company, in an amount up to \$91,539.87. The final prices above include all related costs.

OPTIONS ANALYSIS: The Council may choose to:

- a.) Approve the purchase with lowest bidder, Bingham Equipment Company, in the amount of \$91,539.87, **OR**
- b.) Reject all bids, **OR**
- c.) Direct staff to pursue other options.

ACTION OPTION: Motion to award the purchase of a new Tractor/Flail Mower from Bingham Equipment Company in the total bid amount of up to \$91,539.87. **VOTE.**

RECOMMENDATION: Staff recommends the purchase of a new Kubota Tractor/Flail Mower from Bingham Equipment Company.

FISCAL ANALYSIS:

Table 2

2016/2017		
HTE Code: 202-5510-700.7410		Finance Proj. # N/A
FISCAL YEAR 2016/2017	Budgeted Amount:	\$245,000.00
	Expended & Encumbered:	\$0.00
	Mower Purchase:	<u>(\$91,539.87) < (this action)</u>
	Balance:	<u>\$153,460.13</u>
FISCAL YEAR 2016/2017		

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____