

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: July 28, 2016**

SUBJECT: Award of Purchases over \$16,000: Police Vehicles

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Christy Awtrey-Tieman for Chief of Police Bryan Jarrell

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: Quotes from Peoria Ford

SUMMARY/BACKGROUND: Each year, the Prescott Valley Police Department evaluates the condition of its Patrol fleet and determines the necessity for vehicles. Some years have focused on increasing the fleet size for a growing department and in other years the priority was replacing vehicles that weren't efficient to operate. The department also routinely redistributes vehicles within the department for other purposes to maximize their useful life.

In preparing for Fiscal Year 2016/17, it was established there were a number of aging vehicles no longer safe and effective for police operations. This, along with the addition of seven (7) new police officer positions, necessitates an increase in our Police Department fleet. Council approved the department's proposed budget which included \$290,400 in capital expenses for replacement and new purchase of vehicles.

The Police Department is seeking council's approval to submit a purchase order for six (6) new police vehicles for the budgeted amount of \$255,428.96 to Peoria Ford. The vehicles will be a cooperative purchase under state contract per Town Code §3-04-090. Approximate additional pricing for mobile data terminal (IT), graphics, and radars are listed below. These purchases will be based either on cooperative purchasing (\$16,000 or more) or the three-vendor quote process (under \$16,000):

- IT installation - \$25,200
- Graphics - \$2,800
- Radar units - \$6,800

Total budget expenditures for 6 police vehicles - \$290,228.96.

Budget Summary

<u>Budget Category</u>		<u>Budgeted</u>	<u>Amount</u> <u>Actual This Action</u>
Capital - Vehicles			
101-6210-700-7420	<i>Police Vehicles</i>	\$48,400.00	\$48,400.00
DIF – Vehicles			
221-6520-700-7420	<i>Police Vehicles</i>	\$242,000.00	\$242,000.00

OPTIONS ANALYSIS: The Town Council may approve the purchase of the vehicles, decline the purchase or table this item for future action.

ACTION OPTION: Motion to approve the purchase in the amount noted, **OR** Motion not to approve the purchase. **VOTE**

RECOMMENDATION: Staff recommends approving the purchase as noted.

FISCAL ANALYSIS: The fiscal impact to the Town is \$290,228.96 which was approved in the department's FY 2016/17 Budget.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____